

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP  
June 24, 2019  
7:00 P.M.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Supervisor Langlotz-Johnson called the meeting to order at 7:05 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following voting members were present: Supervisor Langlotz-Johnson, and Trustees Kern, Kincaid, and Pohlman

Also in attendance: Clerk Moran, Highway Commissioner Del Mar, Assessor Kelly, Administrator Lopez, and Parliamentarian Boles

ABSENT: Trustee Kalkounos (see note under *VIII. B. Other*).

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

A. May 20, 2019 Regular Board Meeting Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the *May 20, 2019 Regular Board Meeting Minutes*, as presented

MOTION CARRIED by voice vote

B. June 10, 2019 COW Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the *June 10, 2019 COW Meeting Minutes*, as presented

MOTION CARRIED by voice vote

**REPORTS**

A. Acceptance of Township Elected Officials' Reports

- i. June 2019 Clerk's Report- Clerk Moran
- ii. June 2019 Assessor's Report- Assessor Kelly
- iii. June 2019 HWY Commissioner's Report- HWY Commissioner Del Mar

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to accept the *June 2019 Clerk's Report*, the *June 2019 Assessor's Report*, and the *June 2019 HWY Commissioner's Report*, as submitted

MOTION CARRIED by voice vote

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**June 24, 2019**

**7:00 P.M.**

B. Acceptance of Prior Approved Committee Minutes:

i. March 18, 2019 Finance Committee Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve the *March 18, 2019 Finance Committee Minutes*, as presented

MOTION CARRIED by voice vote

**OLD BUSINESS**

A. Policies: Approval of the Following Policies: 2<sup>nd</sup> Reading: N/A

None

B. Discussion of Amended Alcohol and Drug Free Workplace Policy

Supervisor Langlotz-Johnson informed the Board that the Alcohol and Drug Free Workplace Policy had been reviewed and amended accordingly by the Township Attorney. An educational seminar on this topic will be provided to the supervisory employees from each department.

Broad discussion about the new policy followed. Trustees Kern and Pohlman, as well as Clerk Moran and Highway Commissioner Del Mar stated their support for the Supervisor's amended policy. Trustee Kincaid and Assessor Kelly noted their opposition, mainly due to the zero tolerance aspect of the policy.

The Supervisor asked that this agenda item be carried over to the COW Meeting for any further discussion.

C. General Assistance Design Review

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the Scheme C/3 as presented, and the payment to Architect J. Michael DeLapp for the *A/E Services* for an amount not to exceed \$7500.

Some discussion took place regarding the proposal options in the board packet inserts prior to the final motion above. The Supervisor distributed and reviewed *Answers for Trustees Questions Regarding Security Window*. The Supervisor informed the Board that the architect would also act as the Project Manager. Trustee Kern asked that Mr. DeLapp's title of Project Manager, be noted on the final approved proposal.

ROLL CALL:

Ayes: Kern, Kincaid, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

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D. Other

None

**AUDIT OF PAYROLL & BILLS**

A. Approval of Payroll & Bills for Town Fund

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Town Fund*- \$144,468.29

ROLL CALL:

Ayes: Kern, Kincaid, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

B. Approval of Payroll & Bills for General Assistance

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *General Assistance*- \$29,061.99

Supervisor Langlotz-Johnson confirmed that the missing voucher, which the Finance Committee had inquired about, was found in the incorrect folder.

ROLL CALL:

Ayes: Kern, Kincaid, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

C. Approval of Payroll & Bills for Road District

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve the payroll and bills as presented for *Road and Bridge*- \$271,278.60

ROLL CALL:

Ayes: Kern, Kincaid, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

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**NEW BUSINESS**

- A. Approval of Resolution Authorizing an Intergovernmental Agreement Between Palatine Township and the Palatine Township Road District

Highway Commissioner Del Mar noted some concerns and asked that the attorney review the final Resolution for his approval.

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve *Resolution 09-19 Authorizing an Intergovernmental Agreement Between Palatine Township, Cook County Illinois and the Palatine Township Road District, Cook County Illinois*, pursuant to attorney review and approval

ROLL CALL:

Ayes: Kern, Kincaid, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

- B. Other

Supervisor Langlotz-Johnson reported that Transportation Director Wolff is healthy and back from his sick leave. She acknowledged the hard work for the two interns covering for him during his absence. She informed the Board of a new employee working in General Assistance, Olga. She also informed the Board that through a collaboration with the Palatine Police Department, the Township would now be offering the sale of their yard signs.

*\*Highway Commissioner Del Mar reported that he had received a text from Trustee Kalkounos apologizing for his absence, as it was due to work demands*

Trustee Pohlman reviewed Independence Day Parade information found in an informational packet distributed prior to the meeting.

**EXECUTIVE SESSION**

None

**ACTION ON MATTERS FROM EXECUTIVE SESSION**

None

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**ADJOURN**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn at 8:24 p.m.

MOTION CARRIED by voice vote

**\*NOTED ACTION ITEMS:** None

Respectfully submitted,



TOWN CLERK