

COMMITTEE MEETING MINUTES  
FINANCE COMMITTEE  
Palatine Township Hall- 721 S. Quentin Road  
Palatine , IL 60067  
CONFERENCE ROOM  
June 17, 2019-- 7 pm  
MINUTES

- I. The meeting was called to order at 7:03 pm by Chairperson Susan Kern when a Quorum was established, followed by the Pledge of Allegiance to the Flag.
- II. In attendance were Trustee Kern, Trustee Kincaid and Trustee Pohlman.
- III. Public comment: None
- IV. Discussion and Approval of Minutes
  - A. No minutes pending.
- V. New Business
  - A. Review of Fiscal 2018--2019 to date.

Financial Reports for General Assistance Fund, Town Fund, Capital Improvement Fund and Road and Bridge Funds, year to date, were reviewed. The Trustees found all of the financial spreadsheets to be in order with the exception of a question about General Assistance line-item 3533, Professional Services under the Administration Expense category for \$2,791.01. A voucher for \$914.07 for IT services was identified, but a voucher for the remaining \$1,876.94 could not be located in the packet of GA invoices and vouchers. This item is referred to the Supervisor for discussion and response at the June 24, 2019 Palatine Township Board meeting, in compliance with the Open Meetings Act.

***At the Board meeting, the Supervisor reported that the missing voucher had been located and was now available for review in the GA packet of bills and vouchers.***
  - B. Discussion of invoices and vouchers  
Voucher for \$1,876.94 discussed above under "V, A" could not be located.
- VI. Adjourn The meeting was adjourned at 8:10 pm