

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
May 20, 2019
7:00 P.M.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Langlotz-Johnson called the meeting to order at 7:05 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following voting members were present: Supervisor Langlotz-Johnson, and Trustees Kern, Kincaid, Kalkounos, and Pohlman

Also in attendance: Clerk Moran, Assessor Kelly, Administrator Lopez, and Parliamentarian Boles

ABSENT: None

PUBLIC COMMENT

Hoffman Estates resident, Patricia Metyk addressed the Board on issues regarding Harper Community College as well as related Transportation issues. Supervisor Langlotz-Johnson allowed a back and forth discussion between the two of them and informed Ms. Metyk that she will speak with the Transportation Director and will give her a phone call to discuss further, and also noted that issues regarding Harper Community College be addressed directly with them.

PRESENTATION

A. William Bradish- Bradish Associates, LTD

Bill Bradish of *Bradish Associates, LTD*, highlighted an extensive report included in member's board packets. He recommended *Selective Insurance* to the Insurance Committee, over other insurance companies, due to its continued sound financial status and competitive premiums. Insurance Committee Chairman Kelly noted the Insurance Committee concurrence with Mr. Bradish's proposal of retaining *Selective Insurance*. The premium amount increased slightly over last year, with a total annual cost of \$136,501.00. A board consensus was reached to approve this proposal.

** Please note that this next item was not on the Meeting Agenda*

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve a presentation by Ben Metzler of *RHMG Engineering* at this time in the meeting, and prior to the corresponding project approval noted later in the meeting

MOTION CARRIED by voice vote

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7:00 P.M.**

Mr. Metzler reviewed the information in the Board Packet Insert regarding the *Sanitary Sewer Lining CIPP Project- Bid Recommendation Project No. 21939020*. A board consensus to approve the project as presented was noted.

APPROVAL OF MINUTES

A. April 22, 2019 Regular Board Meeting Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the *April 22, 2019 Regular Board Meeting Minutes*, as presented

MOTION CARRIED by voice vote

REPORTS

A. Acceptance of Township Elected Officials' Reports

- i. May 2019 Clerk's Report- Clerk Moran
- ii. May 2019 Assessor's Report- Assessor Kelly
- iii. May 2019 HWY Commissioner's Report- HWY Commissioner Del Mar

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to accept the *May 2019 Clerk's Report*, the *May 2019 Assessor's Report*, and the *May 2019 HWY Commissioner's Report*, as submitted

MOTION CARRIED by voice vote

B. Acceptance of Prior Approved Committee Minutes:

- i. May 14, 2019 Insurance Committee Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the *May 14, 2019 Insurance Committee Minutes*, as presented

MOTION CARRIED by voice vote

OLD BUSINESS

A. Policies: Approval of the Following Policies: 2nd Reading: N/A

None

B. Other

None

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AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Town Fund

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Town Fund*- \$358,367.15

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve the payroll and bills as presented for *General Assistance*- \$36,181.25

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Road District

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Road and Bridge*- \$144,228.31

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

NEW BUSINESS

A. Approval of Property & Casualty Insurance for 2019-2020

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve the *Selective Insurance- Commercial Governmental Insurance 2019-2020 Renewal* proposal from *Bradish Associates, LTD.* in the amount of \$136,501, as presented

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ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

B. Approval of Awarding Sewer Lining Project to Visu Sewer, of Pewaukee, WI in the amount of \$41,726.25

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the *Sanitary Sewer Lining CIPP Project- Bid Recommendation Project No. 21939020* proposal in the amount of \$41,726.25, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

C. General Assistance Office Design Review

Supervisor Langlotz-Johnson reviewed the Board Packet Insert, *J. Michael DeLapp-Architect, Palatine Township Interior Alterations May 1, 2019*. Some board discussion ensued led by Trustee Kern who had questions regarding the fee noted for A/E Services of \$7450 and what that covers.

MOTION by Trustee Kalkounos, seconded by Trustee Kincaid to approve an addition to the June COW Meeting Agenda to further discuss the *J. Michael DeLapp-Architect, Palatine Township Interior Alterations May 1, 2019* proposal, and to send all related questions to Administrator Lopez prior to the meeting

MOTION CARRIED by voice vote

D. Other

Trustee Pohlman reminded the Board of the opportunity to participate in the upcoming Memorial Day parade and ceremony at Hillside Cemetery. Supervisor Langlotz-Johnson will ask that the Road District Truck and Transportation Bus be included in the parade.

Trustee Kern will follow-up on an ongoing matter with Highway Commissioner Del Mar regarding updating the benchmarks to comply with national standards used in the monthly reports from the Palatine Rural Fire Protection District. It was suggested to bring the matter before the PRFPD's Board.

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EXECUTIVE SESSION

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn from regular session for Biannual Review of Draft Executive Session Minutes and pending litigation matters at 7:55 p.m.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

**Please note the departure of Assessor Kelly at this time*

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to reconvene into Regular Session at 8:19 p.m.

MOTION CARRIED by voice vote

ACTION ON MATTERS FROM EXECUTIVE SESSION

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the release of *Executive Session Minutes of November 26, 2018 and August 27, 2018*

MOTION CARRIED by voice vote

ADJOURN

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn at 8:20 p.m.

MOTION CARRIED by voice vote

***NOTED ACTION ITEMS:** None

Respectfully submitted,



TOWN CLERK