

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP  
March 25, 2019  
7:00 P.M.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Supervisor Langlotz-Johnson called the meeting to order at 7:05 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following voting members were present:  
Supervisor Langlotz-Johnson, and Trustees Kern, Kincaid, Kalkounos, and Pohlman

Also in attendance: Clerk Moran, Assistant Administrator Chychula, and Parliamentarian Boles

REMOTE ATTENDANCE: Highway Commissioner Del Mar (via GoToMeeting)

**PUBLIC COMMENT**

Carol Brandt, of Brandt Financial Concepts, reviewed the Board Packet Inserts regarding the Group Life AD&D Plan.

Richard Hasty, a Palatine resident, addressed the Board regarding Palatine's position on the upcoming update to the International Energy Conservation Code, and to encourage Palatine Township to support strengthening the efficiency requirements of the building code. Supervisor Langlotz-Johnson informed Mr. Hasty that he should address his concerns with the County and the Villages.

**APPROVAL OF MINUTES**

A. February 25, 2019 Public Hearing Meeting Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve the *February 25, 2019 Public Hearing Meeting Minutes*, as presented

MOTION CARRIED by voice vote

B. February 25, 2019 Regular Meeting Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the *February 25, 2019 Regular Meeting Minutes*, as presented

MOTION CARRIED by voice vote

C. March 11, 2019 COW Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the *March 11, 2019 COW Meeting Minutes*, as presented

**REGULAR BOARD MEETING OF THE BOARD OF  
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March 25, 2019  
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Clerk Moran reported on a revision made to the final set of *March 11, 2019 COW Meeting Minutes*, which was included in the copy she had distributed earlier in the meeting.

MOTION CARRIED by voice vote

**REPORTS**

- A. Acceptance of Township Elected Officials' Reports
  - i. March 2019 Clerk's Report- Clerk Moran
  - ii. March 2019 Assessor's Report- Assessor Kelly
  - iii. March 2019 HWY Commissioner's Report- HWY Commissioner Del Mar

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to accept the *March 2019 Clerk's Report, the March 2019 Assessor's Report, and the March 2019 HWY Commissioner's Report*, as submitted

MOTION CARRIED by voice vote

- B. Acceptance of Prior Approved Committee Minutes:

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to accept the prior approved *December 17, 2018 and February 25, 2019 - Finance Committee Minutes*, as presented

MOTION CARRIED by voice vote

**OLD BUSINESS**

- A. Policies: Approval of the Following Policies: 2<sup>nd</sup> Reading: N/A

None

- B. Other

None

- C. Reconsider Ordinance 02-19 Road District Budget & Appropriation Ordinance

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to reconsider *02-19 RD Road District Budget & Appropriation Ordinance -Road District*, approved at the February 25, 2019 Board Meeting, and allow for discussion and re-vote of this budget at the next meeting

An extensive discussion took place between all board members regarding the Supervisor's desire to reconsider the Road District Budget, which had been approved

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP  
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at the previous Board Meeting. The key highlights of this discussion are as follows (three POINTS OF ORDER were requested during this discussion): Trustee Kern and the Supervisor voiced concerns regarding the Salary Increase Line Item which they calculated was over the 3% increase amount they thought had been cited, as per the Highway Commissioner's statement at that meeting. Highway Commissioner Del Mar reported that he would review the disputed Salary Increase Line Item amount and report back to the Board at the next meeting with answers, however reminding the Board that the budgeted amount does not necessarily equate to the amount expended by year's end. He noted that part of the salary line item included an expenditure for the new Supervisor position. Supervisor Langlotz-Johnson took issue with the need for that position, and commented that the Highway Commissioner's salaries were out of control and were biased against women and men. Supervisor Langlotz-Johnson also led a discussion regarding the discrepancy in the contingency fund amount and its amount referenced by the Highway Commissioner at that previous board meeting. Highway Commissioner Del Mar stated that he follows best practices in keeping a contingency fund, and found that to be the case with all other Highway Commissioners he had contacted.

**ROLL CALL:**

Ayes: Kern, Pohlman, and Langlotz-Johnson

Nays: Kincaid, Kalkounos

**MOTION CARRIED 3-2**

**AUDIT OF PAYROLL & BILLS**

**A. Approval of Payroll & Bills**

**MOTION** by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Town Fund*- \$115,309.17

Trustee Kern noted that the Finance Committee is requesting clarification regarding Line Item 1596, for an expenditure of \$7048, as the budgeted amount was only \$500.

Supervisor Langlotz-Johnson stated that she would have the bookkeeper review that and would report on this at the next COW Meeting, noting that she believed this to be a typo.

**ROLL CALL:**

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

**MOTION CARRIED 5-0**

**MOTION** by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the payroll and bills as presented for *General Assistance*- \$28,855.33

**REGULAR BOARD MEETING OF THE BOARD OF  
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March 25, 2019  
7:00 P.M.**

**ROLL CALL:**

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Road and Bridge*- \$181,442.47

Highway Commissioner Del Mar addressed the questions previously forwarded to him by by Trustee Kern on behalf of the Finance Committee. The Highway Commissioner explained that the expenditure from RD Line Item 19695 for \$1647.16 was for necessary water testing. The \$9.77 expenditure from Line Item 19707 is a monthly expenditure to cover the cost of electric service from a streetlight which is used for weather monitoring equipment.

**ROLL CALL:**

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

**NEW BUSINESS**

**A. Approval of Appointment of Trustee to Palatine Rural Fire Protection District**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the re-appointment of Trustee Robert McKanna to Palatine Rural Fire Protection District, as presented

Palatine Rural Fire Protection District (*PRFPD*) Trustee and current candidate, Robert McKanna, addressed the Board. He shared his thoughts regarding the healthy reserves and fiscal situation of the *PRFPD*, and his desire to continue to serve the District with positions on their Board and Pension Board.

**ROLL CALL:**

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

**B. Approval of Life & ADD Insurance for 2019-2020**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve the *Principal Basic Group Life AD&D Insurance Plan*, for the annual amount fee of \$2851.20, as presented

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TRUSTEES OF PALATINE TOWNSHIP  
March 25, 2019  
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ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

C. Approval of Michael De Lapp & Associates for Architectural Services

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the architectural services proposal, *Michael De Lapp & Associates – Interior Alterations*, with the hourly rate amount of \$150, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

D. Approval of Annual Town Meeting Agenda

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve *170<sup>th</sup> Annual Town Meeting of Palatine Township Agenda– April 9, 2019*, as presented

MOTION CARRIED by voice vote

E. Approval of Transfer of Appropriation- Town Fund, General Assistance, & Capital Fund Fiscal Year 2018-2019

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern, to approve *Palatine Township Town Fund & General Assistance Transfer of Appropriation – March 25, 2019*, as presented in the amounts of Town Fund total \$36, 735; and General Assistance total \$6,275

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

F. Approval of Transfer of Appropriation – Road District Fiscal Year 2018-2019

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos, to approve *Transfer of Appropriation Palatine Township Road District – March 25, 2019*, for the amount of \$38,185, as presented

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP**

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Supervisor Langlotz-Johnson reiterated the Board's desire to see these RD transfers coming out of line items and not the RD contingency fund.

**ROLL CALL:**

Ayes: Kern, Kincaid, Kalkounos, and Pohlman

Nays: Langlotz-Johnson

**MOTION CARRIED 4-1**

**G. Other**

Supervisor Langlotz-Johnson informed the Board that IMRF granted Palatine Township their appeal for a retirement bill for the former RD employee concerning comp-time, saving the Township approximately \$28,000.

The Supervisor asked the Board to take note of the sound panels recently installed in the Patriot Room for better acoustics and less echo. The Board will decide in the coming months if the panels resolve past sound issues in that room.

Trustees Kincaid and Kern, having recently attended a *Townships of Cook County* meeting highlighting services and programs with little or no cost being offered at neighboring townships, will provide a presentation of their findings at the next COW Meeting.

Assistant Administrator Chychula reported that the new Taxi Card System for the Transportation Department has received positive customer feedback and that employees are learning to work with the newly implemented system.

Trustee Pohlman reported on the Township's successful involvement in Palatine's St. Patrick's Day Parade.

**EXECUTIVE SESSION**

None

**ACTION ON MATTERS FROM EXECUTIVE SESSION**

None

**ADJOURN**

**MOTION** by Supervisor Langlotz-Johnson, seconded by Trustee Kern to adjourn at 8:51 p.m.

**MOTION CARRIED** by voice vote

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TRUSTEES OF PALATINE TOWNSHIP  
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**\*NOTED ACTION ITEMS:** None

Respectfully submitted,

  
TOWN CLERK