

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
January 28, 2019
7:00 P.M.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Langlotz-Johnson called the meeting to order at 7:03 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following voting members were present: Supervisor Langlotz-Johnson and Trustees Kern, Kincaid, and Kalkounos

ABSENT: Trustee Pohlman (EXCUSED)

Also in attendance: Clerk Moran, Highway Commissioner Del Mar, Assessor Kelly, and Administrator Lopez

PUBLIC COMMENT

None

PRESENTATION

A. Palatine Township Public Library District- Andrea Vanderhoek, Library Vice President, & Melissa Gardner, Assistant Director

Andrea Vanderhoek, Palatine Public Library Vice President and Melissa Gardner, Assistant Director for the library, gave a PowerPoint presentation and provided informational handouts regarding the upcoming library referendum on April's ballot. They listened to various suggestions, and answered numerous board member questions, noting their appreciation for the feedback received.

APPROVAL OF MINUTES

A. December 10, 2018 COW Meeting Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve the *December 10, 2018 COW Meeting Minutes*, as presented

MOTION CARRIED by voice vote

B. December 17, 2018 Regular Board Meeting Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve the *December 17, 2018 Regular Board Meeting Minutes*, as presented

MOTION CARRIED by voice vote

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C. January 14, 2019 COW Meeting Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve the *January 14, 2019 COW Meeting Minutes*, as presented

MOTION CARRIED by voice vote

REPORTS

A. Acceptance of Township Elected Officials' Reports

- i. January 2019 Clerk's Report- Clerk Moran
- ii. January 2019 Assessor's Report- Assessor Kelly
- iii. January 2019 HWY Commissioner's Report- HWY Commissioner Del Mar

Highway Commissioner Del Mar distributed and reviewed *Tentative Budget & Appropriation Ordinance Palatine Township Road District*. He asked that all board member questions be emailed to him in the next month to allow him time to address answers at the next board meeting.

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to accept the *January 2019 Clerk's Report*, the *January 2019 Assessor's Report*, and the *January 2019 HWY Commissioner's Report*, as submitted

MOTION CARRIED by voice vote

B. Acceptance of Prior Approved Committee Minutes: NONE

None

OLD BUSINESS

A. Policies: Approval of the Following Policies: 2nd Reading: NONE

None

B. Other

None

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Town Fund

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve the payroll and bills as presented for *Town Fund- \$175,577.54*

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Trustee Kern informed the Board that she would need to abstain on two fund's approval votes, as she did not have adequate time to review the invoices of each.

ROLL CALL:

Ayes: Kincaid, Kalkounos, Langlotz-Johnson

Nays: None

Abstain: Kern

MOTION CARRIED 3-0

B. Approval of Payroll & Bills for General Assistance

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve the payroll and bills as presented for *General Assistance-* \$34,192.57

Trustee Kern asked for information on two vouchers. Administrator Lopez reported that he will look into this and provide the additional information via email to the Board.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

C. Approval of Payroll & Bills for Road District

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve the payroll and bills as presented for *Road and Bridge-* \$161,656.77

ROLL CALL:

Ayes: Kincaid, Kalkounos, Langlotz-Johnson

Nays: None

Abstain: Kern

MOTION CARRIED 3-0

NEW BUSINESS

A. Other

***Please note that Supervisor Langlotz-Johnson reported on Other at the end of New Business*

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**B. Approval of RHMG Proposal for Design and Construction Engineering Services-
Sanitary Sewer CIPP Lining Project**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve the *RHMG Proposal for Design and Construction Engineering Services- Sanitary Sewer CIPP Lining Project* in the amount of \$12,661.00, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

C. Approval of Resolution 01-2019 School Choice Week

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve *Resolution 01-2019 – A Proclamation Commemorating Palatine Township School Choice Week*, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

D. Approval of Resolution 02-19 Blue Star Banner Recipients Thomas & Irene Oi

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve *Resolution 02-19 - Blue Star Banner Recipients Thomas & Irene Oi*, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

E. Approval of Resolution 03-19 Blue Star Banner Recipients Ajay & Madhu Arya

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos, to approve *Resolution 03-19 - Blue Star Banner Recipients Ajay & Madhu Arya*, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

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F. Approval of Resolution 04-19 Supporting Fair Hiring Plan for the Office of Cook County Board of Review (BOR)

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve the *Resolution 04-19 Supporting Fair Hiring Plan for the Office of Cook County Board of Review (BOR)*, as presented

Supervisor Langlotz-Johnson informed the Board that this Resolution is at the request of BOR Commissioner Dan Patlak in an attempt to provide support for a fair hiring plan in that office, laid out in the Resolution.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

G. Clerk Attestation Policy

Clerk Moran distributed and reviewed *Draft Policy 197: Clerk Attestation*. She's asking the Policy Committee to review it, revise for format or other, and provide a finalized Draft at February's Board Meeting for second reading.

**Please note the departure of Highway Commissioner Del Mar at approximately 8:50 p.m*

****Supervisor Langlotz-Johnson reported to the Board that a vandal had placed graffiti on one of the Township buses. The Township is working with the Palatine Police Department on this case. She also reminded the Board that the Budget Workshop is 6pm January 29, 2019. She noted that the Parliamentarian was absent from tonight's meeting due to the extreme weather conditions.**

EXECUTIVE SESSION

None

ACTION ON MATTERS FROM EXECUTIVE SESSION

None

ADJOURN

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to adjourn at 8:19 p.m.

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MOTION CARRIED by voice vote

***NOTED ACTION ITEMS:** None

Respectfully submitted,


TOWN CLERK