CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Langlotz-Johnson called the meeting to order at 7:03 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following voting members were present: Supervisor Langlotz-Johnson, and Trustees Kern, Kincaid, Kalkounos, and Pohlman

Also in attendance: Clerk Moran, Highway Commissioner Del Mar, Assessor Kelly, Administrator Lopez, and Assistant Administrator Chychula

PUBLIC COMMENT

Aaron Del Mar, a Palatine resident speaking on behalf of the Let’s Pitch In group, provided an update to the Board regarding this year’s Food Pantry Drive. He also spoke on behalf of the Palatine Rural Fire Protection District (PRFPD) to give the Board information on a new PRFPD program being funded by Northwest Community Hospital Foundation, and in collaboration with the Village of Palatine and the city of Rolling Meadows providing home checks for seniors. Lastly, he reported on current PRFPD negotiations with its union, and informed the Board that the PRFPD Board is currently working on a 2019 budget ‘in the black.’

CENTENARIAN PRESENTATION- MARY POWERS OF PALATINE, ILLINOIS

Clerk Lisa Moran presented the Board’s inaugural Centenarian Recognition Resolution and corresponding PowerPoint program to Mary C. Powers on the occasion of her upcoming 100th Birthday. Ms. Powers and her family were in attendance. Ms. Powers was presented with a Resolution Folder and a special birthday cake, with Assistant Administrator Chychula taking commemorative photos which will be provided to the family.

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to take a short recess to celebrate the occasion, at approximately 7:20 p.m.

MOTION CARRIED by voice vote

*Cake and coffee/water were served to those in attendance.

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to reconvene into Regular Session at 7:33 p.m.

MOTION CARRIED by voice vote
PRESENTATION

A. 2019 Palatine Township Health Insurance Renewal- Dennis J. Manganello

Insurance Committee Chairman Kelly introduced Dennis Manganello, with Strategic Benefits Advisors. Mr. Manganello, reviewed the Board Packet Insert, 2017-2018 Renewal Analysis- Palatine Township September 17, 1018. Mr. Manganello informed the Board that he recommends that the Township continue with the Blue Cross Blue Shield Medical Insurance plan as provided in their packet; continue with VSP for the Vision Insurance plan; MetLife Dental Benefits plan, and Ameriflex FSA/HRA Plan. He highlighted the fact that the 6% dental increase would be halved to 3% if one or more Township Insurance members utilize the new Met Law feature included in this program. He also noted a 2% decrease in total plan cost from last year; with the net cost to employees remaining the same as last year (due to Township portion increasing). Mr. Manganello and Chairman Kelly answered and addressed Board Member questions.

APPROVAL OF MINUTES

A. August 27, 2018 Regular Board Meeting Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the August 27, 2018 Regular Board Meeting Minutes, as presented

MOTION CARRIED by voice vote

REPORTS

A. Acceptance of Township Elected Officials’ Reports
   i. September 2018 Assessor’s Report- Assessor Kelly
   ii. September 2018 HWY Commissioner’s Report- HWY Commissioner Del Mar

Highway Commissioner Del Mar informed the Board that the Road District was dealing with drainage issues from the extraordinary amount of rain and provided further detail. He noted that $5000 will be needed to cover these related costs will be asking these to be moved to the contingency fund. He also reported on the increased cost of fuel and oil by the Transportation Department as the cause of its line item being over budget. After some board discussion, this discussion item will be placed on the upcoming COW Meeting agenda.

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to accept the September 2018 Assessor’s Report, and the August 2018 HWY Commissioner’s Report, as submitted

MOTION CARRIED by voice vote
B. Acceptance of Prior Approved Committee Minutes: NONE

None

OLD BUSINESS

A. Policies: Approval of the Following Policies: 2nd Reading: NONE

NONE

B. Other

None

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Town Fund

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the payroll and bills as presented for Town Fund- $93,574.62

ROLL CALL:
Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson
Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the payroll and bills as presented for General Assistance- $22,551.12

Trustee Kern reported, on behalf of the Finance Committee, that she had emailed the Supervisor concerning the committee’s concerns re: voucher for transient assistance missing a summary. Supervisor Langlotz-Johnson then distributed the following two informational packets: PPD Crisis Assistance Program Policy and Procedures and Emergency Disaster Response Resources Available through the Palatine Township. She answered board member questions regarding program information, and reported that future summaries will be provided on a monthly basis. She noted that the GA Department had been understaffed recently due to a maternity leave and the addition of a new employee in that department.

Trustee Kern noted that the committee also questioned a hotel fee which was double the typical fee paid. The Supervisor noted that the group is working on finding new hotel providers and that she is following up on a discrimination concern for a previous case.
Trustee Kern highlighted concerns regarding which fund these cases are noted under. After some discussion, the Supervisor confirmed with Administrator Lopez that the line item will be switched to Emergency Assistance in the new budget.

ROLL CALL:
Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson
Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Road District

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for Road and Bridge- $159,375.78

ROLL CALL:
Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson
Nays: None

MOTION CARRIED 5-0

NEW BUSINESS

A. Policies- New Policies Submitted to Board for 1st Reading: None

None

B. Approve Proposal from Strategic Benefits Advisors- Health Insurance Renewal for 2019

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the medical, dental (including Met Law), and vision plans, which includes the employer/employee contribution rates, as presented in the proposal from Strategic Benefits Advisors

ROLL CALL:
Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson
Nays: None

MOTION CARRIED 5-0

C. Approve 2019 Township Holiday Schedule

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve the 2019 Holiday Schedule, as presented
MOTION CARRIED by voice vote

D. Approve 2019 Township Meeting Schedule

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve *Palatine Township Meetings for 2019*, as presented

MOTION CARRIED by voice vote

E. Illinois Senate Bill 2923

Supervisor Langlotz-Johnson discussed the Board Packet Insert *Public Act 100-0983 – SB2923*. This act amends The Public Graveyards Act and Township and Highway Codes, effective January 1, 2019. This amendment directs Township Clerks to formally attest on all moneys paid out. She noted that Palatine Township will add a line on each Fund’s packet on which the clerk will attest with her signature. Clerk Moran noted that Palatine Township’s internal protocol has already allowed her to review each invoice and attest on each with her initials.

F. Other

Supervisor Langlotz-Johnson asked the Board to welcome the new General Assistance Department caseworker, Polly; and also noted the return of GA Director Shapiro from maternity leave.

Cemetery Chairman Kelly informed the Board that the Cemetery Committee Meeting will be meeting on Sept. 25.

**EXECUTIVE SESSION**

None

**ACTION ON MATTERS FROM EXECUTIVE SESSION**

None

**ADJOURN**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn at 8:26 p.m.

MOTION CARRIED by voice vote

*NOTED ACTION ITEMS:* None
REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
September 24, 2018
7:00 P.M.

Respectfully submitted,

[Signature]
TOWN CLERK