

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP  
Palatine Township Hall – 721 S. Quentin Road  
July 28, 2014  
7:00 p.m.**

**AGENDA**

- I. Call to Order and Pledge of Allegiance to the Flag
- II. Roll Call
- III. Public Comment
- IV. Presentations
  - A. McClure Inserra Fiscal Year 2013-2014 Audit
- V. Discussion and Potential Action on Approval of Minutes:
  - A. June 23, 2014 Minutes
  - B. July 14, 2014 COW Minutes
- VI. Reports – (Chairmen Report on their Respective Committee) as Submitted:
  - A. Acceptance of Township Elected Officials' Reports: Clerk
  - B. Acceptance of Prior Approved Committee Minutes:
    1. March 29, 2014 Finance Committee Minutes
    2. June 11, 2014 Cemetery Committee Minutes
- VII. Correspondence
  - A. Blue Star Banner Thank You
- VIII. Old Business – The Board may act on, or merely discuss, the following topics:
  - A. Policies: Approval of the Following Policies: Policy #s 120 Posting Minutes on the Website, 230 Use of Credit Cards, 400 Township Transportation Programs, 440 Township Service Fees and 460 Capitalization Policy as well as Employee Manual Update – Clarification of Comp Time: Claimed at straight time if earned at straight time
  - B. Discussion of Prevailing Wage
  - C. Update RE: Workman's Compensation
  - D. Approval for Revision of Policy # 110 – Committees of the Board
  - E. Approval for Change of Committee Chairmen
    1. Finance
    2. Website
  - F. Other (Any items presented at the meeting will be considered for discussion only.)
- IX. Approval of Payroll & Bills
- X. New Business – The Board may act on, or merely discuss, the following topics:
  - A. Policies – New Policies Submitted to Board for 1<sup>st</sup> Reading: Employee Manual: Progressive Discipline & Employee Manual: Grievance Procedure
  - B. Approval for Computers Purchase & Installation
  - C. Audit Acceptance for Fiscal Year 2013-2014
  - D. Term Limits Referendum
  - E. Other (Any items presented at the meeting will be considered for discussion only.)
- XI. Executive Session
  - A. Executive Session Matters (if any)
  - B. Action on Matters from Executive Session (if any)
- XII. Adjourn