REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF PALATINE TOWNSHIP
September 28, 2026
7:00 P.M.

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:01 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Svenson called the roll and the following members were present:

PRESENT IN THE ROOM:
Voting Members- Supervisor Kalkounos, Trustees Smolka, Freese, Sloan and Sahinoglu
Non-Voting Members- Clerk Svenson, Assessor Pohlman
Other Invited Participants- Administrator Chychula, Assistant Administrator Veller, Attorney Kimzey

PLEDGE OF ALLEGIANCE

At Supervisor Kalkounos' request, Deborah Nelson led all in the Pledge of Allegiance.

PUBLIC COMMENT

Joseph McArthur of Palatine Township spoke about permits and easements for bike paths.

PRESENTATION

A. Health Insurance Benefit Mid-Year Review, Dennis Manganello, SBA Benefits

Mr. Manganello appeared via Zoom to give an update regarding the January 1st renewal date. The plan should be before the board in October and a 20% increase is anticipated.

B. Sandra Hirsh, Camino de Santiago Walk donation benefitting Palatine Township Food Pantry

Ms. Hirsh described her recent journey. She walked 1000 kilometers in honor of seeking to get 1000 items. Through cash donations her team collected 6000 items for the food pantry.

C. Human Needs Funding Presentations

1. Luticia Fiorito of Wings
2. Chrissy Trilling of Omni
3. Sister Amy Marie and Mario Jayes of Little Sisters of the Poor
4. Greg Eklund of Center of Concern
5. Jen Ayala of Bright Point
6. Sarah Peterson of Open Communications

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CONSENT AGENDA

A. Approval of Minutes:

1. Regular Board Minutes 8-24-26
2. Finance Committee Minutes 8-24-26
3. Committee of the Whole 9-14-26

B. Acceptance of Township Elected Officials' Reports:
1. Highway Commissioner's Report

C. Audit and Approval of Payroll and Bills

1. Approval of Payroll & Bills for Town Fund
2. Approval of Payroll & Bills for General Assistance
3. Approval of Payroll & Bills for Road District

Town Fund- $234,828.31
General Assistance- $18,665.82
Road District- $134,362.39

D. Departmental Reports:*
1. General Assistance
2. Food Pantry
3. Transportation
4. Outreach

Motion by Trustee Smolka, seconded by Trustee Freese to approve the Consent Agenda as presented.

ROLL CALL:
Ayes: Kalkounos, Smolka, Freese, Sloan, Sahinoglu
Nays: None

MOTION CARRIED 5-0

ADMINISTRATOR'S REPORT

Administrator Chychula reported that we are 80% on installing new desktop computers. She recently attended the Hoffman Estates luncheon where data centers were a hot topic. She also welcomed new employee Deborah Nelson.

SUPERVISOR'S REPORT

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The Supervisor reminded the Board that tomorrow is the MTA symposium starting at 2 pm.

He also spoke about the use of referenda to gage the opinions of the community.

Our collaborations with public officials are greatly benefiting the township. We have a DMV event this Wednesday with the SOS and Sen. Darby Hills. This Saturday is the textile event at the township from 8 to noon, co-sponsored with the Lions Club.

**Please note that all monthly Regular Meeting Reports from Board and Staff are available, in their entirety, from each member upon request.*

OLD BUSINESS:

None

NEW BUSINESS:

A. Consideration of 2027 Holiday Schedule

There are two options presented. Administrator Chychula indicated that Option 1 is the more traditional schedule. Option 2 may be better for the food pantry.

Motion by Trustee Smolka, seconded by Trustee Sahinoglu to approve Option 2 of the 2027 Holiday Schedule as presented.

ROLL CALL:
Ayes: Kalkounos, Smolka, Freese, Sloan, Sahinoglu
Nays: None

MOTION CARRIED 5-0

B. Consideration of 2027 Meeting Schedule

Motion by Trustee Smolka, seconded by Trustee Sloan to approve the 2027 Meeting Schedule as presented.

Administrator Chychula explained the rationale for the scheduling of the COW meetings for 2027. There was discussion about moving the March 22nd meeting to March 15th. There was also discussion about moving the July 26th meeting to July 19th.

Motion by Trustee Smolka, seconded by Trustee Sloan to amend the previous motion to change the March 22nd meeting to March 15th, and the July 26th meeting to July 19th, and the finance committee meetings to begin at 6:45 pm instead of 7:00 pm as amended.

ROLL CALL:

Ayes: Kalkounos, Smolka, Freese, Sloan, Sahinoglu
Nays: None

MOTION CARRIED 5-0

C. Approval of Professional Services Agreement with P.F. Paschen

Motion by Trustee Freese, seconded by Trustee Smolka to approve the Professional Services Ageement with P.F. Paschen as presented.

A discussion ensued.

Motion by Trustee Freese, seconded by Trustee Smolka to amend the previous motion for the Agreement to be subject to legal review, and for the supervisor to sign, and for the clerk to attest as amended.

ROLL CALL:
Ayes: Kalkounos, Smolka, Freese, Sloan, Sahinoglu
Nays: None

MOTION CARRIED 5-0

EXECUTIVE SESSION:

None

OTHER BUSINESS (INCLUDING ACTION ON MATTERS FROM EXECUTIVE SESSION)

Trustee Sloan reported that he and Trustee Sahinoglu recently attended the trustee dinner and he met a former student who is the current Clerk of New Trier Township. Trustee Smolka also recently received an award from TOCC.

ADJOURN

MOTION by Trustee Sloan, seconded by Trustee Sahinoglu to adjourn at 8:52 pm.

MOTION CARRIED by voice vote.

Respectfully submitted,

TOWN CLERK