

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
February 24, 2025
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:01 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson and Smolka
Non-Voting Members- Assessor Pohlman, Highway Commissioner Del Mar, and Clerk Moran

Other Invited Participants- Administrator Chychula, Road District Director Sachs, Assistant Administrator Veller, Office Manager Strassburger, and Attorney Kimzey

IN REMOTE ATTENDANCE: *

Trustee Bolanos

VOTING MEMBERS ABSENT:

Trustee Freese

*Supervisor Kalkounos read the following into the record: Trustee Bolanos had requested to attend this February 24, 2025, Regular Township Meeting by "other means," pursuant to Township Policy and in accordance with Illinois law. This participation is by videconference. This Board should note: that a quorum of members of the Board is physically present at 721 S. Quentin Road, Palatine, Illinois, which is the regular meeting location of the Palatine Township Board; that Trustee Bolanos is prevented from physically attending because of employment purposes; and that Trustee Bolanos provided advance notice to the Supervisor and Administrator in accordance with Township Policy.

MOTION by Supervisor Kalkounos, seconded by Trustee Svenson to allow Trustee Bolanos to attend this February 24, 2025, Regular Township Meeting remotely

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

The Supervisor confirmed that Trustee Bolanos could hear and be heard via videconference.

PLEDGE OF ALLEGIANCE

At the Supervisor's request, Dominic DiConsola led all in the Pledge of Allegiance.

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PUBLIC COMMENT

None

CONSENT AGENDA

- A. Approval of Minutes:
 - I. Regular Board Minutes 1-27-2025
 - II. Finance Committee Minutes 1-27-2025
 - III. Committee of the Whole Minutes 2-10-2025
- B. Acceptance of Township Elected Officials' Reports:
 - i. Clerk's Report
 - ii. Assessor's Report
 - iii. Highway Commissioner's Report
- C. Department Reports:
 - i. General Assistance
 - ii. Food Pantry
 - iii. Transportation
 - iv. Outreach

MOTION by Trustee Smolka, seconded by Trustee Svenson to approve the Consent Agenda, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos
Nays: None

MOTION CARRIED 4-0

AUDIT OF PAYROLL & BILLS

- A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)
- B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)
- C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Smolka, seconded by Trustee Svenson to approve the payroll and bills for February, presented for:
Road District- \$65,655.74
General Assistance- \$12,733.66
Town Fund- \$107,807.09

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos
Nays: None

MOTION CARRIED 4-0

ADMINISTRATOR'S REPORT

Administrator Chychula gave a brief monthly report.

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief monthly report.

The Supervisor recognized the DiConsoia family in attendance this evening. He congratulated Dominic DiConsoia on earning his Eagle Scout Award. Dominic explained a little about his project, an outdoor classroom at Pleasant Hill Elementary School where he had once attended and wanted to give back. He thanked the many volunteers, family and friends that supported him in this project of building three full benches and new sod placement.

A five minute recess was taken by Supervisor Kalkounos, with Board consensus, to present Dominic with a custom proclamation, acknowledgement of him and his family, and commemorative photos taken.

**Please note that all monthly Regular Meeting Reports from Board and Staff are available, in their entirety, from each member upon request.*

OLD BUSINESS

None

NEW BUSINESS

A. Consideration of Professional Services Agreement with Governmental Accounting Inc.

MOTION by Trustee Svenson, seconded by Trustee Smolka approving the *Professional Services Agreement with Governmental Accounting Inc.*, in the monthly amount of \$3150 as presented, and authorizing the Supervisor and Clerk to attest

Administrator Chychula gave a brief overview of the printed Board Packet Insert, noting that the \$200 monthly increase over last year's monthly amount is due to the additional work put in for the GFOA Award being sought

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Ayes: Svenson, Bolanos, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

B. Consideration of Engagement Letter with Selden Fox, Ltd. for FY2025 Audit

MOTION by Trustee Svenson, seconded by Trustee Smolka approving the *Engagement Letter with Selden Fox, Ltd. for FY2025 Audit*, for related services of such in the amount of \$14,500 as presented, and authorizing the Supervisor and Clerk to attest

Administrator Chychula gave a brief overview of the printed Board Packet Insert, noting that the \$2500 annual increase over last year's monthly amount is due to the additional work put in for the GFOA Award being sought

Highway Commissioner Del Mar requested that the Township and Road District work together to set a specific date for audit work, and the Supervisor agreed.

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

C. Consideration of Actuarial Contract with John Ritchie of Menard Consulting Inc.

MOTION by Trustee Smolka, seconded by Trustee Svenson approving the *Fiscal Year 2025-2026 GASB 75 Actuarial Valuation Services Contract with MC, Inc. - Menard Consulting Inc.*, in the amount of \$2000 as presented, and authorizing the Supervisor and Clerk to attest

Administrator Chychula gave a brief overview of the printed Board Packet Insert.

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

EXECUTIVE SESSION

None

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OTHER BUSINESS (INCLUDING ACTION ON MATTERS FROM EXECUTIVE
SESSION)

Supervisor Kalkounos asked the Board to keep Attorney Airdo in their thoughts and prayers as he had undergone medical care today. He also asked the same for former State Senator McConchie on the recent passing of his wife from cancer.

ADJOURN

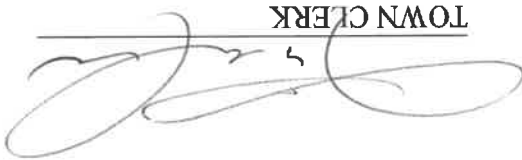
MOTION by Trustee Svenson, seconded by Trustee Smolka to adjourn at 7:46 p.m.

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, and Kalkounos
Nays: None

MOTION CARRIED 4-0

Respectfully submitted,



TOWN CLERK

