

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
March 22, 2021
7:00 P.M.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Langlotz-Johnson called the remote meeting to order at 7:01 p.m. via the use of video conferencing, due to the Patriot Room being occupied with Easter Baskets from the Easter Basket Program.

ROLL CALL

Clerk Moran called the roll and the following members were present through
REMOTE VIDEO ATTENDANCE:

Voting Members- Supervisor Langlotz-Johnson and Trustees Kalkounos, and Pohlman*

ABSENT: None

Non-Voting Members- Clerk Moran and Assessor Kelly*

Other Invited Participants- Administrator Lopez and Parliamentarian Boles

REMOTE AUDIO ATTENDANCE:

Voting Member- Trustee Kincaid

Other Invited Participant- Assistant Administrator Chychula and Mary Mottonen, Fire District Trustee candidate

**Please note Trustee Kern arrived at 7:11 p.m., and Highway Commissioner Del Mar having difficulty getting in through virtual means, arrived at 7:16 p.m.*

PUBLIC COMMENT

None

CONSENT AGENDA

A. Approval of Minutes

- i. February 22, 2021 Public Hearing Meeting Minutes
- ii. February 22, 2021 Regular Board Meeting Minutes
- iii. March 8, 2021 COW Meeting Minutes

B. Reports

- i. Acceptance of Township Elected Officials' Reports:
 1. March 2021 Clerk's Report
 2. March 2021 Assessor's Report
 3. March 2021 Highway Commissioner's Report

C. Acceptance of Prior Approved Committee Minutes:

- i. January 25, 2021 Finance Committee Minutes

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MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the 3-22-21 Consent Agenda, as presented

ROLL CALL:

Ayes: Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

OLD BUSINESS

A. Other

None

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Town Fund

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Town Fund*- \$119,647.97

ROLL CALL:

Ayes: Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 4-0

**Trustee Kern arrived electronically*

B. Approval of Payroll & Bills for General Assistance

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve the payroll and bills as presented for *General Assistance*- \$34,598.79

The Supervisor answered and addressed board member questions that were submitted earlier.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

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C. Approval of Payroll & Bills for Road District

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Road and Bridge*- \$132,508.52

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

**Highway Commissioner Del Mar arrived electronically, after having difficulties connecting*

NEW BUSINESS

A. Approval of Appointment of Trustee to Hoffman Estates Fire District #1 – Fill Vacancy

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the Appointment of Mary Mottonen as Trustee to the Hoffman Estates Fire District #1 Vacancy, as presented

Mrs. Mary Mottonen was again reintroduced by the Supervisor for reappointment to first full term, after serving a partially vacant term.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

B. Approval of Life and ADD Insurance for 2021-2022

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the *Principal Basic Group- Life Insurance Plan* in the monthly amount of \$246.89; and *AD&D Insurance Plan* in the monthly amount of \$25.83, as presented through Brandt Financial Concepts

The Supervisor reviewed the Board Packet Inserts from Brandt Financial Concepts.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

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C. Approval of Resolution 02-21 for Committed Fund Balance

Insurance Committee Chairman Kelly reviewed the Board Packet Inserts, *Resolution 02-21 - For Committed Fund Balance For Future Employer Health & Welfare Benefits* and reports.

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the *Resolution 02-21 - For Committed Fund Balance For Future Employer Health & Welfare Benefits*, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

D. Approval of Transfer Appropriation- Town Fund, General Assistance & Capital Fund Fiscal Year 2020-2021,

The Supervisor reviewed Board Packet Insert, *Palatine Township Town Fund & General Assistance Transfer of Appropriation March 22, 2021*, and each of its items in detail.

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve *Palatine Township Town Fund & General Assistance Transfer of Appropriation March 22, 2021*, in the amount of \$30,600 for Town Fund; and \$5200 for General Assistance, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

E. Approval of the Annual Town Meeting Agenda

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve to approve the *172nd Annual Town Meeting Agenda*, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

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F. Other

The Supervisor previewed and read a resolution she had sent out just prior to the meeting, *Palatine Township Resolution 05-21- Sikh Awareness and Appreciation Month*, with some further discussion.

MOTION by Trustee Kalkounos, seconded by Trustee Pohlman to approve *Resolution 05-21 Sikh Awareness and Appreciation Month*, as presented

ROLL CALL:

Ayes: Kern, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

Abstain: Kincaid

MOTION CARRIED 4-0

The Supervisor also discussed the Food Pantry successes and congratulated staff.

The Board consensus was to approve the early distribution of Covid-19 Vaccine Travel Expenses for the certain employees waiting for reimbursement prior to next month's meeting.

EXECUTIVE SESSION

None

ACTION ON MATTERS FROM EXECUTIVE SESSION

None

ADJOURN

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn the meeting at approximately 8:04 p.m.

***NOTED ACTION ITEMS:**

None

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Respectfully submitted,



TOWN CLERK