

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP  
October 28, 2024  
7:00 P.M.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:04 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following members were present:

**PRESENT IN THE ROOM:**

Voting Members- Supervisor Kalkounos, Trustees Svenson, Freese, and Smolka

Non-Voting Members- Clerk Moran, Highway Commissioner Del Mar, and Assessor Pohlman

Other Invited Participants- Administrator Chychula, Attorney Kimzey, and Road District Administrator Sachs

**IN REMOTE ATTENDANCE:**

Voting Members- Bolanos

Non-Voting Members- None

Other Invited Participants- None

**VOTING MEMBERS ABSENT:**

None

Supervisor Kalkounos read the following into the record: Trustee Bolanos has requested to attend this October 28, 2024, Regular Board Meeting by "other means," pursuant to Township Policy and in accordance with Illinois law. This participation is by videoconference. This Board should note: that a quorum of members of the Board is physically present at 721 S. Quentin Road, Palatine, Illinois, which is the regular meeting location of the Palatine Township Board; that Trustee Bolanos is prevented from physically attending because of employment purposes; and that Trustee Bolanos provided advance notice to the Supervisor and Administrator in accordance with Township Policy.

MOTION by Supervisor Kalkounos, seconded by Trustee Smolka to allow Trustee Bolanos to attend this October 28, 2024, Regular Board Meeting remotely

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

The Supervisor confirmed that Trustee Bolanos could hear and be heard via videoconference.

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**PLEDGE OF ALLEGIANCE**

The Supervisor led all in the Pledge of Allegiance.

**PUBLIC COMMENT**

Hugh Brady, speaking on behalf of NAMI (*National Alliance on Mental Illness*), asked for the Township Board's support in its effort to starting a community Mental Health Board established by referendum. He provided some brief details and 3 handouts to the Board regarding the referendum NAMI is working towards.

**PRESENTATION**

A. Flowers Family, Parents and brothers of Lisa Flowers, AZ3

Clerk Moran introduced AZ3 (*Aviation Maintenance Administrationman, Petty Officer 3rd Class*) Lisa Flowers and her family, Palatine Mayor Schwantz, Senator McConchie, Rep. Syed, Palatine American Legion Post 690 various divisions' officers and members. She also acknowledged individuals instrumental in the Blue Star Banner Program's development.

Clerk Moran drew attention to the Honor Plaque on the wall behind her with the 56 names of Blue Star Families that had been honored over the years with this program, including the new addition of the Flowers' nameplate. She then began the power point presentation, which highlighted the Blue Star Banner history along with biographical information on service member AZ3 Lisa Flowers, along with her parents and brother being honored. AZ3 Flowers, her parents Mike and Tomo, and brother Nicolas were presented with a commemorative resolution folder, informational folder, and their *Blue Star Banner* by Clerk Moran and Supervisor Kalkounos. Mayor Schwantz, presented the Flowers Family with a special *Palatine Proclamation*, State Senator McConchie presented an *Illinois Senate Certificate of Honor*, State Representative Syed presented an *Illinois House Certificate of Honors*, and Post 690 Commander Cramer spoke on Lisa's service and on behalf of the American Legion Post 690 presented her with a wooden plaque of recognition. All shared words of support for the *Blue Star Banner Program*, the service of AZ3 Lisa Flowers, and the recipients Mike, Tomo and Nicolas for their support of AZ3 Flowers.

A short recess took place to allow for various additional photos and guest interaction.

*\*The meeting continued at approximately 8:05 p.m.*

**CONSENT AGENDA**

- A. Approval of Minutes
  - i. Regular Board Minutes 9-23-2024
  - ii. Finance Committee Minutes 9-23-2024
- B. Acceptance of Township Elected Officials' Reports:

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- i. Clerk's Report
- ii. Assessor's Report
- iii. Highway Commissioner's Report
- C. Department Reports:
  - i. General Assistance
  - ii. Food Pantry
  - iii. Transportation
  - iv. Outreach

MOTION by Trustee Svenson, seconded by Trustee Smolka to approve the Consent Agenda, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**AUDIT OF PAYROLL & BILLS**

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Svenson, seconded by Trustee Freese to approve the payroll and bills for October, presented for:

*Road District-* \$617,843.36

*General Assistance-* \$7,752.47

*Town Fund-* \$113,176.42

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**ADMINISTRATOR'S REPORT**

Administrator Chychula noted that a full monthly report will be reported at next month's meeting.

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**SUPERVISOR'S REPORT**

Supervisor Kalkounos gave a brief monthly report, including Assessor Pohlman's brief report.

*\*Please note that all monthly Regular Meeting Reports from Board and Staff are available, in their entirety, from each member upon request.*

**OLD BUSINESS**

**A. IDOT Highway Improvement Plan Euclid Avenue Bridge Update**

Administrator Chychula provided an update on the *IDOT Highway Improvement Plan-Euclid Avenue Bridge*, which is in its initial stages. A handout of a letter was distributed to the Board. The letter was drafted in support of enhanced accessibility and connectivity for all users of this bridge and is meant to be sent to IDOT. Supervisor Kalkounos noted that various area legislators and elected officials from the area have agreed to sign off on this letter, supporting the Township's requests as noted in the letter.

**B. Banking and Investments Update**

Administrator Chychula provided a brief update on the transfer of funds to higher yield accounts. Some funds from BMO Harris were moved to Barrington Bank and Cornerstone Bank for the higher interest rates.

**NEW BUSINESS**

**A. Review of Road District Levy for the 2024 Tax Year**

Supervisor Kalkounos noted that the Road District 2024 Tax Year Levy Estimate was once again being submitted early by the Road District for consideration purposes only, and that final approval will not take place until a future Board Meeting, along with the other Township levies.

MOTION by Supervisor Kalkounos, seconded by Trustee Svenson, to determine the taxes to be levied for Palatine Township Road District for the fiscal year beginning April 1, 2025, and ending March 31, 2026 as follows: *General Road & Bridge Fund \$2,080,000.00; Audit, Insurance, IMRF, Social Security, Permanent Road, Construction or Repair of Bridges at Joint Expense of County, and Equipment & Building Funds* all at zero dollars; resulting in a Total Road District Tax Levy of \$2,080,000.00, as presented from the *Tax Levy Estimate Palatine Township Road District*

Road District Administrator Sachs provided a comprehensive PowerPoint presentation showcasing the levy history, etc. He noted that five times in the last ten years the levy had been lowered, and that the Levy amount of \$2,080,000.00 is \$125,000 less than the

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RD Levy last year. These savings are being realized due to a number of resourceful financial measures and best practices by the Road District.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Township Bus Use Policy

MOTION by Supervisor Svenson, seconded by Trustee Freese, to approve the *Palatine Township Bus Use Policy*, as presented

Administrator Chychula reviewed the Board Packet Insert, *Palatine Township Bus Use Policy*, noting that this new Policy would allow the Township bus to be used similar to the Township's Food Pantry Truck by opening it up to the use of other community groups in the Township. Attorney Kimzey noted that this Policy would set a uniform standard and addresses the offsetting of costs for insurance, etc.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**EXECUTIVE SESSION**

None

**OTHER BUSINESS**

None

**ADJOURN**

MOTION by Trustee Svenson, seconded by Trustee Smolka to adjourn at 8:45p.m.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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Respectfully submitted,



TOWN CLERK