

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP**

**July 22, 2024
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:12 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Freese, Bolanos, and Smolka

Non-Voting Members- Assessor Pohlman, Highway Commissioner Del Mar, and Clerk Moran

Other Invited Participants- Administrator Chychula, Assistant Administrator Veller, Office Manager Strassburger, Department Directors, Road District Administrator Sachs, and Attorney Airdo

IN REMOTE ATTENDANCE:

None

VOTING MEMBERS ABSENT:

None

PLEDGE OF ALLEGIANCE

Supervisor Kalkounos led all in the Pledge of Allegiance.

PUBLIC COMMENT

None

PRESENTATION

A. Centenarian Presentation

i. Resolution 13-24, Centenarian Recognition for Young Choi

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve *Palatine Township Resolution 13-24 - A Resolution Honoring Young Bo Choi On The Occasion of Her 100th Birthday*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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ii. Resolution 14-24, Centenarian Recognition for Robert Newren

MOTION by Trustee Freese, seconded by Trustee Smolka to approve *Palatine Township Resolution 14-24 - A Resolution Honoring Robert Newren On The Occasion of His 100th Birthday*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

iii. Centenarian Presentation – Young Bo Choi and Robert Newren

Clerk Lisa Moran presented individual PowerPoint programs of Robert Newren on the occasion of his 100th Birthday (April 28, 1924), and of Young Bo Choi on the occasion of her 100th Birthday (April 13, 1924). Both centenarians reside in Palatine. Clerk Moran noted that Mr. Newren was unable to attend due to physical impairment. The Clerk asked Mayor Schwantz to come up for a commemorative photo which along with the Township Resolution and Palatine Village Council Certificate will be hand delivered by Mayor Schwantz in the week ahead. Supervisor Kalkounos and Clerk Moran presented the Board's Centenarian Recognition Resolution to Mrs. Choi; and Mayor Schwantz presented Mrs. Choi with the Village's special certificate. The celebration continued with a special birthday cake, and commemorative photos taken, which will be provided, to each family.

** A short recess took place to allow for various additional photos and guest interaction. Cake and coffee/water were served to those in attendance.*

Supervisor Kalkounos called the meeting back into order at 7:45 p.m.

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Freese, Bolanos, and Smolka

Non-Voting Members- Assessor Pohlman, Highway Commissioner Del Mar, and Clerk Moran

Other Invited Participants- Administrator Chychula, Assistant Administrator Veller, Office Manager Strassburger, Department Directors, Road District Administrator Sachs, and Attorney Airdo

B. Retirement Presentation

i. Resolution 11-24 Honoring William Davies Years of Service with Palatine Township Road District

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Highway Commissioner Del Mar read *Resolution 11-24*, honoring William Davies years of service with the Palatine Township Road District, and offering insights into his outstanding service to the community often times at the expense of special occasions with his own family.

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve *Palatine Township Resolution 11-24 - A Resolution Honoring William Davies Years of Service with Palatine Township Road District*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

The celebration continued with commemorative photos taken, which will be provided the Davies family.

CONSENT AGENDA

A. Approval of Minutes:

i. Regular Board Minutes 6-24-2024

ii. Finance Committee Minutes 6-24-2024

B. Acceptance of Township Elected Officials' Reports:

i. Clerk's Report

ii. Assessor's Report

iii. Highway Commissioner's Report

MOTION by Trustee Svenson, seconded by Trustee Smolka to approve the Consent Agenda, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

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MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the payroll and bills for July, presented for:

Road District- \$82,078.53

General Assistance- \$5,486.87

Town Fund- \$104,551.60

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

DEPARTMENT REPORTS

A. General Assistance

B. Food Pantry

C. Transportation

D. Outreach

Brief reports were given by General Assistance Director Shapiro, Food Pantry Director Westlund-Deenihan, Transportation Director Marin, and Outreach Director Lama. Supervisor Kalkounos thanked all the Directors and Administrative Staff for their outstanding performance.

**Please note that all monthly Regular Meeting Reports from Board and Staff are available, in their entirety, from each member upon request.*

ADMINISTRATOR'S REPORT

A. Facility Management Updates

Administrator Chychula reported

- Food Pantry Walk-in Cooler: installation complete; all inspections completed/passed
- Township Wi-Fi Network: upgraded
- Township Daycare playground/outdoor property: tree removed after falling; dangerous buckthorn and mulberry trees also removed
- Maintenance: various trees trimmed for security camera view
- General Assistance Area: sewer issue and subsequent remodeling report

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B. TOI 2024 Educational Workshops

Administrator Chychula reviewed the Board Packet Insert highlighting the various educational workshops in the upcoming months, and asked those interested to inform Assistant Administrator Veller.

SUPERVISOR'S REPORT

A. Banking & Investment Updates

Supervisor Kalkounos thanked the Administration for the final movement of bank funds to Cornerstone Bank from BMO Harris.

B. IGA Between Palatine Township, Cook County, & The Metropolitan Water Reclamation District of Greater Chicago Update

Attorney Airdo updated the Board on the IGA Between Palatine Township, Cook County, & The Metropolitan Water Reclamation District of Greater Chicago. He reported that the project was successful with the house demolished, the area seeded, and the final bill to Cook County due by July 30, at which point all will be closed out.

**please note that Highway Commissioner Del Mar departed the meeting at approximately 8:18 p.m.*

OLD BUSINESS

A. Palatine Township & Cook County Clerk Vital Records Pilot Program Update

Administrator Chychula reviewed the Board Packet Insert *Palatine Township Cook County Clerk Vital Records Pilot Program Update*.

**this item was inadvertently covered out of agenda order, just prior to Supervisor's Report B. item above.*

NEW BUSINESS

A. Chicago Tribune Article: Quigley could bring \$2.3M to Palatine Township to expand food pantry facility, services (Community Project Funding for "Haven Project")

Supervisor Kalkounos reviewed the Board Packet Insert, *Chicago Tribune Article: Quigley could bring \$2.3M to Palatine Township to expand food pantry facility, services*. He reported that State Rep. Syed had seen the article and is looking for ways for the state to offer related assistance to this project as well.

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EXECUTIVE SESSION

None

OTHER BUSINESS (INCLUDING ACTION ON MATTERS FROM EXECUTIVE SESSION)

Assessor Pohlman recognized the Township's attorney, Mark Kimzey, as one of the presenters at the upcoming Illinois Property Assessment Institute seminar in September.

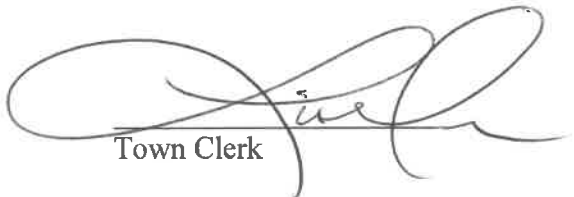
Supervisor Kalkounos shared correspondence from grateful residents receiving services from Assessor's Office employee Pam Siegel, and letters thanking bus drivers from multiple riders.

ADJOURN

MOTION by Trustee Svenson, seconded by Trustee Bolanos to adjourn at 8:43 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,


Town Clerk