

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP**

**June 24, 2024**

**7:00 P.M.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:06 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following members were present:

**PRESENT IN THE ROOM:**

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-Voting Members- Clerk Moran and Assessor Pohlman

Other Invited Participants- Administrator Chychula, Attorney Kimzey, and multiple Department Directors

**IN REMOTE ATTENDANCE:**

Voting Members- None

Non-Voting Members- None

Other Invited Participants- None

**VOTING MEMBERS ABSENT:**

None

**PLEDGE OF ALLEGIANCE**

At the Supervisor's request, Pastor Seth Moland-Kovash, led all in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**PRESENTATIONS**

**A. Blue Star Banner Presentation**

i. Approval of Resolution 10-24 Blue Star Banner Recipient, John & Debra Sommerfeld

MOTION by Trustee Svenson, seconded by Trustee Bolanos approving *Palatine Township Resolution 10-24*, as presented

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

**MOTION CARRIED 5-0**

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ii. John and Debra Sommerfeld, parents of Daniel Sommerfeld, Boatswain's Mate, 2nd Class

Clerk Moran introduced the Sommerfelds, Palatine Fire Chief Gratziana, Senator Walker, Rep. Canty, Officers and members of the various divisions of Palatine American Legion Post 690, IDVA Officer Murphy, as well as acknowledged individuals instrumental in the Blue Star Banner Program's development.

The Clerk noted that Mayor Schwantz was unable to attend and had asked former Blue Star Parent and Honoree, Fire Chief Gratziana, to take his place this evening. Clerk Moran drew attention to the Honor Plaque on the wall behind her with the 55 names of Blue Star Families that had been honored over the years with this program, including the new addition of the Sommerfelds plate. She noted the Supervisor's desire to make that wall even more special in the near future. She then began the power point presentation. The presentation highlighted the Blue Star Banner history along with biographical information on the service member, US Coast Guard Boatswain's Mate, 2<sup>nd</sup> Class Daniel J. Sommerfeld, along with the parents being honored. Blue Star Parents, John and Debbie, were presented with a commemorative Resolution Folder, informational folder, and their *Blue Star Banner* by Clerk Moran and Supervisor Kalkounos. Chief Gratziana, presented the Sommerfelds with a special *Palatine Proclamation*, State Senator Walker presented an *Illinois Senate Certificate of Honor*, and State Representative Canty presented two *Illinois House Certificate of Honors* for the parents and one for Daniel serving. All shared words of support for the Blue Star Banner Program, Daniel serving, and the Recipients John and Debbie for their support of Daniel.

A short recess took place to allow for various additional photos and guest interaction.

B. Pastor Seth Moland-Kavash, All Saints Lutheran Church – Faith Feeds

Pastor Seth Moland-Kavash of All Saints Lutheran Church (*ASLC*) in Palatine, presented a PowerPoint presentation on *Faith Feeds*, a collaborative Food Pantry program of *ASLC*. He thanked the Township for the use of the *YHOP* truck, and asked the Board to consider further truck usage as noted in his report.

**CONSENT AGENDA**

- A. Discussion & Potential Action on Approval of Minutes:
- i. May 20, 2024 Regular Board Minutes
  - ii. May 20, 2024 Finance Committee Minutes
  - iii. June 10, 2024 Committee of the Whole Minutes

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**B. Reports:**

**i. Acceptance of Township Elected Officials' Reports:**

1. Clerk's Report
2. Assessor's Report
3. Hwy Commissioner's Report

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the Consent Agenda, as presented

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**AUDIT OF PAYROLL & BILLS**

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Freese, seconded by Trustee Smolka to approve the payroll and bills for May, presented for:

*Road District-* \$135,884.79

*General Assistance-* \$27,489.90

*Town Fund-* \$191,944.28

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**DEPARTMENT REPORTS:**

A. General Assistance

B. Food Pantry

C. Transportation

D. Outreach

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Brief reports were given by General Assistance Director Shapiro, Outreach Director Lama, Food Pantry Director Westlund-Deenihan, and Transportation Director Marin.\*

**ADMINISTRATOR'S REPORT**

Administrator Chychula gave a brief report.\*

**SUPERVISOR'S REPORT**

Supervisor Kalkounos gave a brief report.\*

*\*Please note that all monthly Regular Meeting Reports from Board and Staff are available, in their entirety, from each member upon request.*

**OLD BUSINESS**

None

**NEW BUSINESS**

A. Resolution 11-24 Honoring William Davies Years of Service with Palatine Township Road District

Supervisor Kalkounos noted that Mr. Davies was unable to attend this evening and asked the Board to consider tabling this item to a future meeting date.

MOTION by Trustee Svenson, seconded by Trustee Bolanos to table this item, *Palatine Township Resolution 11-24*, until a future meeting date, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Resolution 12-24 Committed Fund Balance for Future Employer Health & Welfare Benefits

Administrator Chychula gave a brief report on *Resolution 12-24*.

MOTION by Trustee Bolanos, seconded by Trustee Freese, approving *Palatine Township Resolution 12-24 Resolution For Committed Fund Balance For Future Employer Health & Welfare Benefits*, as presented in the amount of \$5,263 from Town Fund Balance and \$7,452 from General Assistance Balance for future health and welfare benefits as determined by the Board of Trustees

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**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

**MOTION CARRIED 5-0**

**C. Approval of Property and Casualty Insurance for 2024-2025**

MOTION by Trustee Svenson, seconded by Trustee Freese to approve the *Selective Insurance- Quotation of Commercial Insurance Township of Palatine Renewal Proposal ~ Policy Period 07/01/24 to 07/01/25* from *Bradish Associates, LTD.*, which includes: Property, Inland Marine, General Liability, Cyber Security, Sexual Abuse or Molestation, Automobile, Public Officials Liability, Crime – Enhancement Endorsement, Workers Compensation, Umbrella, and Tank Liability, Township Supervisor Bonds, and Cook County/Metropolitan Water Reclamation District in the amount of \$169,966, as presented

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

**MOTION CARRIED 5-0**

**D. Approval of Committee Assignments for Fiscal Year 2024/25**

MOTION by Trustee Freese, seconded by Trustee Smolka approving FY 24/25 Committee Chair Assignments as per *June 24, 2024 Memo: Committee Chair Assignments*, as presented

Supervisor Kalkounos reviewed the Board Packet Insert, *Memo: Committee Chair Assignments*, noting the following assignments: Finance- Trustee Smolka; Human Needs- Trustee Svenson; Policy – Trustee Freese; and his intent to have the Policy Chairs of each committee continue to rotate positions.

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

**MOTION CARRIED 5-0**

**EXECUTIVE SESSION**

None

**OTHER BUSINESS**

None

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**ADJOURN**

MOTION by Trustee Svenson, seconded by Trustee Bolanos to adjourn at 9:06 p.m.

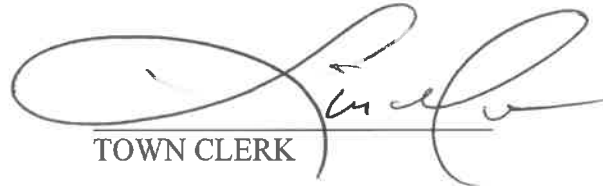
ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

Respectfully submitted,



TOWN CLERK