

**PALATINE TOWNSHIP
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
June 10, 2024
7:00 p.m.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:09 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-Voting Members- Assessor Pohlman and Clerk Moran

Other Invited Participants- Administrator Chychula, Asst. Administrator Veller, and Attorney Kimzey

IN REMOTE ATTENDANCE:

Invited Participant- Michael Caldwell, President, *Caldwell Engineering*

VOTING MEMBERS ABSENT:

None

PLEDGE OF ALLEGIANCE

The Supervisor led all in the Pledge of Allegiance.

PUBLIC COMMENT

None

PRESENTATION

A. Property & Casualty Insurance – William Bradish, Bradish Assoc., LTD

Supervisor Kalkounos introduced Bill Bradish, of Bradish Associates, LTD, who reviewed its corresponding *COW* Packet Inserts, distributed a spiral bound hard copy, and answered *COW* Member Questions regarding the *Selective Insurance- Quotation of Commercial Insurance Township of Palatine Quote # 74843700 ~ Policy Period 07/01/24 to 07/01/25* proposal found in the distributed, bound report *Business Insurance Renewal Proposal for Township of Palatine 2024-2025*. Mr. Bradish highlighted the fact that there was a 6.5 % increase in premium amount from last year. The Township has used Selective Insurance for the last twelve years given its stability and competitive rates in a market of only two carriers providing this insurance for government bodies. The Township's coverage remains the same or better throughout the plan.

Supervisor Kalkounos noted that the Board will consider this proposal.

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ELECTED OFFICIALS ANNOUNCEMENTS

A. Highway Commissioner

No Report

B. Clerk

No Report

C. Assessor

D. Supervisor

Supervisor Kalkounos report summary:

- The Township received many boxes of food in a local Food Drive by the *Thrive Vineyard Church* of Palatine.
- A part-time Paratransit Driver started last week for our Transportation Dept.
- The auditing team of *Sullivan Fox* were at the Township for four days and are currently working on the audit.
- The Memorial Day Parade and pre-and post-ceremonies were attended by several members of the Township Board, as well as many Township employees and volunteers.
- The Township hosted its third successful recycling event of the year, co-hosted with the *Palatine Lions Club* this past Saturday, June 8 which was Electronic Recycling.
- A reminder that the upcoming TOCC Spring Conference in Oak Brook takes place on June 13.

BUSINESS

A. Acknowledgement & Appreciation of Decennial Committee on Local Government Efficiencies - Alicia Krippinger and Steve Tornatore

Supervisor Kalkounos, on behalf of the Township Board, thanked both Alicia Krippinger and Steve Tornatore, Decennial Committee members, for their participation in the recent Decennial Committee process. The Supervisor read from the special Certificates of Acknowledgement and Appreciation each were presented with. Photos were then taken with the Board.

B. IDOT Highway Improvement Plan Euclid Avenue Bridge Update

Supervisor Kalkounos introduced remote attendee, Michael Caldwell, President, *Caldwell Engineering*. Mr. Caldwell was asked to review the new Euclid Avenue Bridge proposal that IDOT provided the Township and surrounding area government bodies. Mr. Caldwell reported that the new replacement bridge is very basic and essentially a copy of the seventy year old bridge

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it is replacing. He noted that the current bridge and its proposed replacement bridge remains dangerous for pedestrians, including physically disabled/impaired individuals. Mr. Caldwell added that there are other bridges in the area that have dedicated bike or pedestrian lanes adjacent/part of their Bridge structure.

Supervisor Kalkounos noted that given Mr. Caldwell's report, the Township has drafted a letter requesting better options serving the needs of the community in the final bridge proposal. This letter will be forwarded to the area legislators, Mayor of Rolling Meadows, and the County Commissioner asking them to sign on in support of this letter.

C. IGA between Palatine Township, Cook County & The Metropolitan Water Reclamation District of Greater Chicago Updates

Michael Caldwell, President, *Caldwell Engineering* reported on the progress of the IGA between the Township, *Cook County & The Metropolitan Water Reclamation District of Greater Chicago* which provided relief to a property on Briarwood Lane, located in a flood prone area of the Township. He noted that the home's well had been removed and the demolition of the home is scheduled for later this week. Attorney Kimzey reported that his office had received the signed copy of the final contract from the excavator, along with a copy of their bond and certificate of insurance. Supervisor Kalkounos thanked Mr. Caldwell and Attorney Kimzey for all of their work on this project.

D. Palatine Township & Cook County Clerk Vital Records Pilot Program Update

Administrator Chychula provided a report regarding the ongoing work of the *Palatine Township – Cook County Clerk Vital Records Pilot Program*. On May 31, 2024 a conference call meeting took place, including Angela Wright Madison, *Deputy Clerk of Vital Records*, David Todd of *VitalCheck LexisNexis*, Barb Cornew, *District Director with Commissioner Scott Britton*, Asst. Admin Veller and herself. The discussion of the new program included the following: Timelines – Anticipated launch in early July; Ordering Process – New paper with the new Cook County Clerk; Ordering Process – New municipal link to be provided to Palatine Township; and Marketing Materials – coordinated to use the Palatine Township logo. Overall the team was excited. It was agreed that because Palatine Township is the trusted source for information for residents, they'll be comfortable processing the Vital Records requests for copies of birth, death and marriage certificates.

E. Federal, State & Municipal Grant Updates

Assistant Administrator Veller provided updates on the various grant applications submitted. The municipal level grant that the Township's General Assistance Dept. has been receiving funding through and looking to continue in the next year, the Community Development Block Grant through the *Village of Palatine* from a program of the *Dept. of Housing and Urban Development* which provides efforts that work to avoid homelessness had been renewed but at

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just slightly less than last year's amount. In the coming year's funding, she reported that the Township will receive approximately \$4000.

On the state level, the Township is working with the *IL Dept. of Commerce and Economic Opportunity* to secure a grant that would help to cover the costs to make all of our Township Center's entrances and sidewalks *ADA*-compliant. The Township is working on providing them their requested itemized details of the quotes previously provided them.

On the federal level, Assistant Administrator Veller shared exciting news regarding collaborative work done with Congressman Quigley's office to secure a portion of a \$2.33 million dollar *Economic Development Initiative* through the *Dept. of Transportation Housing and Urban Development* to help upgrade our facility, the food pantry and a potential satellite property to be located in a high-need area of the Township. The Township was recently chosen as one of fifteen applicants to move on to the next level for consideration of some portion of the total amount on this grant.

F. Chicago Metropolitan Agency for Planning (CMAP) Collaboration on Northwest Cook Transit Study

Administrator Chychula provided a report regarding the *Northwest Cook Transit Coordination Study* which included Barrington, Hanover, Palatine and Schaumburg Townships. The key findings in a *Market Analysis Technical Report* detailed demographics, land use and travel patterns. It laid the foundation for the further investigation of ridership, trip patterns and transit needs in Northwest Cook County. An *Existing Conditions Technical Report* provided a systemwide assessment and inventory of services in the study area and included Barrington, Hanover, Palatine and Schaumburg Townships as well as the Village of Schaumburg and *PACE Suburban Bus*. This report required corrections for Palatine Township Transportation and those corrections have been included in the *COW* Packet.

This study is on behalf of the *Chicago Metropolitan Agency for Planning (CMAP)*.

G. Facilities & Maintenance Updates

Administrator Chychula provided a report regarding the Township's foam roof. *WSP USA Inc.*, an engineering and professional services firm, conducted an inspection of the foam roof located on the north east portion of the Township building. This was part of the BASF Foam Roof Warranty Program. The report will be sent to IRC, *Insulated Roof Contractors*, with a copy also being sent to the Township.

The Township's foam roof 2024 Spring Service Inspection was conducted today by *Metal Masters* as part of the service agreement. Once the report is received it will be reviewed. Tidwell Roofing will be used for any repairs necessary.

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H. Consideration of July COW & Board Meeting Dates

Supervisor Kalkounos asked the *COW* to consider consolidating the July meeting schedule to one single meeting, instead of the two regularly and current scheduled *COW* and Regular Meetings, due to the Independence Day Holiday in the same month. After some discussion, the *COW* consensus was to eliminate the currently scheduled July *COW* Meeting, and retain only the July 22 Regular Board Meeting.

EXECUTIVE SESSION

None

OTHER BUSINESS

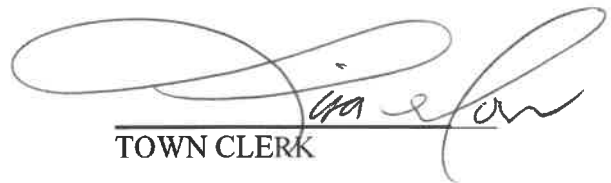
None

ADJOURN

MOTION by Trustee Svenson, seconded by Trustee Bolanos to adjourn at 8:08 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,


TOWN CLERK