

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP  
May 20, 2024  
7:00 P.M.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:04 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following members were present:

**PRESENT IN THE ROOM:**

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-Voting Members- Assessor Pohlman and Clerk Moran

Other Invited Participants- Administrator Chychula, Asst. Administrator Veller, Office Manager Strassburger, and Attorney Airdo

**IN REMOTE ATTENDANCE:**

None until later in the meeting (Highway Commissioner Del Mar as noted below)

**VOTING MEMBERS ABSENT:**

None

**PLEDGE OF ALLEGIANCE**

The Supervisor led all in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

**A. Approval of Minutes:**

- i. Regular Board Minutes 4-22-2024
- ii. Finance Committee Minutes 4-22-2024
- iii. Public Hearing Minutes 5-6-2024

**B. Acceptance of Township Elected Officials' Reports:**

- i. Clerk's Report
- ii. Assessor's Report
- iii. Highway Commissioner's Report

**C. Acceptance of Department Directors' Reports:**

- i. General Assistance
- ii. Food Pantry
- iii. Transportation
- iv. Outreach

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP**

**May 20, 2024**

**7:00 P.M.**

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the Consent Agenda, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**AUDIT OF PAYROLL & BILLS**

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Svenson, seconded by Trustee Freese to approve the payroll and bills for May, presented for:

*Road District-* \$66,651.71

*General Assistance-* \$7,214.72

*Town Fund-* \$141,107.28

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

*\*Highway Commissioner Del Mar participated via remote attendance at 7:08 p.m.*

**ADMINISTRATOR'S REPORT**

Administrator Chychula gave a brief monthly report.

**SUPERVISOR'S REPORT**

Supervisor Kalkounos gave a brief monthly report.

*\*Please note that all monthly Regular Meeting Reports from Board and Staff are available, in their entirety, from each member upon request.*

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP  
May 20, 2024  
7:00 P.M.**

**OLD BUSINESS**

None

**NEW BUSINESS**

A. Award of Contract for Flood Plain Property (296 Briarwood Lane) Demolition Project

MOTION by Trustee Svenson, seconded by Trustee Smolka to approve the Contract for Flood Plain Property (296 Briarwood Lane) Demolition Project in the amount of \$42,980 with Anthem Excavating as lowest bidder, as presented; and authorizing the Supervisor and Clerk to attest

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos  
Nays: None

MOTION CARRIED 5-0

**EXECUTIVE SESSION**

A. Biannual Review of the Following Five Sets of Unreleased Executive Session Minutes: 5-20-19, 1-25-21, 6-14-21, 8-22-22, and 8-28-23 as pursuant to Open Meetings Act Sec. 2C21

B. Review of Draft Executive Session Minutes from 3-11-24 as pursuant to Open Meetings Act Sec. 2C21

MOTION by Trustee Svenson, seconded by Trustee Bolanos moving that the Board adjourn to Executive Session pursuant to Section 2(c)(11) of the Open Meetings Act to discuss litigation, when an action against, affecting, or on behalf of the Township has been filed and is pending before a court or administrative tribunal, or when the Township Board finds that an action is probable or imminent; and pursuant to Section 2(c)(21) of the Open Meetings Act, in order to conduct the biannual review of unreleased executive session minutes: May 20, 2019, January 25, 2021, June 14, 2021, August 22, 2022, and August 28, 2023; and for review of Draft Executive Session Minutes from 3-11-24

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos  
Nays: None

MOTION CARRIED 5-0

*\*The Board adjourned to Executive Session at 7:24 p.m.*

*\*The Board reconvened into Regular Session at 7:41 p.m.*

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP  
May 20, 2024  
7:00 P.M.**

Clerk Moran called the roll and the following were present:

**PRESENT IN THE ROOM:**

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka  
Non-Voting Members- Clerk Moran  
Other Invited Participants- Administrator Chychula, Attorney Airdo, and Assistant  
Administrator Veller

**IN REMOTE ATTENDANCE:**

None

**OTHER BUSINESS (INCLUDING ACTION ON MATTERS FROM EXECUTIVE  
SESSION)**

A. Approval of Resolution No. 09-24 Regarding Consideration of Closed  
Session Minutes

MOTION by Trustee Svenson, seconded by Trustee Freese to approve *Resolution 09-24  
Regarding, A Resolution Regarding the Consideration of Closed Session Minutes* as  
presented; and authorizing the Supervisor and Clerk to attest

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos  
Nays: None

MOTION CARRIED 5-0

B. Approval of Executive Session Minutes of 3-11-24

MOTION by Trustee Freese, seconded by Trustee Bolanos to approve the 3-11-2024  
Executive Session Minutes for content, as presented

**ROLL CALL:**

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos  
Nays: None

MOTION CARRIED 5-0

**ADJOURN**

MOTION by Trustee Bolanos, seconded by Trustee Smolka to adjourn at 7:44 p.m.

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP**

**May 20, 2024  
7:00 P.M.**

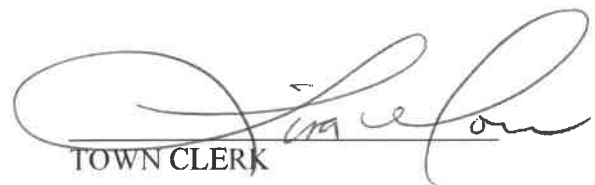
ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

Respectfully submitted,



TOWN CLERK

