

**PALATINE TOWNSHIP
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
May 6, 2024
7:00 p.m.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:02 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-Voting Members- Assessor Pohlman and Clerk Moran

Other Invited Participants- Administrator Chychula, Asst. Administrator Veller, and Attorney Kimzey

IN REMOTE ATTENDANCE:

None

VOTING MEMBERS ABSENT:

None

PLEDGE OF ALLEGIANCE

The Supervisor led all in the Pledge of Allegiance.

PUBLIC COMMENT

None

ELECTED OFFICIAL ANNOUNCEMENTS

A. Highway Commissioner

No Report

B. Clerk

No Report

C. Assessor

Assessor Pohlman reported that the Appeals Period is opening up on June 27.

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D. Supervisor

Supervisor Kalkounos report summary:

- The Supervisor met separately with Cook County Commissioner Britton and State Rep. Syed to discuss continued relationships
- Update on receiving additional quotes for walk-in cooler work
- Thanked Administration and staff for doing a great job overall and on marketing things well; noted a couple letters of appreciation from residents to two Dept. Directors
- Staff Meeting held, which went very well with staff feedback and numerous topics addressed
- Passport services and other items were discussed with Congressman Quigley (this was noted later in the evening)

BUSINESS

A. Committee Appointments for FY 2025

Supervisor Kalkounos reported on his committee appointments as follows:

Policy Committee- Trustee Freese
Finance Committee- Trustee Smolka
Human Needs Committee- Trustee Svenson

B. Banking and Investment Updates

Administrator Chychula reported that banking consolidation efforts continue, with funds being transferred from BMO Harris to Cornerstone, due to higher interest rates at Cornerstone. Supervisor Kalkounos reported that there will be check consolidation with the new system approved by the accountants, which will result in savings of time and money having less checks cut.

C. Request for Proposal: Flood Prone Property Demolition Update

Attorney Kimzey reported that the flood prone property previously discussed is ready for demolition and the Request for Proposal (RFP) is set as May 14, with a bid received for contract to demolish. Cook County approved the latest round of reimbursement checks to cover the Township's legal fees, etc. for the involvement on this project.

D. Grant Application Updates

Assistant Administrator Veller provided the *COW* with updated information on Grant Applications. She noted that two grants have been submitted. One grant application to the IL Dept. of Commerce and Economic Opportunity for ADA Compliant entrances. The other grant

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application will be to the *Community Project Funding Submission Form FY25*, for various township remodeling updates and a satellite food pantry location.

E. Insurance Policy Update

Administrator Chychula reported that she is working on ensuring that insurance policies of the Township have renewal dates of July 1.

F. Vital Records Update

Administrator Chychula updated the *COW* on efforts to provide vital records to residents at the Township so they don't need to travel to distant Cook County Clerk's Office locations. She also noted that the Township will open an Information Hub web portal that will showcase Township services, sponsored services, and other area service provider information at one source for residents searching for this information.

G. TOI 2024 Educational Workshops

Administrator Chychula reviewed the *COW* Packet Insert, *Township Supervisors Of Illinois And Trustees' Division 2024 Educational Workshops Registration and Information Sheet*, and encouraged everyone to attend the Rockford meeting on June 21. Calendar invites will be forwarded by Assistant Administrator Veller to all Board Members.

H. TOCC Spring Conference

Administrator Chychula reviewed the *COW* Packet Insert, *Townships of Cook County Spring Conference June 13, 2024 Meeting Information Sheet*, and encouraged everyone to attend. Calendar invites will be forwarded by Assistant Administrator Veller to all Board Members.

I. Shredding Event: Palatine Township & Lions Club, Co-Sponsors 5/11/24

Supervisor Kalkounos reminded the *COW* Members that there will be the annual Shredding Event on May 11, 2024 from 8:30 – 11:30 a.m. This event is once again being sponsored by the Township and the Lions Club.

J. Memorial Day Parade

Administrator Chychula reported on the annual Memorial Day Parade and invited all Board Members to attend. Director Lama will send out more specifics via email. Supervisor Kalkounos noted that additional grass seeding and tattered flag removal will need to take place.

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EXECUTIVE SESSION

None

OTHER BUSINESS

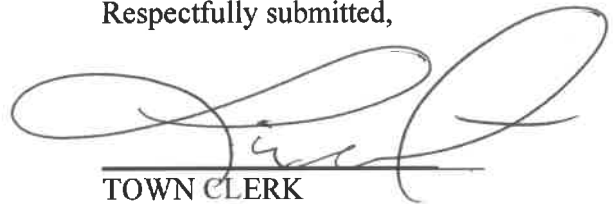
None

ADJOURN

MOTION by Trustee Svenson, seconded by Trustee Bolanos to adjourn at 7:55 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,



TOWN CLERK