

**PALATINE TOWNSHIP  
DECENNIAL COMMITTEE  
Palatine Township Hall  
721 S. Quentin Road  
March 11, 2024 at 6:00 p.m.**

**CALL TO ORDER**

Assessor Pohlman called the meeting to order at 6:10 p.m. in the Patriot Room of the Palatine Township Center. He announced that Supervisor Kalkounos had designated him as the chair for this meeting.

**ROLL CALL**

Palatine Township Office Manager Brad Strassburger called the roll. The following members were present:

**PRESENT IN THE ROOM:**

Voting Members – Supervisor Kalkounos, Trustee Svenson, Trustee Bolanos, Trustee Freese, Clerk Moran, Assessor Pohlman, Administrator Chychula, Decennial Committee Member Tornatore, and Decennial Committee Member Krippinger.

Other Invited Participants – Attorney Airdo

**IN REMOTE ATTENDANCE:**

None

**VOTING MEMBERS ABSENT:**

Trustee Smolka

*\*Please note that Trustee Smolka joined the meeting at 6:22 p.m.*

**PLEDGE OF ALLEGIANCE**

At Assessor Pohlman's request, Trustee Svenson led all in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**APPROVAL OF DECENNIAL COMMITTEE MINUTES 1/8/24**

MOTION by Trustee Svenson, seconded by Clerk Moran

MOTION CARRIED by voice vote 9-0

**PRESENTATION OF COMMITTEE REPORT**

Administrator Chychula gave a detailed summary of the Draft Decennial Committee Report, copies of which had been provided to the Committee members. The topics covered in the Report were Jurisdiction and Powers, Palatine Township Programs and Services, Intergovernmental and Public-Private Partnerships, Statutes Governing Townships, Ordinances, Rules and Procedures, and Shared Services, Intergovernmental Agreements and Interrelationships with Other Governmental Units and the State of Illinois.

Administrator Chychula concluded by discussing Palatine Township’s Established Efficiencies and the Recommended Efficiencies as suggested by the Committee.

**DISCUSSION OF COMMITTEE REPORT**

Assessor Pohlman opened up the floor for discussion and asked if any Committee members had any comments or suggestions.

- Clerk Moran noted a few typos within the report, and that some of the proposed efficiencies that had been previously discussed were not included in the report. Specifically she mentioned audio/visual improvements to the Patriot Room and providing legal volunteers to help with simple wills and estate planning.
- Trustee Svenson also noted a few typos.
- Trustee Smolka asked if the Township Board would approve the Decennial Report once the Decennial Committee approves it. Attorney Airdo replied that the report is issued by the Decennial Committee only, and does not need to be approved by the Township Board.
- Assessor Pohlman mentioned the Cox Report that had been issued by the Township Officials of Illinois, and suggested that it be incorporated into the Decennial Report.

Following the discussion Administrator Chychula acknowledged the members of Boy Scout Troop 335 that were in attendance as part of their pursuit of the Citizenship in Community Merit Badge. She commended their dedication to learning about their Township Government.

**APPROVAL OF SELECTION OF MEETING DATE FOR PRESENTATION OF COMMITTEE REPORT**

Assessor Pohlman stated that there would need to be one more meeting of the Decennial Committee to approve the final Report. He proposed that the next meeting be held on May 6, 2024, at 6:00 p.m. The Committee concurred, and approved the next meeting date for May 6, 2024, at 6:00 p.m.

**SURVEY OF RESIDENTS IN ATTENDANCE**

Assessor Pohlman surveyed the residents in attendance asking if they wished to comment on the matters discussed during the meeting. Scoutmaster Robert Heffernan came forward, and asked the two non-elected members of the Committee, Decennial Committee Members Krippinger and Tornatore, what they had learned about the Township as a result of being a part of the Decennial Committee.

Decennial Committee Member Krippinger responded that she knew what the Township did in general, but didn't know all of the specifics. As an example she stated that she hadn't known that the Township managed any cemeteries before she served on the Committee. She stated that she had researched other Townships as part of her work on the Committee, and that showed her how great the work and programs of Palatine Township are.

Decennial Committee Member Tornatore replied that he was impressed to learn how professionally Palatine Township was run, by both elected officials and staff.

Mr. Heffernan also stated that he was impressed by the Committee Report and Administrator Chychula's presentation. He then asked how Palatine Township came to own five cemeteries. Scoutmaster Michael Gasparino then spoke up from the audience, and stated that Wolfrum Cemetery had been forgotten about for many years before being rediscovered in the 1970's and then deeded to Palatine Township. Administrator Chychula added that the other cemeteries were given to the Township to manage because they are expensive and difficult to maintain.

Administrator Chychula then called up each Boy Scout individually and presented them with a Certificate of Acknowledgement for Exceptional Community Activism.

**ADJOURNMENT**

MOTION by Trustee Svenson, seconded by Decennial Committee Member Tornatore to adjourn at 6:49 p.m.

Respectfully submitted,



Office Manager Brad Strassburger