

**PALATINE TOWNSHIP
DECENNIAL COMMITTEE
Palatine Township Hall
721 S. Quentin Road
October 23, 2023 at 6:30 p.m.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 6:45 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Palatine Township Office Manager Brad Strassburger called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members – Supervisor Kalkounos, Trustee Svenson, Trustee Freese, Clerk Moran, Assessor Pohlman, Administrator Chychula, Steve Tornatore, and Alicia Krippinger.

Other Invited Participants – Attorney Airdo

**Trustee Smolka arrived at 7:14 p.m.*

IN REMOTE ATTENDANCE:

Trustee Bolanos

VOTING MEMBERS ABSENT:

None

Supervisor Kalkounos informed the Committee that Trustee Bolanos had requested to attend this meeting by “other means”. This participation is by video conference. Supervisor Kalkounos noted the following:

- A quorum of members of the Decennial Committee is physically present at 721 S. Quentin Road, Palatine, Illinois, which is the regular meeting location of the Decennial Committee;
- She was prevented from physically attending because of employment purposes;
- She provided advance notice to the Township Administrator in accordance with Palatine Township Policy.

Trustee Freese put forward a motion to allow Trustee Bolanos to attend the meeting remotely, seconded by Trustee Svenson.

MOTION CARRIED by voice vote.

PLEDGE OF ALLEGIANCE

Steve Tornatore led all in the Pledge of Allegiance.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Motion by Trustee Svenson, seconded by Assessor Pohlman to approve the meeting minutes from May 22, 2023.

MOTION CARRIED by voice vote.

INTRODUCTION

Supervisor Kalkounos introduced the new Transportation Director, Nidya Marin, who shared some of her background. Then every member of the Committee introduced themselves and provided some information about themselves.

Supervisor Kalkounos provided some background on the Township and the required functions of all townships in Illinois. He listed the services that the Township provides to the community, and reported that Palatine Township is running well and efficiently despite staffing challenges.

JURISDICTION AND POWERS

Attorney Airdo reviewed a PowerPoint that provided an overview of the responsibilities of the Decennial Committee, and what it must report on. He stated that the Committee’s primary job is to determine what the Township does well, what it does inefficiently, and what it should potentially stop doing. The report must contain a list of recommendations to increase accountability, transparency, and efficiency.

PROGRAMS AND SERVICES

Administrator Chychula shared an overview of the activities of the Township’s Food Pantry, General Assistance, Transportation, Outreach, Administration, and Assessor departments. She also mentioned the special events the Township sponsors, including document destruction, electronic recycling, textile recycling, and the upcoming Prescription Drug Takeback program.

INTERGOVERNMENTAL AND PUBLIC-PRIVATE PARTNERSHIPS

Administrator Chychula reviewed the various Ordinances, Intergovernmental Agreements, and Memorandums of Understanding that were included in the meeting materials. Attorney Airdo explained that they were for the Committee to review, so that they can understand the relationships the Township has with its governmental and private partners.

Supervisor Kalkounos opened the floor for discussion. Assessor Pohlman stated that the Assessor's office is a liaison between the county and the public, and operates efficiently with a low budget. Clerk Moran asked about the status of the updated Township Policy manual, and Attorney Airdo stated that it would be ready in early December. Supervisor Kalkounos mentioned that the Township could begin handling mosquito abatement, and that he was looking into partnering with the County County Clerk's office to open a satellite office or pilot pop up program in the Township.

Attorney Airdo provided the next steps for the Committee, which are to review the provided documents and look through the Township's website, and to come up with ideas for how the Township can improve. The Committee also needs to determine what information, documentation, or reports it needs to complete its work, so that the Township can gather them.

Survey of Residents in Attendance

Supervisor Kalkounos asked if any residents in attendance wished to comment on the matters discussed during the meeting. No residents came forward.

Adjournment

MOTION by Clerk Moran, seconded by Assessor Pohlman to adjourn at 7:50 p.m.

MOTION CARRIED by voice vote.