

**PALATINE TOWNSHIP  
DECENNIAL COMMITTEE  
Palatine Township Hall  
721 S. Quentin Road  
January 8, 2024 at 7:00 p.m.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:07 p.m. in the Patriot Room of the Palatine Township Center.

*\*Please note the amended start time of 7:00 pm to this regularly scheduled meeting with a 6:00 p.m. start time.*

**ROLL CALL**

Palatine Township Assistant Administrator Catherine Veller called the roll. The following members were present:

**PRESENT IN THE ROOM:**

Voting Members – Supervisor Kalkounos, Trustee Svenson, Trustee Bolanos, Trustee Smolka, Trustee Freese, Clerk Moran, Assessor Pohlman, Administrator Chychula, Decennial Committee Member Tornatore, and Decennial Committee Member Krippinger.

Other Invited Participants – Attorney Kimzey

**IN REMOTE ATTENDANCE:**

None

**VOTING MEMBERS ABSENT:**

None

**PLEDGE OF ALLEGIANCE**

At the Supervisor's Request, Decennial Committee Member Krippinger led all in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**APPROVAL OF DECENNIAL COMMITTEE MINUTES 10/23/23**

MOTION by Trustee Svenson, seconded by Trustee Smolka

Supervisor Kalkounos asked if there were any questions and Clerk Moran requested that the minutes be amended to add the signature line. Supervisor Kalkounos agreed that it will be done during regular business hours.

MOTION CARRIED voice vote 10-0

### **REVIEW OF EFFICIENCIES**

Supervisor Kalkounos spoke to the committee about their meeting preparation: to determine internal and external efficiencies and offer recommendations for the Township. Supervisor Kalkounos introduced Administrator Chychula and asked her to present the Palatine Township Efficiencies Report.

### **DISCUSSION OF COMMITTEE REPORT**

Attorney Kimzey presentation on Local Government Efficiency Requirements included an overview on the responsibilities of the Decennial Committee and the information that should be included in the final report due on October 24, 2024.

Discussion within the Committee followed. Each member presented their input and advice on efficiencies and responded to ideas from other members.

- Decennial Committee Member Krippinger mentioned that she reviewed various township websites and compared them to Palatine Township's website. Palatine Township's website looks great and shows the Township is doing a lot of work. Other committee members agreed. Clerk Moran commented that she has been working with Administrator Chychula to put more on the website.
- Decennial Committee Member Krippinger stated that a partnership with the Secretary of State would be beneficial for the residents for DMV services, specifically assisting with the Real ID. Supervisor Kalkounos asked Administrator Chychula to speak about the recent Mobile DMV that was held on-site with Representative Syed. Administrator Chychula provided a synopsis of the event.
- Trustee Smolka asked if other Townships were offering Vital Records services, to which the Supervisor responded Palatine Township would be the pilot for the program. It is more of a concierge service to assist residents with sending in their applications.
- Trustee Svenson's recommendation was to bring aboard Legal Aid volunteers who could help with simple wills and estate planning.
- Clerk Moran requested that records from previous years that are electronically stored in a cloud based system be protected from possible natural disasters. It is required by law and it will allow for full transparency.

Attorney Kimzey gave next steps for the Decennial Committee members and reminded them that the date for the next meeting is March 11, 2024. Supervisor Kalkounos noted that if committee members needs more time to complete the report that another meeting can be scheduled.

**SURVEY OF RESIDENTS IN ATTENDANCE**

Supervisor Kalkounos surveyed the residents in attendance asking if they wished to comment on the matters discussed during the meeting. No residents came forward.

**ADJOURNMENT**

MOTION by Trustee Svenson, seconded by Assessor Pohlman to adjourn at 8:52 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Catherine Veller".

Assistant Administrator Catherine Veller