

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP  
November 20, 2023  
7:00 P.M.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:05 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following members were present:

**PRESENT IN THE ROOM:**

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-Voting Members- Highway Commissioner Del Mar, Assessor Pohlman, and Clerk Moran

Other Invited Participants- Administrator Chychula, Attorney Kimzey, Road District Director Sachs, and multiple Department Directors

**IN REMOTE ATTENDANCE:**

Voting Members- None

Non-Voting Members- None

Other Invited Participants- None

**VOTING MEMBERS ABSENT:**

None

**PLEDGE OF ALLEGIANCE**

At the Supervisor's request, Highway Commissioner Del Mar led all in the Pledge of Allegiance.

**PUBLIC COMMENT**

Sue Walton, resident of Rolling Meadows, addressed the Board. She provided a brief history of the work that Karen Selman has spearheaded over the last forty years in providing Day Care Options for families in need in Palatine Township. She asked the Board to consider changing the name of the *Community Child Care Center* portion of the Township Building to the *Karen Selman Community Child Care Center*, in Karen Selman's honor.

**PRESENTATION**

- A. 2024 Palatine Township Health Insurance Renewal Proposal, Dennis Manganello, Strategic Benefits Advisors, Inc.

Dennis Manganello, with *Strategic Benefits Advisors* reviewed the highlights of the report, *2024 Renewal Analysis- Palatine Township October 26, 2023*. He reported that this year's proposed Township medical plan included slight changes to the current plan

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and would see a 4.5% increase in total premiums from current rates/coverage; Dental would see zero increase; and Vision would see a 7.8% decrease; and Group Life AD&D would see zero increase. Mr. Manganello answered Board Member questions.

**AUDIT OF PAYROLL & BILLS**

- A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)
- B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)
- C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Freese, seconded by Trustee Smolka to approve the payroll and bills for November, presented for:

*Road District-* \$180,512.81

*General Assistance-* \$10,076.07

*Town Fund-* \$126,478.73

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**CONSENT AGENDA**

- A. Approval of Minutes
  - i. Regular Board Minutes 10-23-2023
  - ii. Finance Committee Minutes 10-23-2023
- B. Reports:
  - i. Acceptance of Township Elected Officials' Reports:
    - 1. Clerk's Report
    - 2. Assessor's Report
    - 3. Highway Commissioner's Report

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the Consent Agenda, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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**DEPARTMENT REPORTS**

1. General Assistance

Director Shapiro gave a brief monthly report.

2. Food Pantry

Director Westlund-Deenihan gave a brief monthly report.

3. Transportation

Directors Marin and Nordin gave a brief monthly report.

4. Outreach

Administrator Chychula provided Director Lama's monthly report in her absence.

**ADMINISTRATOR'S REPORT**

Administrator Chychula gave a brief monthly report.

**SUPERVISOR'S REPORT**

Supervisor Kalkounos gave a brief monthly report.

*\*Please note that all monthly Regular Meeting Reports from Board and Staff are available, in their entirety, from each member upon request.*

**OLD BUSINESS**

None

**NEW BUSINESS**

A. Review of 2023 Estimated Town Fund & General Assistance Levy, James Howard, CPA, Governmental Accounting Inc.

Administrator Chychula distributed two handouts, *Palatine Township 2023 Proposed Tax Levy* and *Estimated Tax Levy Palatine Township*. James Howard, CPA, Governmental Accounting Inc. reviewed the PowerPoint Presentation *Palatine Township 2023 Proposed Tax Levy* and answered Board Member questions.

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MOTION by Trustee Smolka, seconded by Trustee Freese moving that the Board determines the estimate of the taxes to be levied for Palatine Township for the 2023 Tax Year collecting in 2024, for *General Town Fund*, in the amount of \$1,957,830.00; *General Assistance Fund* in the amount of \$244,000.00; resulting in a *Total Tax Levy* of \$2,201,830.00, from the *Estimated Tax Levy Palatine Township*, as presented with a noted scrivener's error to be corrected

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**B. Approval of 2024 Palatine Township Health Insurance Renewal**

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the health (maximum annual cost \$199,088), dental (annual premium \$1610.02), vision (annual premium \$2563.20), and group life insurance (annual premium \$2722.89) plans as noted in the *2024 Renewal Analysis- Palatine Township October 26, 2023* by *Strategic Benefits Advisors*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**C. Approval of Ordinance No. 03-23 RD, 2023 Palatine Township Road District Levy**

MOTION by Trustee Svenson, seconded by Trustee Freese moving that the Board must adopt the taxes to be levied for Palatine Township for the 2023 Tax Year, collecting in 2024, for *General Road & Bridge Fund* \$2,205,000.00; *Audit, Insurance, IMRF, Social Security, Permanent Road, Construction or Repair of Bridges at Joint Expense of County, and Equipment & Building Funds* all at zero dollars; resulting in a *Total Road District Tax Levy* of \$2,205,000.00, as presented from the *Tax Levy Ordinance Palatine Township Road District Ordinance No. 03-23 RD*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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D. Approval of Resolution No. 17-23 RD, Road District Transfer of Appropriation

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the *Transfer Of Appropriation Palatine Township Road District Resolution No. 17-23 RD* in the amount of \$10,000, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

E. Memorandum of Understanding Between Village of Palatine and Palatine Township

Administrator Chychula briefly reviewed the Board Packet Insert, *Memorandum of Understanding Between Village of Palatine and Palatine Township*. She informed the Board that the work is anticipated to begin in April and that the Village of Palatine recommends using the same contractor putting in the fiber optic improvements throughout the area to continue the work onto Township property and through to the Township's server room, with the projected amount for Palatine Township noted to be \$23,230.75.

**EXECUTIVE SESSION**

None

**OTHER BUSINESS**

None

**ADJOURN**

MOTION by Trustee Bolanos, seconded by Trustee Freese to adjourn at 8:28 p.m.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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Respectfully submitted,



TOWN CLERK