

**PALATINE TOWNSHIP  
BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
September 11, 2023  
7:00 p.m.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:09 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following members were present:

**PRESENT IN THE ROOM:**

Voting Members- Supervisor Kalkounos, Trustees Svenson, Freese and Smolka

Non-Voting Members- Assessor Pohlman, Highway Commissioner Del Mar, and Clerk Moran

Other Invited Participants- Administrator Chychula and Attorney Kimzey

**IN REMOTE ATTENDANCE:**

None

**VOTING MEMBERS ABSENT: (Excused)**

Trustee Bolanos

**PLEDGE OF ALLEGIANCE**

At the Supervisor's Request, Trustee Freese led all in the Pledge of Allegiance.

**PUBLIC COMMENT**

William La Fontaine, a Schaumburg resident, addressed the Board. He noted that he is working on a literary project and surveying local governments for it.

**PRESENTATION**

**A. James Harkins, Military/Veteran Outreach Specialist, Veterans Administration**

Supervisor Kalkounos introduced James Harkins, a Military Veteran Outreach Specialist with the *Vet Center* (Dept of Veteran Affairs). Mr. Harkins provided his service background in both the Army and the Navy for more than 20 years and is currently stationed out of Great Lakes Naval Base. He shared information on the beginning of the Vet Center (mainly meant to assist returning Vietnam Vets back in 1979) to its current day broader mission of helping first responders and post 9-11 veterans. He noted that in the last two years the Vet Center in Palatine Township is responsible for helping 40 Veteran Families. A new counselor will be starting at the Township's Office soon.

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**ELECTED OFFICIAL ANNOUNCEMENTS**

A. Highway Commissioner

No Report

B. Clerk

No Report

C. Assessor

No Report

D. Supervisor

Supervisor Kalkounos reported:

- he had met in August with Cook County Commissioner M. Trevor
- on a successful staff lunch and scarecrow project for the Downtown Palatine Scarecrow Contest
- the Inverness Fire Protection District's Open House was successful and that the Township's Transportation Services transporting from Holy Family's parking lot to the Fire House were appreciated and successful
- the Palatine Historical Society's Cemetery Walk will take place Sunday Sept. 17
- the Township's headstone cleaning at Hillside Cemetery was completed and some maintenance and landscaping will soon be completed
- a Preliminary Audit Report will be forthcoming in the weeks to come
- the Palatine Fire Department, Station 84, Open House will take place October 7, 10 am – 2 pm
- a Paratransit Driver in the Transportation Dept. was recently hired
- the annual TOI Membership process was completed
- Township staff and board members should continue to share social media posts and speak with friends and neighbors about hiring opportunities at the Township.

**ADMINISTRATION**

A. Administrator's Report

Administrator Chychula reported on the Family Forward event taking place at the Arlington Heights Library on September 14, discussing *The State of Affordable Housing & What We Can Do About It*. General Assistance Director Shapiro will be attending. The Administrator also

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shared the ICompete Newsletter highlighting the events, camps, clinics and the Township's sponsorship of this POC Program helping to make this possible.

**BUSINESS**

**A. Banking and Investment Update**

Supervisor Kalkounos updated the *COW* on banking consolidation efforts from eight to five accounts, better interest rates, and no-fee checking accounts.

**B. Human Needs Committee 2023 Grant Process Review**

Administrator Chychula reviewed the *General Assistance COW Packet Insert* of the new Draft Application for the Human Needs Committee (HNC) Grants. She noted that previously Trustee Bolanos had chaired that committee. She reported that the Township had reached out to other neighboring Townships and developed Best Practices and then shared these with current HNC Chair Freese. She noted the upcoming draft schedule for the applications process and presentations.

**C. Palatine Chamber of Commerce Business Expo**

Administrator Chychula reviewed the *Business Expo & Community Showcase COW Packet Insert*. This event is taking place on September 23 and is expected to have great attendance once again as in years past, along with successful efforts in sharing Township programs and services with the attendees. New this year will be an online kiosk allowing attendees to sign up for the Assessor E-Newsletter.

**EXECUTIVE SESSION**

None

**OTHER BUSINESS**

Trustee Svenson reported that she had attended the recent and successful *IL Association of Township Attorneys Conference* that was being presented by Palatine Township's Attorneys Airdo and Kimzey.

**ADJOURN**

MOTION by Trustee Freese, seconded by Trustee Svenson to adjourn at 7:34 p.m.

MOTION CARRIED by voice vote

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Respectfully submitted,

  
TOWN CLERK