

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
September 25, 2023
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:03 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-Voting Members- Assessor Pohlman and Clerk Moran

Other Invited Participants- Administrator Chychula, Attorney Kimzey, and multiple Department Directors

IN REMOTE ATTENDANCE:

Voting Members- None

Non-Voting Members- None*

Other Invited Participants- None

VOTING MEMBERS ABSENT:

None

**Highway Commissioner Del Mar joined the meeting remotely at 7:19 p.m. and left the meeting remotely at approximately 7:50 p.m. (noted below)*

PLEDGE OF ALLEGIANCE

At the Supervisor's request, Trustee Svenson led all in the Pledge of Allegiance.

PUBLIC COMMENT

David Hammer, a Palatine resident and Palatine Historical Society (PHS) Board Member, addressed the Board. He thanked the Township Board for the preparations taken for the recent *PHS Cemetery Walk*. He also asked the Board to consider allowing the gate to remain open at Hillside Cemetery to allow for visitors.

PRESENTATIONS

A. Donor Appreciation: St. Nectarios Greek Orthodox Church

Supervisor Kalkounos thanked St. Nectarios Greek Orthodox Church and its Greek Fest for the recent and very generous \$5000 Food Pantry Donation, and also noted the history of past generous donations to the Township. Nick Galanis and George Talantzis, Greek Fest Co-Chairs, thanked the Board and the community for their support of this Festival which allows them to generously give to the Township's Food Pantry.

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**photos were taken with the Board and the two Co-Chairs*

The Supervisor reported that the Highway Commissioner was requesting to connect to the meeting via Remote Video Attendance, and the Board consensus was to allow for a recess to establish remote connection.

**7:12 p.m. Recess began, to allow for the proper technical set up for remote attendance.*

**7:19 p.m. Recess ended*

The Supervisor requested a Roll Call to note Board and Invited Participants that were present as the meeting was called back into order.

ROLL CALL:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-Voting Members- Assessor Pohlman, Highway Commissioner Del Mar (remote video attendance) and Clerk Moran

Other Invited Participants- Administrator Chychula, Attorney Kimzey, and multiple Department Directors

B. Audit Presentation Fiscal Year 2022-2023: Selden Fox, Ed Tracy, CPA

Mr. Ed Tracy, of Selden Fox, Public Accounting Firm, addressed the Board and provided a PowerPoint Presentation of highlights of the audit from the full audit report, *Township of Palatine, Illinois Annual Financial Report For The Thirteen Months Ended March 31, 2023, a Board Packet Insert* . He reported that the Township's audit was unusual due to the fact that the Town Fund showed 13 months of activity and Road District showing 12 months with both ending March 31, 2023, in an effort for both entities' future fiscal years to end at the same time each year. He thanked the Supervisor, the Administrator, James Howard and Associates with Governmental Accounting, Inc., and Road District Director Sachs for their assistance in the audit process.

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Freese, seconded by Trustee Bolanos to approve the payroll and bills for September, presented for :

Road District- \$500,095.40

General Assistance- \$4,702.06

Town Fund- \$130,864.38

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ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

CONSENT AGENDA

A. Approval of Minutes

i. Regular Board Minutes 8-28-2023

ii. Committee of the Whole Minutes 9-11-2023

B. Reports:

i. Acceptance of Township Elected Officials' Reports:

1. Clerk's Report

2. Assessor's Report

3. Highway Commissioner's Report

C. Acceptance of Prior Approved Committee Minutes:

i. Finance Committee Minutes 7-24-2023

ii. Finance Committee Minutes 8-28-2023

MOTION by Trustee Svenson, seconded by Trustee Smolka to approve the Consent Agenda, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

MOTION by Trustee Svenson, seconded by Trustee Bolanos to amend the agenda to move *XII B. Resolution 16-23 Road District Transfer of Appropriation*, as the next item on the agenda as a courtesy

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

MOTION by Trustee Svenson, seconded by Trustee Freese to approve *Transfer of Appropriation Palatine Township Road District Resolution No. 16-23RD*, in the amount of \$15,000.00 as presented

Director Sachs noted the reason for the transfer was mostly due to tree removal.

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Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

DEPARTMENT REPORTS

1. General Assistance

Administrator Chychula, in Director Shapiro's absence, shared a portion of the Director's monthly report found in Board Packets.

2. Outreach

Director Lama gave a brief monthly report.

3. Food Pantry

Director Westlund-Deenihan gave a brief monthly report.

4. Transportation

Director Nordin gave a brief monthly report.

ADMINISTRATOR'S REPORT

Administrator Chychula gave a brief monthly report.

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief monthly report.

**Please note that all monthly Regular Meeting Reports from Board and Staff are available, in their entirety, from each member upon request.*

OLD BUSINESS

A. Human Needs Committee Update

Supervisor Kalkounos noted that the upcoming Human Needs Committee Funding Process will be a more comfortable one for the agencies presenting, with priority in funding given to life saving and life enhancement work along with a demand for the proposed funded services. The Supervisor noted that Trustee Freese will be the new Human Needs Committee Chair for the upcoming committee work.

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B. Banking and Investment Updates

Administrator Chychula reported on various banking consolidation efforts resulting in better interest rates and no-fee checking accounts.

C. Township Cemetery Updates

Supervisor Kalkounos reported on a September 17 meeting with *PHS* regarding the successful Cemetery Walk. The Township will be considering the placement of a boland at the entrance of Hillside Cemetery to allow for visitors access but keep cars from driving through.

D. Prescription Drug Take Back Drive Through Co-Hosted by Palatine Township and Cook County Sheriff's Office

Supervisor Kalkounos reminded the Board of the November 4, 9am-noon, *Prescription Drug Take Back Drive Through* event.

E. Veterans' Resource Fair Co-Hosted by Palatine Township and the Illinois Department of Veteran's Affairs

Supervisor Kalkounos reminded the Board of the upcoming November 8 event, *Veterans' Resource Fair* co-hosted by Palatine Township and the Illinois Department of Veteran's Affairs.

F. Textile Recycling Event Co-Hosted by Palatine Township & Palatine Lions Club

Supervisor Kalkounos reminded the Board of the upcoming October 14 event, *Textile Recycling Event* co-hosted by Palatine Township & Palatine Lions Club.

NEW BUSINESS

A. Audit Acceptance for Fiscal Year 2022-2023 Township of Palatine and Palatine Township Road District

MOTION by Trustee Svenson, seconded by Trustee Freese to accept the *Township of Palatine Annual Financial Report For the thirteen months ended March 31, 2023*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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B. Resolution 16-23 Road District Transfer of Appropriation
**moved to just before the Consent Agenda, see note above*

EXECUTIVE SESSION

None

OTHER BUSINESS

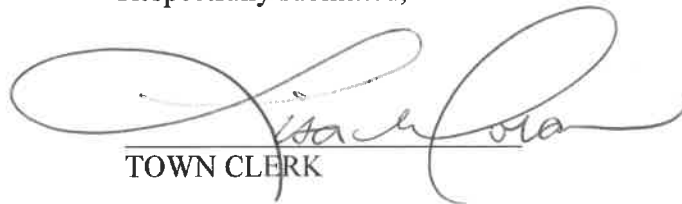
None

ADJOURN

MOTION by Trustee Bolanos, seconded by Trustee Svenson to adjourn at 8:25 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,



TOWN CLERK