

BUDGET & APPROPRIATION ORDINANCE

PALATINE TOWNSHIP

ORDINANCE NO. 01-08

2008-2009

An ordinance appropriating for all town purposes for Palatine Township, Cook County, Illinois, for the fiscal year beginning March 1, 2008 and ending February 28, 2009.

BE IT ORDAINED by the Board of Trustees of Palatine Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Palatine Township, be and the same are hereby appropriated for the town purposes of Palatine Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2008 and ending February 28, 2009.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

ESTIMATED RECEIPTS

TOWN FUND

	Cash in Bank	710,000.00
1385	Interest	30,000.00
1312	Real Estate Taxes	1,405,278.00
1315	Replacement Tax	65,000.00
1340	Service Fee	13,000.00
1341	Pace	27,952.00
1383	Cemetery - Receipts	1,500.00
1386	Q.R.F. Expense Adjustment	80,500.00
1388	Miscellaneous	1,000.00
1390	Employment Job Fair	5,000.00
1391	Township Highway Department	<u>235,000.00</u>

TOTAL FUNDS AVAILABLE 2,574,230.00

ESTIMATED EXPENDITURES

1. BUILDINGS & GROUNDS - ADMINISTRATION

1442	Building Maintenance	7,500.00
1453	Alarm	2,500.00
1456	Garbage	3,900.00
1465	Grounds Maintenance	7,000.00
1505	Janitorial Supplies	3,000.00
1506	Maintenance of Equipment	100.00
1525	Building & Permanent Improvements	3,400.00
1526	Buildings & Grounds Contingencies	<u>10,000.00</u>

TOTAL - Buildings & Grounds Administration 37,400.00

2. BUILDINGS & GROUNDS - PAYROLL EXPENSES

1467	Janitorial Salaries	65,000.00
1468	Employers Share FICA	4,100.00
1471	Employers Share Medicare	1,000.00
1472	Employers Share IMRF	7,100.00
1473	Employers Share Health Insurance	7,900.00
1479	Employers Share Life Insurance	150.00
1474	Workers Compensation	<u>2,400.00</u>

TOTAL - Buildings & Grounds - Payroll 87,650.00

TOTAL - Buildings & Grounds 125,050.00

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3. TOWN FUND - ADMINISTRATION PAYROLL EXPENSES

1422	Personnel	250,000.00	
1423	Temporary Personnel	100.00	
TOTAL - Administration Payroll			250,100.00

4. TOWN FUND - ADMINISTRATION BOARD PAYROLL EXPENSES

1402	Supervisor	26,000.00	
1404	Township Clerk	21,000.00	
1406	Assessor	23,000.00	
1408	Collector	100.00	
1410	Highway Commissioner	12,250.00	
1412	Trustees	20,000.00	
1413	Board Meetings	1,000.00	
1414	Weed Commissioner	500.00	
1418	Road District Treasurer	1,000.00	
1420	Enforcement Officer	100.00	
1537	Committees	500.00	
TOTAL - Board Payroll			105,450.00

5. TOWN FUND - PAYROLL EXPENSES

1425	Employers Share FICA	22,500.00	
1426	Employers Share Medicare/Social Security	5,300.00	
1428	Employers Share IMRF	40,000.00	
1434	Employers Share Health Insurance	50,000.00	
1435	Employers Share Life Insurance	1,500.00	
1532	Unemployment Comp.	100.00	
1533	Workers' Compensation	1,000.00	
TOTAL - Town Fund Payroll			120,400.00

6. TOWN FUND - ADMINISTRATION

1446	Office Equipment Maintenance	4,000.00	
1449	Property Casualty Insurance	32,000.00	
1452	Telephone & Communication	5,000.00	
1455	Utilities	22,000.00	
1458	Conferences & Seminars	1,000.00	
1460	Travel Expense	400.00	
1463	Printing	2,000.00	
1476	Community Events	1,000.00	
1480	Employee/Township Officials Bonds	100.00	
1481	Supervisor Bonds	100.00	
1484	Training	100.00	
1487	Dues & Subscriptions	6,500.00	
1489	Employee Recognition	100.00	
1490	Volunteer Recognition	3,000.00	
1492	Postage and Delivery	3,000.00	
1493	Office Supplies	7,500.00	
1510	Miscellaneous Expenses	5,000.00	
1514	Plan Commission	100.00	
1520	Land Purchase	100.00	
1530	Equipment Purchase	38,000.00	
1541	Collector's Expense	0.00	
1579	Town Fund Administration Contingencies	10,000.00	
TOTAL - Town Fund Administration			141,000.00

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7. TOWN FUND - CONTRACTUAL

1469	Legal Fees	12,000.00	
1475	Audit	5,000.00	
1477	Day Care Brokerage Service	26,800.00	
1478	Engineering Services	12,000.00	
1521	Professional Services	1,000.00	
1549	Town Fund Contractual Contingencies	10,000.00	
TOTAL - Contractual		<u>66,800.00</u>	66,800.00

8. TOWN FUND - SOCIAL SERVICE AGENCY

1542	Behavioral Health	4,000.00	
1544	The Bridge	210,000.00	
1548	Clearbrook	1,000.00	
1550	Comm. Child Care Center	130,000.00	
1552	Countryside Assoc.	9,000.00	
1554	Comm. Init/Inc.-Match	1,000.00	
1555	Dental Care Program	20,000.00	
1558	Alexian Brothers Mental Health	21,500.00	
1559	Palatine Opportunity Center	6,000.00	
1560	NW CASA	1,000.00	
1562	Pal. Township Senior Center	115,000.00	
1565	PHD	2,500.00	
1568	RM Golden Years	3,500.00	
1569	Catholic Charities	5,000.00	
1570	Salvation Army	15,000.00	
1572	Shelter Inc.	8,000.00	
1573	Community Living	2,500.00	
TOTAL - Social Service Agency		<u>555,000.00</u>	555,000.00

9. TOWN FUND - ASSESSOR 'S OFFICE - ADMINISTRATION

160605	Maintenance of Equipment	600.00	
160750	Travel Expense	900.00	
160800	Equipment Rental	10.00	
160900	IPA Inst. Workshop	900.00	
160903	Employee Training	450.00	
160906	Printing & Publishing	400.00	
160907	Dues & Subscriptions	300.00	
161100	Postage	300.00	
161110	Other Professional Services	360.00	
161200	Publications	180.00	
161201	Office Supplies	500.00	
161202	Telephone	1,000.00	
161305	Misc. Expense	100.00	
161306	Sid. Annual Rent	800.00	
161307	Contingencies	1,000.00	
161700	Capital Outlay Equipment	2,000.00	
161701	Computer Program	4,500.00	
TOTAL - Assessor's Office-Administration		<u>14,300.00</u>	

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10. TOWN FUND - ASSESSOR 'S OFFICE - PAYROLL EXPENSES

160000	Personnel Salaries	70,500.00	
160405	Salaries PT & OT	7,700.00	
160408	Employers Share Health Insurance	7,500.00	
160409	Employers Share Life Insurance	1,000.00	
160500	Employers Share FICA	4,850.00	
160505	Employers Share Social Security/Medicare	1,100.00	
160600	Employers Share IMRF	8,750.00	
160602	Workers' Comp.	300.00	
TOTAL - Assessor's Office-Payroll		<u>101,700.00</u>	
TOTAL - Assessor's Office			116,000.00

11. TOWN FUND - CEMETERY

1630	Ground Up-keep	26,578.00	
1632	Burial	1,000.00	
1634	Survey	100.00	
1635	Improvements	2,500.00	
1637	Miscellaneous Expenses	100.00	
1644	Memorial Day	500.00	
TOTAL - Cemetery		<u>30,778.00</u>	30,778.00

12. TOWN FUND - HEALTH SAFETY & COMMUNICATIONS

1515	Website Services	8,100.00	
1519	Communications	43,000.00	
1538	Programs	2,000.00	
1577	Health Safety & Communications Contingencies	10,000.00	
TOTAL - Health Safety & Communications		<u>63,100.00</u>	63,100.00

13. PROGRAMS & SERVICES

1421	Employment Services	15,000.00	
1488	Employment Job Fair	5,000.00	
TOTAL - Programs & Services		<u>20,000.00</u>	20,000.00

14. TOWN FUND - QUENTIN ROAD FACILITIES

154004	Alarm	500.00	
154005	Grounds Maintenance	100.00	
154006	Building Maintenance	4,000.00	
154007	Perm. Building Improvements	4,000.00	
154010	Utilities	26,000.00	
154011	Quentin Road Facilities Contingencies	10,000.00	
TOTAL - Quentin Road Facilities		<u>44,600.00</u>	44,600.00

15. TOWN FUND - TRANSPORTATION - ADMINISTRATION

1584	Equipment Purchase	2,400.00	
1585	Fuel & Oil	17,497.00	
1586	Maintenance	18,000.00	
1587	Miscellaneous Expense	500.00	
1588	Taxi	6,000.00	
1589	Telephone	3,500.00	
1590	Advertising - Printing	500.00	
1593	DOT Testing	1,200.00	
1595	303 - Taxi	1,700.00	
1596	Equipment Maintenance	1,500.00	
1597	Legal	500.00	
1598	Postage	350.00	
1599	Office Supplies	800.00	
1600	Travel Expense	600.00	
1601	Training	500.00	
1594	Transportation-Administration Contingencies	10,000.00	
TOTAL - Transportation - Administration		<u>65,547.00</u>	

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16. TOWN FUND - TRANSPORTATION - PAYROLL EXPENSES

1578	Transportation Overtime	7,500.00	
1579	Employers Share Medicare	2,255.00	
1580	Personnel Salaries	148,000.00	
1581	Employers Share FICA	9,650.00	
1582	Employers Share IMRF	17,150.00	
1583	Employers Share Health Insurance	30,000.00	
1592	Employers Share Life Insurance	850.00	
1591	Workers' Comp.	5,000.00	
1603	Transportation-Payroll Contingencies	10,000.00	
	TOTAL - Transportation-Payroll	<u>230,405.00</u>	
	TOTAL - Transportation		295,952.00

SUB TOTAL TOWN FUND EXPENDITURES 1,934,230.00

17. PROVISIONS FOR CONTINGENCIES 60,000.00

18. TOTAL TOWN FUND EXPENDITURES 1,994,230.00

ESTIMATED RECEIPTS

GENERAL ASSISTANCE

	Cash in Bank	205,000.00	
3385	Interest	5,000.00	
3312	Real Estate Taxes	286,425.00	
3388	Misc. Receipts	100.00	
3389	SSI Reimbursement	3,000.00	
3390	LIHEAP	5,000.00	
3391	Community Development Block Grant	7,600.00	
3392	Needy Family Fund	8,000.00	
	TOTAL - Funds Available		520,125.00

ESTIMATED EXPENDITURES

1. GENERAL ASSISTANCE - ADMINISTRATION

Administration

3445	Equipment Maintenance	2,500.00	
3451	Telephone/Communication	1,200.00	
3460	Travel Expenses	600.00	
3463	Printing	700.00	
3470	Training	1,000.00	
3492	Postage and Delivery	900.00	
3493	Office Supplies	1,500.00	
3495	Legal Fees	1,500.00	
3510	Miscellaneous Expenses	400.00	
3530	Equipment Purchases	2,000.00	
3538	Hearing Officer	100.00	
	TOTAL - General Assistance - Administration	<u>12,400.00</u>	

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Payroll Expenses

3422	Personnel Salaries		164,000.00	
3423	Temporary Personnel		2,000.00	
3426	Employers Share FICA		11,000.00	
3427	Employers Share Social Security/Medicare		2,600.00	
3429	Employers Share IMRF		19,000.00	
3434	Employers Share Health Insurance		30,000.00	
3435	Employers Share Life Insurance		1,200.00	
3532	Workers' Comp.		500.00	
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	TOTAL - General Assistance - Payroll		230,300.00	
	TOTAL General Assistance - Administration			242,700.00

2. HOME RELIEF

	<u>STRAIGHT</u>	<u>EMERGENCY</u>	
Medical Care	15,000.00	1,500.00	
Telephone	2,000.00	0.00	
Utilities	6,000.00	10,000.00	
Rental	24,000.00	50,000.00	
Travel Expenses	5,000.00	500.00	
Food	15,000.00	500.00	
Personal Essentials	3,000.00	0.00	
Transient	1,000.00	0.00	
Burial Expenses	500.00	0.00	
Health Insurance	4,500.00	0.00	
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	76,000.00	62,500.00	
TOTAL General Assistance - Home Relief			138,500.00

3. INSTITUTIONAL CARE

County Hospital		100.00	
Private Hospital		5,000.00	
Convalescent Homes		100.00	
Ambulance Services		100.00	
		<hr/>	
TOTAL (Institutional Care)			5,300.00

4. PROVISIONS FOR CONTINGENCIES

14,000.00

5. TOTAL OF ESTIMATED EXPENDITURES - GA

400,500.00

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning March 1, 2007 and ending February 29, 2008 by fund shall be as follows:

Town Fund, a total of	1,994,230.00
General Assistance , a total of	400,500.00
<u>TOTAL APPROPRIATIONS</u>	<hr/> <hr/> <u>2,394,730.00</u>

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SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of **TWO MILLION THREE HUNDRED NINETY FOUR THOUSAND SEVEN HUNDRED AND THIRTY DOLLARS (\$2,394,730.00)** for the fiscal year beginning March 1, 2008 and ending February 28, 2009.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

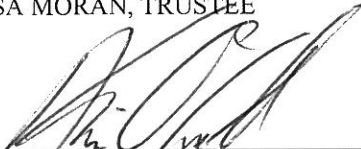
ADOPTED this 28th day of April, 2008 pursuant to a roll call vote by the Board of Trustees of Palatine Township, Cook County, IL.

Town Fund

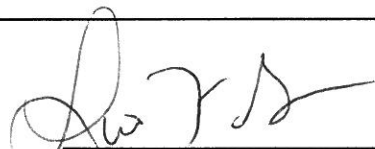
<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
LINDA FLEMING, SUPERVISOR	X		
VINCE FARINA, TRUSTEE	X		
WILLIAM HULEY, TRUSTEE	X		
ARTHUR GOES, TRUSTEE	X		
LISA MORAN, TRUSTEE	X		

General Assistance

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
LINDA FLEMING, SUPERVISOR	X		
VINCE FARINA, TRUSTEE	X		
WILLIAM HULEY, TRUSTEE	X		
ARTHUR GOES, TRUSTEE	X		
LISA MORAN, TRUSTEE	X		



Kevin O'Connell
Town Clerk



Linda Fleming
Supervisor, Board of Trustees