

BUDGET & APPROPRIATION ORDINANCE

PALATINE TOWNSHIP

ORDINANCE NO. 01-10

2010-2011

An ordinance appropriating for all town purposes for Palatine Township, Cook County, Illinois, for the fiscal year beginning March 1, 2010 and ending February 28, 2011.

BE IT ORDAINED by the Board of Trustees of Palatine Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Palatine Township, be and the same are hereby appropriated for the town purposes of Palatine Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2010 and ending February 28, 2011.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

ESTIMATED RECEIPTS

<u>TOWN FUND</u>	<u>2010-2011</u>
Cash in Bank	798,465.00
1385 Interest	2,000.00
1312 Real Estate Taxes	1,545,839.00
1315 Replacement Tax	60,000.00
1340 Service Fee	26,000.00
1341 Pace	33,929.00
1383 Cemetery - Receipts	1,000.00
1386 Q.R.F. Expense Adjustment	136,590.00
1388 Miscellaneous	1,000.00
1390 Employment Job Fair	100.00
1391 Township Highway Department	<u>150,000.00</u>
TOTAL FUNDS AVAILABLE	2,754,923.00

ESTIMATED EXPENDITURES

1. BUILDINGS & GROUNDS - ADMINISTRATION

1442 Building Maintenance	9,000.00
1453 Alarm	3,500.00
1456 Garbage	3,900.00
1465 Grounds Maintenance	7,500.00
1505 Janitorial Supplies	2,500.00
1506 Maintenance of Equipment	1,750.00
1525 Building & Permanent Improvements	19,506.00
1526 Provision for Contingencies	<u>10,000.00</u>
TOTAL - Buildings & Grounds Administration	57,656.00

2. BUILDINGS & GROUNDS - PAYROLL EXPENSES

1467 Janitorial Salaries	62,500.00
170001 Salary Increases	0.00
1468 Employers Share FICA	3,875.00
1471 Employers Share Medicare	906.25
1472 Employers Share IMRF	8,193.75
1473 Employers Share Health Insurance	9,021.12
1479 Employers Share Life Insurance	150.00
1474 Workers Compensation	1,900.00
TOTAL - Buildings & Grounds - Payroll	<u>86,546.12</u>
TOTAL - Buildings & Grounds	144,202.12

**3. TOWN FUND - ADMINISTRATION PAYROLL EXPENSES**

1422 Personnel	220,586.04
1423 Temporary Personnel	1,000.00
170002 Salary Increases	0.00
TOTAL - Administration Payroll	<u>221,586.04</u>

**4. TOWN FUND - ADMINISTRATION BOARD PAYROLL EXPENSES**

1402 Supervisor	26,000.00
1404 Township Clerk	21,000.00
1406 Assessor	23,000.00
1408 Collector	100.00
1410 Highway Commissioner	12,250.00
1412 Trustees	20,000.00
1413 Board Meetings	1,300.00
1414 Weed Commissioner	500.00
1418 Road District Treasurer	1,000.00
1420 Enforcement Officer	100.00
1537 Committees	500.00
TOTAL - Board Payroll	<u>105,750.00</u>

**5. TOWN FUND - PAYROLL EXPENSES**

1425 Employers Share FICA	20,201.83
1426 Employers Share Medicare/Social Security	4,724.62
1428 Employers Share IMRF	42,569.62
1434 Employers Share Health Insurance	39,319.20
1435 Employers Share Life Insurance	1,500.00
1532 Unemployment Comp.	100.00
1533 Workers' Compensation	1,000.00
TOTAL - Town Fund Payroll	<u>109,415.27</u>

**6. TOWN FUND - ADMINISTRATION**

1446 Office Equipment Maintenance	3,000.00
1449 Property Casualty Insurance	28,000.00
1452 Telephone & Communication	4,500.00
1455 Utilities	22,000.00
1458 Conferences & Seminars	5,000.00
1460 Travel Expense	2,000.00
1463 Printing	7,500.00
1476 Community Events	1,000.00
1480 Employee/Township Officials Bonds	113.00
1481 Supervisor Bonds	4,000.00
1484 Training	500.00
1487 Dues & Subscriptions	6,000.00
1489 Employee Recognition	1,000.00
1490 Volunteer Recognition	3,000.00
1491 Copier Expense	6,000.00
1492 Postage and Delivery	3,000.00
1493 Office Supplies	6,500.00
1510 Miscellaneous Expenses	5,000.00
1514 Plan Commission	100.00
1520 Land Purchase	100.00
1523 Recruitment Expense	200.00
1530 Equipment Purchase	3,500.00
1524 Payroll Service Expense	3,500.00
1700 Provision for Contingencies	10,000.00
TOTAL - Town Fund Administration	<u>125,513.00</u>

**7. TOWN FUND - CONTRACTUAL**

1469 Legal Fees	14,000.00
1475 Audit	5,500.00
1478 Engineering Services	18,000.00
1521 Professional Services	4,000.00
1549 Provision for Contingencies	10,000.00
TOTAL - Contractual	<u>51,500.00</u>

**8. TOWN FUND - SOCIAL SERVICE AGENCY**

1477 CEDA Northwest (Daycare)	25,000.00
1542 Behavioral Health	4,000.00
1543 Access to Care	5,000.00
1544 The Bridge	200,000.00
1548 Clearbrook	3,000.00
1550 Comm. Child Care Center	140,000.00
1551 Barrington Career Center	5,000.00
1552 Countryside Assoc.	9,000.00
1554 Comm. Init/Inc.-Match	41,750.00
1555 Dental Care Program	20,000.00
1558 Alexian Brothers Mental Health	20,000.00
1559 Palatine Opportunity Center	7,000.00
1560 NW CASA	3,000.00
1562 Pal. Township Senior Center	100,000.00
1565 PHD	3,000.00
1566 Escorted Trans. Services	3,000.00
1567 Hospice of NE IL	3,000.00
1568 RM Golden Years	3,500.00
1569 Catholic Charities	5,000.00
1570 Salvation Army	12,000.00
1572 Shelter Inc.	8,000.00
1573 Community Living	5,000.00
1575 Journeys from PADS to HOPE	3,000.00
1610 Glenkirk	3,000.00
1611 Little City Foundation	3,000.00
1612 Volunteer Center	3,000.00
TOTAL - Social Service Agency	<u>637,250.00</u>

**9. TOWN FUND - ASSESSOR'S OFFICE - ADMINISTRATION**

160605 Maintenance of Equipment	550.00
160750 Travel Expense	975.00
160800 Equipment Rental	8.30
160900 IPA Inst. Workshop	925.00
160903 Employee Training	400.00
160906 Printing & Publishing	775.00
160907 Dues & Subscriptions	300.00
160908 Copier Expense	1,200.00
161100 Postage	500.00
161110 Other Professional Services	100.00
161200 Publications	135.00
161201 Office Supplies	600.00
161202 Telephone	900.00
161305 Misc. Expense	100.00
161306 Sid. Annual Rent	850.00
161307 Contingencies	1,000.00
161700 Capital Outlay Equipment	1,300.00
161701 Computer Program	700.00
TOTAL - Assessor's Office-Administration	<u>11,318.30</u>

**10. TOWN FUND - ASSESSOR 'S OFFICE - PAYROLL EXPENSES**

160000 Personnel Salaries	72,000.00
170003 Salary Increases	0.00
160405 Salaries PT & OT	33,000.00
160408 Employers Share Health Insurance	9,021.12
160409 Employers Share Life Insurance	550.00
160500 Employers Share FICA	6,510.00
160505 Employers Share Social Security/Medicare	1,522.50
160600 Employers Share IMRF	9,439.20
160602 Workers' Comp.	250.00

TOTAL - Assessor's Office-Payroll	<u>132,292.82</u>
TOTAL - Assessor's Office	143,611.12

**11. TOWN FUND - CEMETERY**

1630 Ground Up-keep	30,500.00
1632 Burial	1,000.00
1634 Survey	100.00
1635 Improvements	6,000.00
1637 Miscellaneous Expenses	100.00
1644 Memorial Day	500.00

TOTAL - Cemetery	<u>38,200.00</u>
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**12. TOWN FUND - HEALTH SAFETY & COMMUNICATIONS**

1515 Website Services	8,000.00
1519 Communications	43,500.00
1538 Programs	2,000.00
1577 Provision for Contingencies	10,000.00

TOTAL - Health Safety & Communications	<u>63,500.00</u>
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**13. PROGRAMS & SERVICES**

1421 Employment Services	14,000.00
1488 Employment Job Fair	3,500.00

TOTAL - Programs & Services	<u>17,500.00</u>
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**14. TOWN FUND - QUENTIN ROAD FACILITIES**

154004 Alarm	1,900.00
154005 Grounds Maintenance	100.00
154006 Building Maintenance	4,000.00
154007 Perm. Building Improvements	10,000.00
154010 Utilities	27,000.00
154011 Provision for Contingencies	5,500.00

TOTAL - Quentin Road Facilities	<u>48,500.00</u>
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**15. TOWN FUND - TRANSPORTATION - ADMINISTRATION**

1584 Equipment Purchase	2,400.00
1585 Fuel & Oil	22,000.00
1586 Maintenance	17,500.00
1587 Miscellaneous Expense	1,500.00
1588 Taxi	8,000.00
1589 Telephone	3,500.00
1590 Advertising - Printing	1,400.00
1593 DOT Testing	800.00
1595 303 - Taxi	100.00
1596 Equipment Maintenance	1,000.00
1597 Legal	500.00
1598 Postage	250.00
1599 Office Supplies	350.00
1600 Travel Expense	250.00
1601 Training	150.00
1602 Copier Expense	1,800.00
1604 Vehicle Insurance	1,500.00
1594 Provision for Contingencies	7,000.00

TOTAL - Transportation - Administration 70,000.00

**16. TOWN FUND - TRANSPORTATION - PAYROLL EXPENSES**

1578 Transportation Overtime	4,500.00
1579 Employers Share Medicare	2,392.07
1580 Personnel Salaries	160,500.00
170004 Salary Increases	0.00
1581 Employers Share FICA	10,230.00
1582 Employers Share IMRF	17,451.38
1583 Employers Share Health Insurance	31,557.00
1592 Employers Share Life Insurance	900.00
1591 Workers' Comp.	5,900.00
1594 Provision for Contingencies	5,000.00

TOTAL - Transportation-Payroll 238,430.45

TOTAL - Transportation 308,430.45

17. CONTINGENCIES 60,000.00

18. TOTAL TOWN FUND EXPENDITURES 2,074,958.00

**ESTIMATED RECEIPTS**

**GENERAL ASSISTANCE**

**2010-2011**

Cash in Bank	261,824.00
3385 Interest	1,000.00
3312 Real Estate Taxes	363,553.00
3388 Misc. Receipts	100.00
3389 SSI Reimbursement	13,000.00
3390 LIHEAP	10,000.00
3391 Community Development Block Grant	7,500.00
3392 Needy Family Fund	7,500.00
	<u>664,477.00</u>

TOTAL - Funds Available

**ESTIMATED EXPENDITURES**

**1. GENERAL ASSISTANCE - ADMINISTRATION**

Administration	
3445 Equipment Maintenance	2,000.00
3451 Telephone/Communication	1,500.00
3460 Travel Expenses	300.00
3463 Printing	500.00
3470 Training	700.00
3471 Copier Expense	1,500.00
3492 Postage and Delivery	500.00
3493 Office Supplies	1,500.00
3495 Legal Fees	500.00
3510 Miscellaneous Expenses	400.00
3530 Equipment Purchases	1,200.00
3538 Hearing Officer	100.00
	<u>10,700.00</u>
TOTAL - General Assistance - Administration	10,700.00

Payroll Expenses

3422 Personnel Salaries	184,555.00
3424 Salary Increases	0.00
3423 Temporary Personnel	100.00
3426 Employers Share FICA	11,160.00
3427 Employers Share Social Security/Medicare	2,610.00
3429 Employers Share IMRF	23,395.00
3434 Employers Share Health Insurance	46,692.00
3435 Employers Share Life Insurance	1,200.00
3532 Workers' Comp.	300.00
<b>TOTAL - General Assistance - Payroll</b>	<u>270,012.00</u>
<b>TOTAL General Assistance - Administration</b>	<u>280,712.00</u>

**2. HOME RELIEF**

	<b><u>STRAIGHT</u></b>	<b><u>EMERGENCY</u></b>
Medical Care	12,000.00	1,500.00
Telephone	2,000.00	0.00
Utilities	6,500.00	10,000.00
Rental	27,000.00	20,000.00
Travel Expenses	9,000.00	500.00
Food	21,000.00	500.00
Personal Essentials	4,500.00	0.00
Transient	1,000.00	0.00
Burial Expenses	500.00	0.00
Health Insurance	3,000.00	0.00
	<u>86,500.00</u>	<u>32,500.00</u>
<b>TOTAL General Assistance - Home Relief</b>	<u><u>119,000.00</u></u>	

**3. INSTITUTIONAL CARE**

County Hospital	100.00
Private Hospital	445.00
Convalescent Homes	100.00
Ambulance Services	100.00
<b>TOTAL (Institutional Care)</b>	<u>745.00</u>

**4. PROVISIONS FOR CONTINGENCIES**

14,000.00

**5. TOTAL OF ESTIMATED EXPENDITURES - GA**

414,457.00

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning March 1, 2010 and ending February 28, 2011 by fund shall be as follows:

Town Fund, a total of	2,074,958.00
General Assistance , a total of	414,457.00
<b>TOTAL APPROPRIATIONS</b>	<u><u>2,489,415.00</u></u>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of TWO MILLION FOUR HUNDRED EIGHTY-NINE THOUSAND FOUR HUNDRED FIFTEEN DOLLARS AND NO CENTS (\$2,489,415.00) for the fiscal year beginning March 1, 2010 and ending February 28, 2011.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 29th day of March, 2010 pursuant to a roll call vote by the Board of Trustees of Palatine Township, Cook County, IL.

**Town Fund**

<b><u>BOARD OF TRUSTEES</u></b>	<b><u>AYE</u></b>	<b><u>NAYE</u></b>	<b><u>ABSENT</u></b>
LINDA FLEMING, SUPERVISOR	X		
VINCE FARINA, TRUSTEE	X		
ARTHUR GOES, TRUSTEE	X		
WILLIAM HULEY, TRUSTEE	X		
SHARON LANGLOTZ-JOHNSON, TRUSTEE	X		

**General Assistance**

<b><u>BOARD OF TRUSTEES</u></b>	<b><u>AYE</u></b>	<b><u>NAYE</u></b>	<b><u>ABSENT</u></b>
LINDA FLEMING, SUPERVISOR	X		
VINCE FARINA, TRUSTEE	X		
ARTHUR GOES, TRUSTEE	X		
WILLIAM HULEY, TRUSTEE	X		
SHARON LANGLOTZ-JOHNSON, TRUSTEE	X		

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**Linda Fleming**  
Supervisor, Board of Trustees

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**Lisa Moran**  
Town Clerk