

BUDGET AND APPROPRIATION ORDINANCE

PALATINE TOWNSHIP

ORDINANCE NO. 01-13 (REVISED)

2013-2014

An Ordinance appropriating for all town purposes for Palatine Township, Cook County, Illinois for the fiscal year beginning March 1, 2013 and ending February 28, 2014.

BE IT ORDAINED by the Board of Trustees of Palatine Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Palatine Township, be and the same are hereby appropriated for the town purposes of Palatine Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2013 and ending February 28, 2014.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

<u>TOWN FUND</u>	<u>ESTIMATED RECEIPTS</u>	<u>2013-2014</u>
	Year-end Cash Balance	1,448,882.01
1385	Interest	1,500.00
1312	Real Estate Taxes	1,660,000.00
1315	Replacement Tax	50,000.00
1340	Service Fee	25,000.00
1341	Pace	30,000.00
1383	Cemetery - Receipts	1,000.00
1386	Q.R.F. Expense Adjustment	136,590.00
1388	Miscellaneous	1,000.00
1391	Township Highway Department	62,500.00
TOTAL FUNDS AVAILABLE		3,416,472.01
	<u>ESTIMATED EXPENDITURES</u>	
1. BUILDINGS & GROUNDS - ADMINISTRATION		
1442	Building Maintenance	26,000.00
1453	Alarm	3,000.00
1456	Garbage	4,800.00
1465	Grounds Maintenance	6,400.00
1505	Janitorial Supplies	2,400.00
1506	Maintenance of Equipment	3,000.00
1525	Bldg & Perm Improvements-Capital	62,000.00
1526	Bldg & Perm Improvements - Non Capital	10,000.00
1527	Annual Capital Equipment Replacement	0.00
TOTAL - Buildings & Grounds Administration		117,600.00
2. BUILDINGS & GROUNDS - PAYROLL EXPENSES		
1467	Janitorial Salaries (0/1)	19,062.00
170001	Salary Increases	381.24
1468	Employers Share FICA	1,205.48
1471	Employers Share Medicare	281.93
1472	Employers Share IMRF	2,529.57
1473	Employers Share Health Insurance	0.00
1479	Employers Share Life Insurance	0.00
1474	Workers Compensation	1,400.00
TOTAL - Buildings & Grounds - Payroll		24,860.21
TOTAL - Buildings & Grounds		142,460.21

3. TOWN FUND - ADMINISTRATION PAYROLL EXPENSES

1422	Personnel (4/4)	221,422.00
170002	Salary Increases	4,419.00
1423	Temporary Personnel	250.00
TOTAL - Administration Payroll		<u>226,091.01</u>

4. TOWN FUND - ADMINISTRATION BOARD PAYROLL EXPENSES

		2013-2014
1402	Supervisor	21,832.00
1404	Township Clerk	18,500.00
1406	Assessor	22,492.00
1410	Highway Commissioner	10,371.00
1412	Trustees	20,000.00
1413	Board Meetings	2,200.00
1414	Weed Commissioner	0.00
1418	Road District Treasurer	1,000.00
1537	Committees	4,800.00
TOTAL - Board Payroll		<u>101,195.00</u>

5. TOWN FUND - PAYROLL EXPENSES

1425	Employers Share FICA	20,276.00
1426	Employers Share Medicare/Social Security	4,742.00
1428	Employers Share IMRF	31,837.00
1434	Employers Share Health Insurance	36,140.06
1435	Employers Share Life Insurance	500.00
1532	Unemployment Comp.	0.00
1533	Workers' Compensation	1,200.00
TOTAL - Town Fund Payroll		<u>94,695.06</u>

6. TOWN FUND - ADMINISTRATION

1446	Office Equipment Maintenance	7,000.00
1449	Property Casualty Insurance	27,000.00
1452	Telephone & Communication	3,500.00
1455	Utilities	18,500.00
1458	Conferences & Seminars	4,500.00
1460	Travel Expense	2,000.00
1463	Printing	3,000.00
1476	Community Events	1,500.00
1480	Employee/Township Officials Bonds	1,250.00
1481	Supervisor Bonds	9,834.00
1484	Training	1,000.00
1487	Dues & Subscriptions	6,000.00
1489	Employee Recognition	750.00
1490	Volunteer Recognition	3,000.00
1491	Copier Expense	6,000.00
1492	Postage and Delivery	2,000.00
1493	Office Supplies	4,000.00
1510	Miscellaneous Expenses	4,074.76
1523	Recruitment Expense	0.00
1530	Equipment Purchase	3,500.00
1524	Payroll Service Expense	3,000.00
TOTAL - Town Fund Administration		<u>111,408.76</u>

7. TOWN FUND - CONTRACTUAL

1469	Legal Fees	20,000.00
1475	Audit	11,000.00
1478	Engineering Services	10,000.00
1521	Professional Services	4,000.00

TOTAL - Contractual

45,000.00**8. TOWN FUND - SOCIAL SERVICE AGENCY**

		2013-2014
1477	CEDA Daycare Brokerage	30,000.00
1542	Lutheran Social Services of IL-Behavioral Health	5,000.00
1543	Access to Care	6,000.00
1544	The Bridge	190,000.00
1548	Clearbrook	3,000.00
1550	Community Child Care Center	120,000.00
1551	Career Place	6,000.00
1552	Countryside Assoc.	17,000.00
1554	Community Initiative Income-Match	6,500.00
1555	NWCH Dental Care Program	25,000.00
1558	Alexian Center for Mental Health	35,000.00
1559	Palatine Opportunity Center	9,000.00
1560	NW CASA (Center Against Sexual Assault)	3,000.00
1562	Palatine Township Senior Center Council	100,000.00
1565	PHD (Preservation of Human Dignity)	3,000.00
1561	Escorted Trans. Services	3,000.00
1564	Journeycare	3,000.00
1568	Rolling Meadows Golden Years Council	3,500.00
1569	Catholic Charities	6,000.00
1570	Salvation Army	14,000.00
1572	Shelter Inc.	8,000.00
1573	Resources for Community Living	8,000.00
1575	PADS to Hope, Inc	3,000.00
1610	Glenkirk	3,000.00
1611	Little City Foundation	3,000.00
1612	HandsOn Suburban Chicago	4,000.00
1613	Midwest Palliative & Hospice CareCenter	3,000.00

TOTAL - Social Service Agency

620,000.00**9. TOWN FUND - ASSESSOR 'S OFFICE - ADMINISTRATION**

160605	Maintenance of Equipment	500.00
160750	Travel Expense	975.00
160775	Outreach Seminar Expenses	1,000.00
160800	Equipment Rental	10.00
160900	IPA Institute/Continuing Ed	1,850.00
160903	Employee Training	550.00
160906	Printing & Publishing	662.00
160907	Dues & Subscriptions	300.00
160908	Copier Expense	1,450.00
161100	Postage	450.00
161110	Other Professional Services	90.00
161200	Publications	135.00
161201	Office Supplies	650.00
161202	Telephone	900.00
161305	Misc. Expense	100.00
161306	Sid. Annual Rent	600.00
161307	Contingencies	11.50
161700	Capital Outlay Equipment	1,300.00
161701	Computer Program	1,212.69

TOTAL - Assessor's Office-Administration

12,746.19

10. TOWN FUND - ASSESSOR 'S OFFICE - PAYROLL EXPENSES

160000	Personnel Salaries (2/1)	61,000.00
160405	Salaries PT & OT	22,250.00
170003	Salary Increases	1,665.00
160408	Employers Share Health Insurance	25,000.00
160409	Employers Share Life Insurance	550.00
160500	Employers Share FICA	5,316.50
160505	Employers Share Social Security/Medicare	1,250.00
160600	Employers Share IMRF	10,000.00
160602	Workers' Comp.	1,135.00
TOTAL - Assessor's Office-Payroll		128,166.50
TOTAL - Assessor's Office		140,912.69

11. TOWN FUND - CEMETERY**2013-2014**

1630	Ground Up-keep	25,000.00
1632	Burial	1,000.00
1635	Improvements	21,500.00
1637	Miscellaneous Expenses	300.00
1644	Memorial Day	400.00
TOTAL - Cemetery		48,200.00

12. TOWN FUND - HEALTH SAFETY & COMMUNICATIONS

1515	Website Services	2,000.00
1519	Communications	32,000.00
1538	Programs	1,000.00
TOTAL - Health Safety & Communications		35,000.00

13. PROGRAMS & SERVICES

1421	Employment Services	14,000.00
1488	Employment Job Fair	1,000.00
TOTAL - Programs & Services		15,000.00

14. TOWN FUND - QUENTIN ROAD FACILITIES

154004	Alarm	1,500.00
154005	Grounds Maintenance	2,500.00
154006	Building Maintenance	10,000.00
154007	Perm. Building Improvements	22,500.00
154010	Utilities	24,000.00
TOTAL - Quentin Road Facilities		60,500.00

15. TOWN FUND - TRANSPORTATION - ADMINISTRATION

1584	Equipment Purchase	1,500.00
1585	Fuel & Oil	29,000.00
1586	Maintenance	23,000.00
1587	Miscellaneous Expense	4,750.00
1588	Taxi	13,000.00
1589	Telephone	2,800.00
1590	Advertising - Printing	500.00
1593	DOT Testing	750.00
1595	303 - Taxi	0.00
1596	Equipment Maintenance	1,000.00
1597	Legal	500.00
1598	Postage	150.00
1599	Office Supplies	200.00
1600	Travel Expense	100.00

1601	Training	150.00
1602	Copier Expense	1,500.00
1604	Vehicle Insurance	1,200.00
TOTAL - Transportation - Administration		<u>80,100.00</u>

16. TOWN FUND - TRANSPORTATION - PAYROLL EXPENSES

1578	Transportation Overtime	2,500.00
1579	Employers Share Medicare	2,497.40
1580	Personnel Salaries (3/4)	166,557.00
170004	Salary Increases	3,128.83
1581	Employers Share FICA	10,675.84
1582	Employers Share IMRF	17,955.96
1583	Employers Share Health Insurance	33,000.00
1592	Employers Share Life Insurance	500.00
1591	Workers' Comp.	2,900.00
TOTAL - Transportation-Payroll		<u>239,715.03</u>
TOTAL - Transportation		<u>319,815.03</u>
<u>17. CONTINGENCIES</u>		0.00
<u>18. TOTAL TOWN FUND EXPENDITURES</u>		<u><u>1,960,277.76</u></u>

GENERAL ASSISTANCE

ESTIMATED RECEIPTS

2013-2014

	Year-end Cash Balance	400,841.23
3385	Interest	300.00
3312	Real Estate Taxes	425,960.00
3388	Misc. Receipts	0.00
3389	SSI Reimbursement	3,000.00
3390	LIHEAP	6,000.00
3391	Community Development Block Grant	4,500.00
3392	Needy Family Fund	0.00
TOTAL - Funds Available		<u>840,601.23</u>

ESTIMATED EXPENDITURES

I. ADMINISTRATION

3445	Equipment Maintenance	1,500.00
3451	Telephone/Communication	1,400.00
3460	Travel Expenses	750.00
3463	Printing	500.00
3470	Training	1,000.00
3471	Copier Expense	2,200.00
3492	Postage and Delivery	400.00
3493	Office Supplies	1,800.00
3495	Legal Fees	1,500.00
3510	Miscellaneous Expenses	300.00
3530	Equipment Purchases	8,000.00
TOTAL - General Assistance - Administration		<u>19,350.00</u>

Payroll Expenses

3422	Personnel Salaries (3/1)	182,864.35
3424	Salary Increases	3,657.29
3423	Temporary Personnel	100.00
3426	Employers Share FICA	11,564.34
3427	Employers Share Social Security/Medicare	2,704.56

3429	Employers Share IMRF		24,266.46
3434	Employers Share Health Insurance		54,235.06
3435	Employers Share Life Insurance		1,000.00
3532	Workers' Comp.		500.00
TOTAL - General Assistance - Payroll			280,892.07
TOTAL General Assistance - Administration			300,242.07
<u>2. HOME RELIEF</u>			
	Medical Care	STRAIGHT	5,000.00
	Telephone		2,000.00
	Utilities		6,000.00
	Rental		28,518.00
	Travel Expenses		15,000.00
	Food		19,000.00
	Personal Essentials		6,000.00
	Transient		1,000.00
	Burial Expenses		500.00
	Health Insurance		4,500.00
			87,518.00
		EMERGENCY	
	Medical Care		1,500.00
	Utilities		5,000.00
	Rental		42,000.00
	Travel Expenses		2,000.00
	Food		1,500.00
			52,000.00
TOTAL - General Assistance - Home Relief			139,518.00
<u>3. INSTITUTIONAL CARE</u>			
			<u>2013-2014</u>
3942	County Hospital		0.00
3944	Private Hospital		0.00
3946	Convalescent Homes		0.00
3948	Ambulance Services		0.00
TOTAL (Institutional Care)			0.00
<u>4. PROVISIONS FOR CONTINGENCIES</u>			
			0.00
<u>5. TOTAL OF ESTIMATED EXPENDITURES - GA</u>			
			439,760.07

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning March 1, 2013 and ending February 28, 2014 February 28, 2014 by fund shall be as follows:

Town Fund, a total of	1,960,277.76
General Assistance , a total of	439,760.07
<u>TOTAL APPROPRIATIONS</u>	2,400,037.83

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of TWO MILLION FOUR HUNDRED THOUSAND THIRTY-SEVEN DOLLARS AND EIGHTY-THREE CENTS (\$2,400,037.83) for the fiscal year beginning March 1, 2013 and ending February 28, 2014.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County within 30 days after adoption.

ADOPTED this 24th day of June, 2013 pursuant to a roll call vote by the Board of Trustees of Palatine Township, Cook County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>TOWN FUND</u>		
	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
SHARON LANGLOTZ-JOHNSON, SUPERVISOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ART GOES, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WILLIAM HULEY, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KEVIN McGRANE, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BILL POHLMAN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>BOARD OF TRUSTEES</u>	<u>GENERAL ASSISTANCE</u>		
	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
SHARON LANGLOTZ-JOHNSON, SUPERVISOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ART GOES, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WILLIAM HULEY, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KEVIN McGRANE, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BILL POHLMAN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

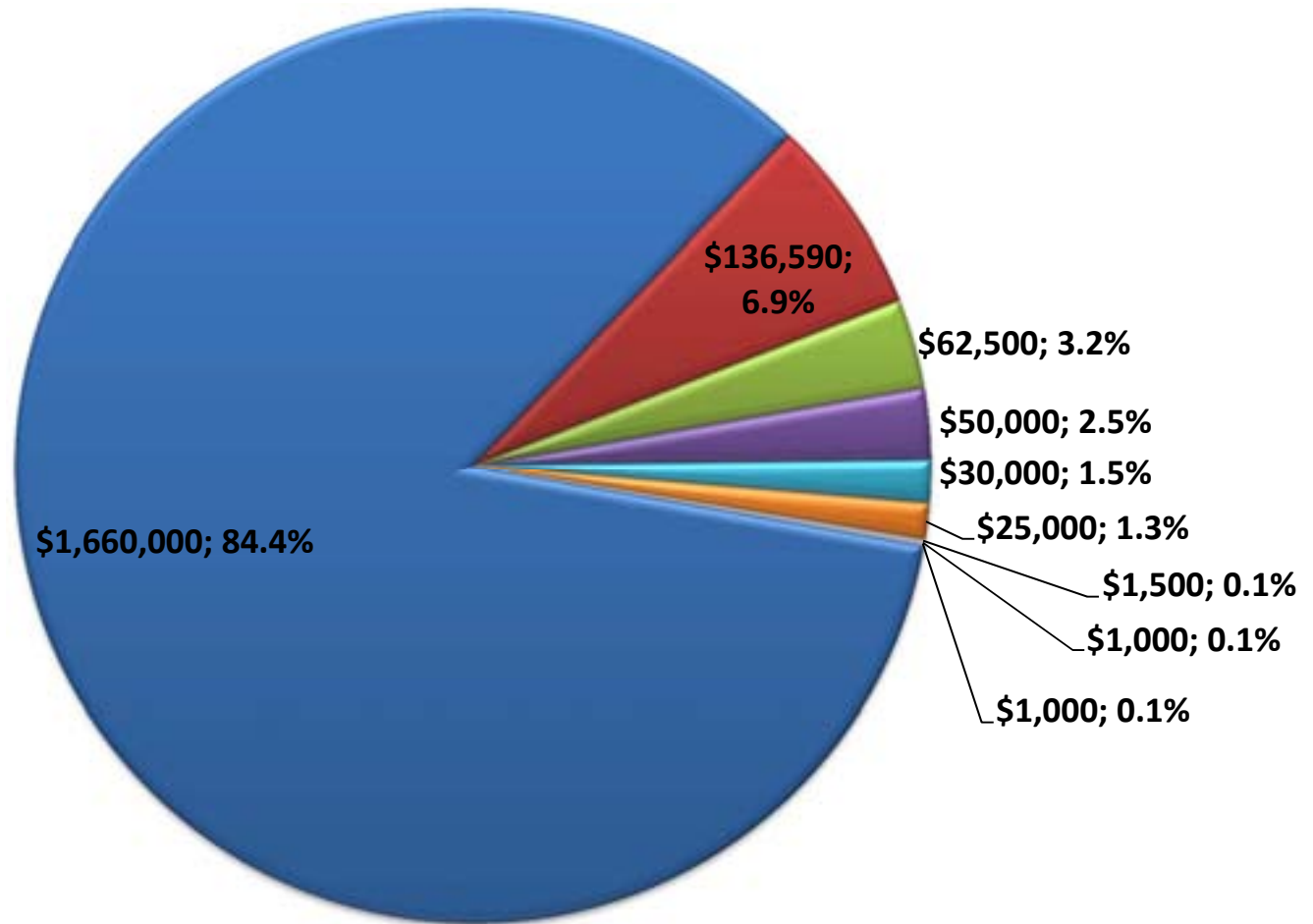


Lisa Moran
Town Clerk



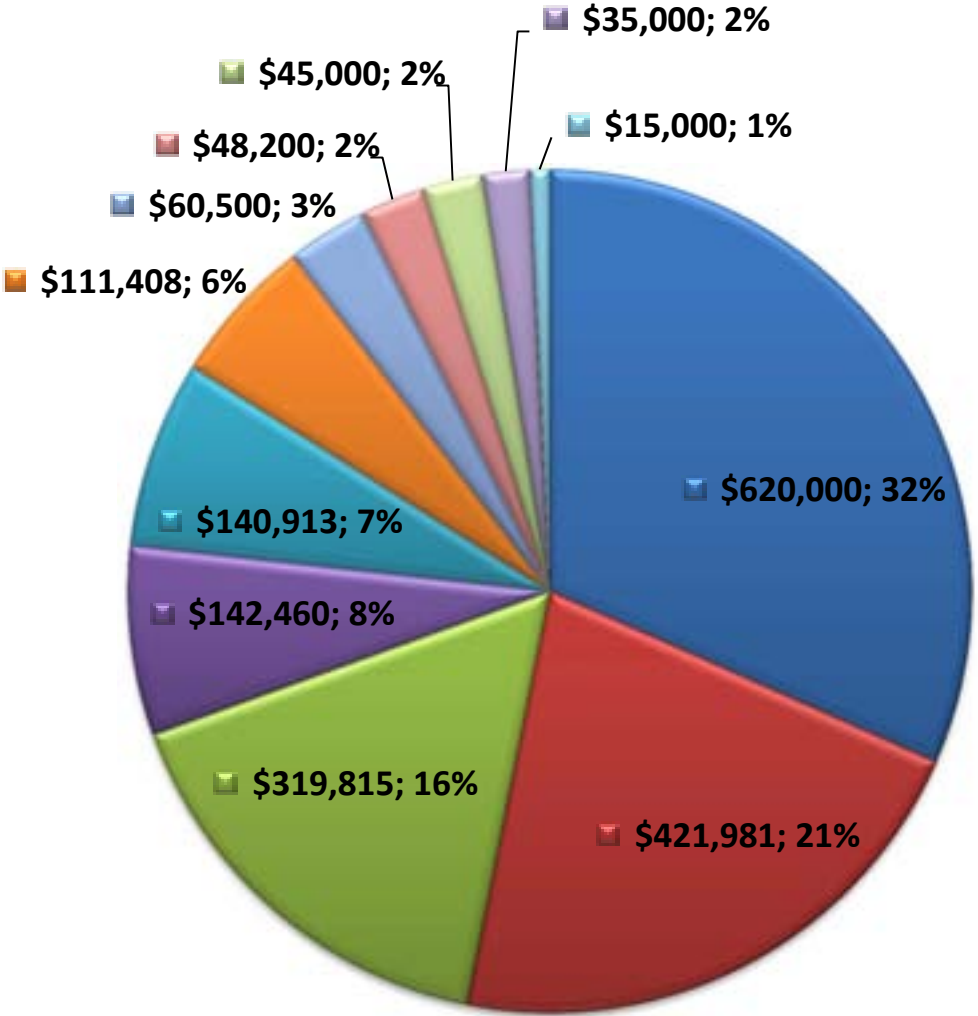
Sharon Langlotz-Johnson
Supervisor, Board of Trustees

Town Fund Total Budgeted Income (Revised) for 2013-2014 - \$1,967,590



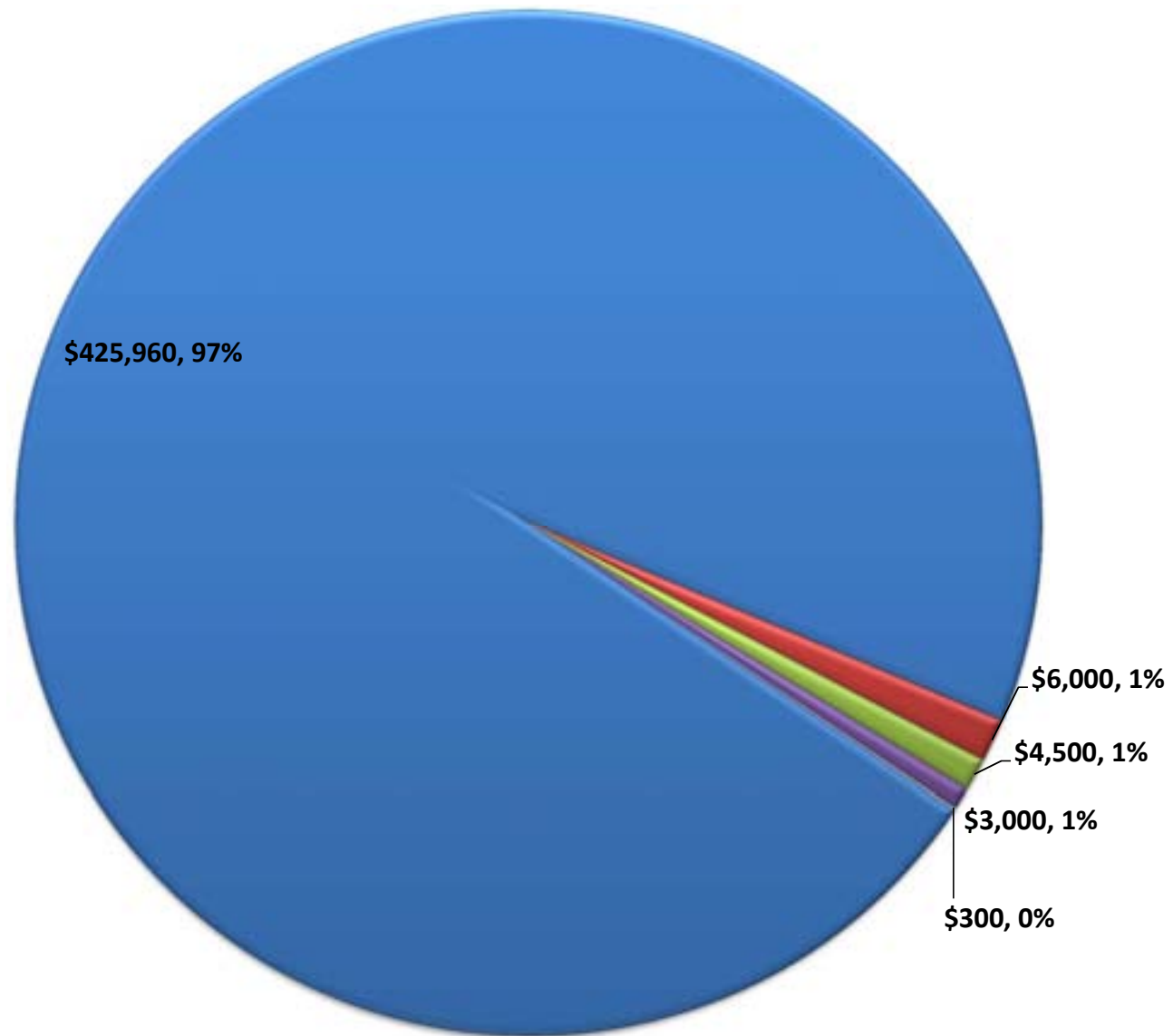
Real Estate Taxes	Q.R.F. Expense Adjustment	Township Highway Department
Replacement Tax	Pace	Service Fee
Interest	Cemetery - Receipts	Miscellaneous

Town Fund Total Budgeted Expense (REVISED) for 2013-2014 - \$1,960,277

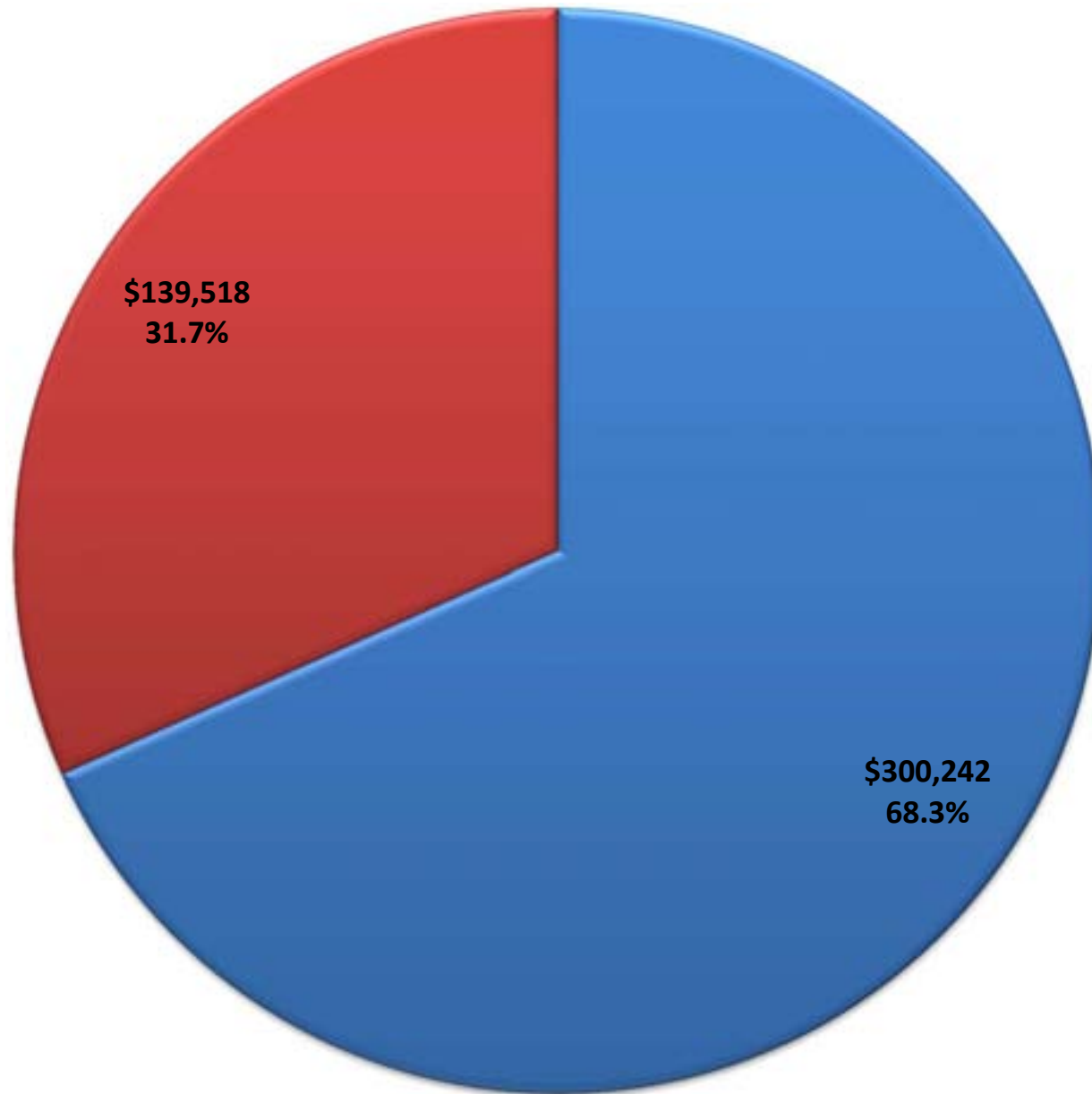


Agencies	Admin & Board Payroll	Transportation	Buildings & Grounds	Assessor	Admin Expenses
Quentin Road Facility	Cemetery	Contractual	Health, Safety, Comm	Employment Services	

General Assistance Total Budgeted Income (REVISED) for 2013 - 2014 - \$439,760



**General Assistance Total Budgeted Expense (REVISED) for 2013 - 2014 -
\$439,760**



■ Administration ■ Home Relief

248a

DIST. 84
SS-8

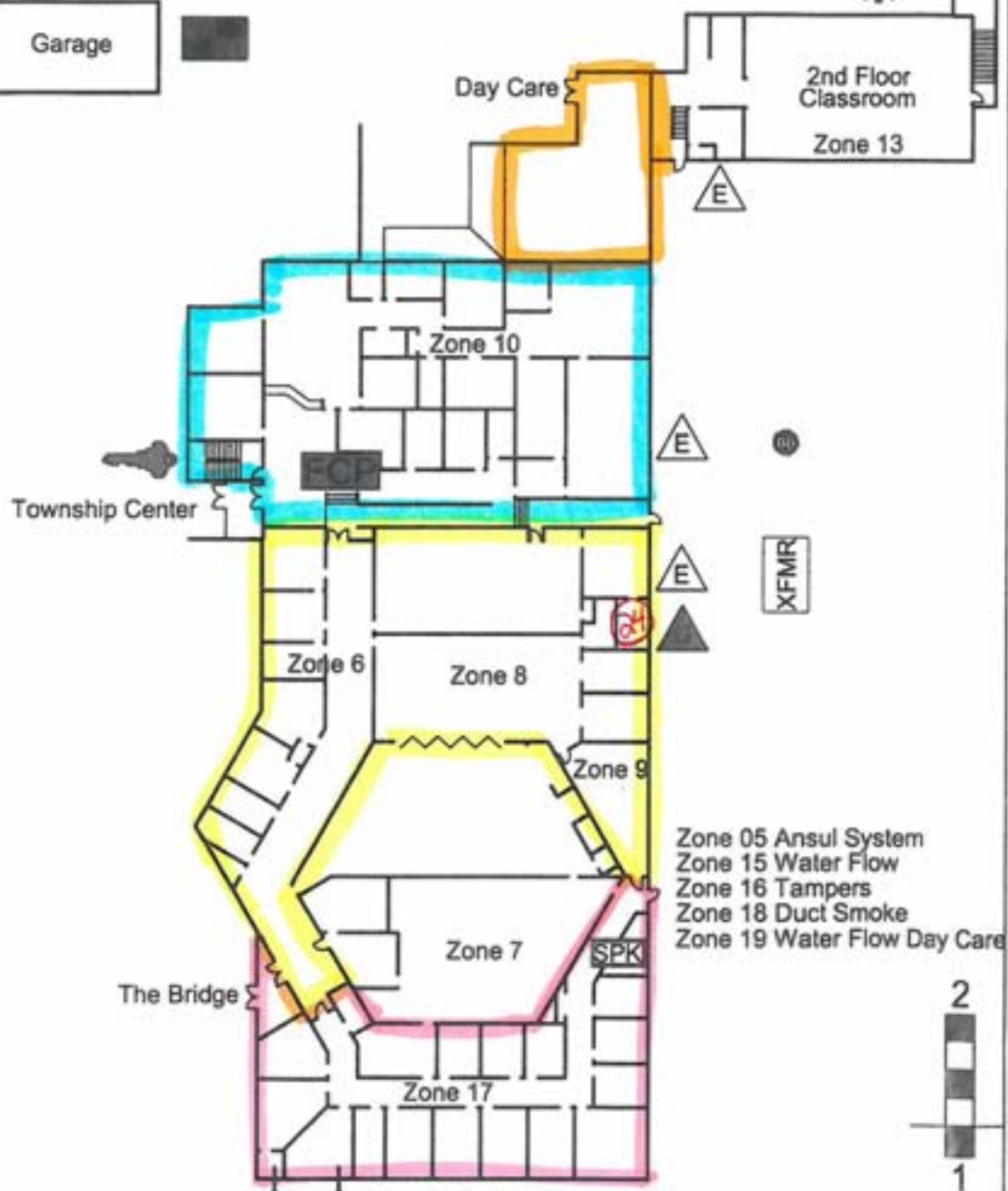
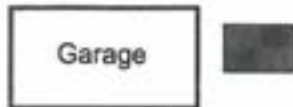
Address
721 S. Quentin Rd.

Occupant
Palatine Township



248a

DIST. 84
SS-8



- Zone 05 Ansul System
- Zone 15 Water Flow
- Zone 16 Tamper
- Zone 18 Duct Smoke
- Zone 19 Water Flow Day Care

- MAP Reference #**
- = # 30
 - = # 31
 - = # 32
 - = # 33

(24) = Hot Water Heater
Food Pantry Mechanical Room



200'

90'



6000 GPM

248b

DIST. 84
SS-8

Address
721 S. Quentin Rd.

Occupant
Palatine Township

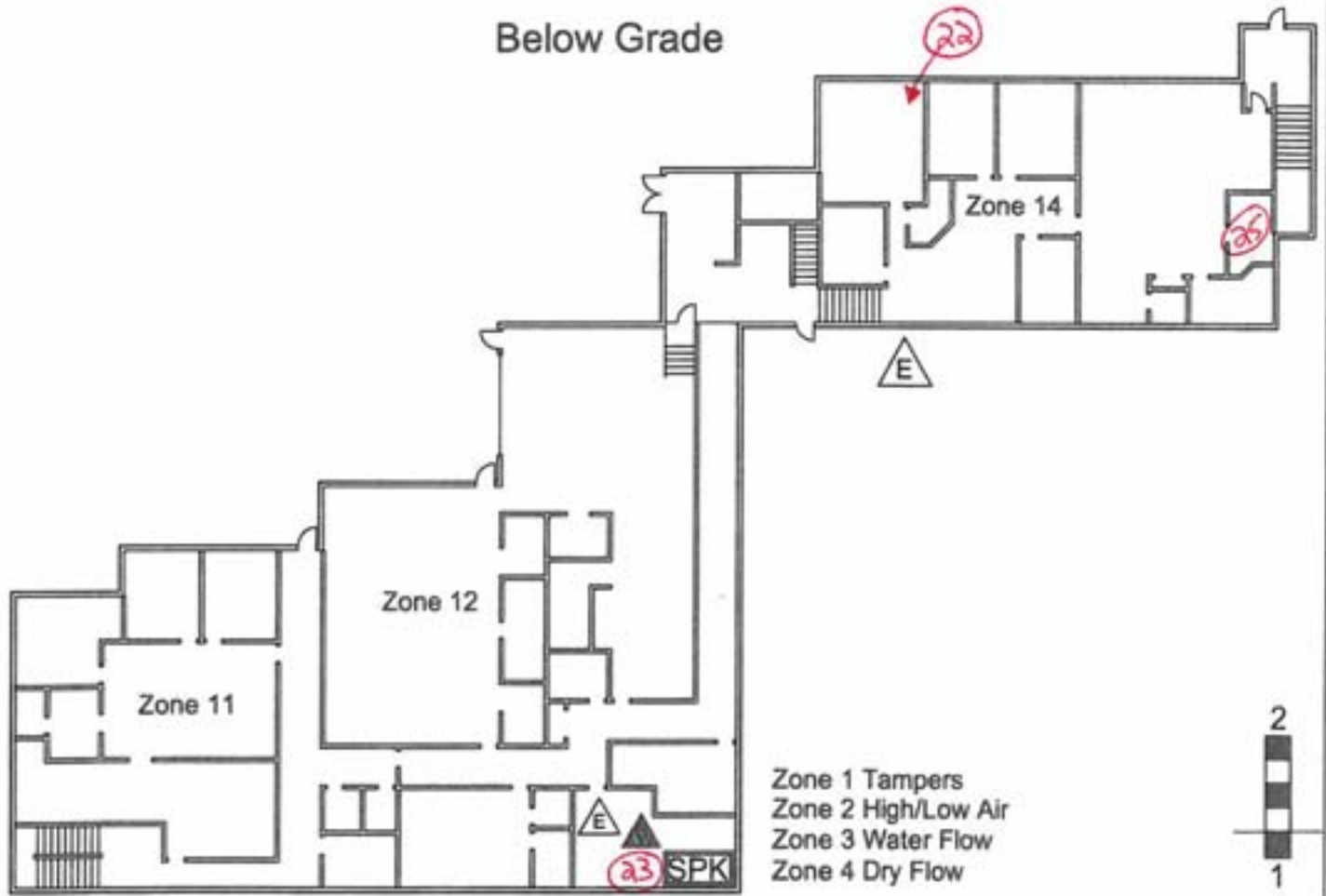


248b

DIST. 84
SS-8



Below Grade



100'

170'



5600 GPM

MAP Reference #

(22) = Hot Water Heater - Day Care Kitchen

(23) = Hot Water Heater - Day Care Mechanical Room

(25) = Hot Water Heater - Day Care Lower Level Rainbow Room

NORTH

Palatine Township Equipment Reference

