

BUDGET & APPROPRIATION ORDINANCE

PALATINE TOWNSHIP

ORDINANCE NO. 02-2022

2022-2023

POSTED
5/17/22

An ordinance appropriating for all town purposes for Palatine Township, Cook County, Illinois, for the fiscal year beginning March 1, 2022 and ending March 31, 2023

BE IT ORDAINED by the Board of Trustees of Palatine Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Palatine Township, be and the same are hereby appropriated for the town purposes of Palatine Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2022 and ending March 31, 2023.

SECTION 2: That the following amended budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

<u>TOWN FUND</u>	<u>ESTIMATED RECEIPTS</u>	<u>2022-2023</u>
	Cash Balance as of March 31, 2022	3,381,075
4705	Interest	5,500
4710	Real Estate Taxes	2,133,000
4715	Replacement Tax	98,300
4720	Cook Co. Vehicle Sticker Fee	0
4725	Service Fee	21,700
4730	Pace	27,700
4731	Grants	0
4735	Cemetery - Receipts	1,100
4736	Cemetery - Donations	500
4740	Q.R.F. Expense Adjustment	136,600
4745	Miscellaneous	4,100
	TOTAL FUNDS AVAILABLE	5,809,575

ESTIMATED EXPENDITURES

1. BUILDINGS & GROUNDS - ADMINISTRATION

6205	Building Maintenance	56,500
6210	Alarm	5,600
6215	Garbage	3,000
6220	Grounds Maintenance	8,700
6225	Janitorial Supplies	4,400
6230	Maintenance of Equipment	4,700
6235	Bldg. & Perm Improvements - Non Capital	3,500
6236	Sewers O&M	20,000
	TOTAL - Buildings & Grounds Administration	106,400

3. TOWN FUND - ADMINISTRATION PAYROLL EXPENSES

5775	Personnel	358,300
5875	Salary Increases	19,900
5780	Temporary Personnel	5,300
	TOTAL - Administration Payroll	383,500

4. TOWN FUND - ADMINISTRATION BOARD PAYROLL EXPENSES**2022-2023**

5740	Supervisor	22,800
5745	Township Clerk	19,500
5750	Assessor	20,000
5755	Highway Commissioner	11,000
5760	Trustees	21,700
5765	Board Meetings	7,800
5770	Road District Treasurer	1,100
5771	Committees	0
TOTAL - Board Payroll		<u>103,900</u>

5. TOWN FUND - PAYROLL EXPENSES

5785	Employers Share FICA	30,300
5790	Employers Share Medicare/Social Security	7,100
5795	Employers Share IMRF	19,500
5800	Employers Share Health Insurance	38,000
5801	HRA Flex Account	13,700
5805	Employers Share Life Insurance	900
5806	Unemployment Comp.	0
5810	Workers' Compensation	1,600
TOTAL - Town Fund Payroll		<u>111,100</u>

6. TOWN FUND - ADMINISTRATION

5820	Office Equipment Maintenance	7,400
5825	Property Casualty Insurance	41,300
5830	Telephone & Communication	6,500
5835	Utilities	16,300
5840	Conferences & Seminars	3,600
5845	Travel Expense	7,500
5850	Printing	2,200
5855	Community Affairs	5,000
5860	Employee/Township Officials Bonds	700
5865	Supervisor Bonds	3,200
5870	Training	2,000
5875	Dues & Subscriptions	12,400
5880	Employee Recognition	2,000
5885	Volunteer Recognition	4,000
5890	Copier Expense	7,500
5895	Postage and Delivery	3,800
5900	Office Supplies	5,500
5905	Miscellaneous Expenses	6,400
5910	Recruitment Expense	1,500
5920	Equipment Purchase	10,300
5915	Payroll Service Expense	6,300
5921	Pension Deficit Payment	0
5922	Emergency Management Services	5,000
TOTAL - Town Fund Administration		<u>160,400</u>

7. TOWN FUND - CONTRACTUAL**2022-2023**

5710	Legal Fees	54,200
5715	Audit	8,700
5720	Engineering Services	5,000
5725	Professional Services	74,700
TOTAL - Contractual		142,600

8. TOWN FUND - SOCIAL SERVICE AGENCY

5955	Alexian Bros Mental Health	27,000
6035	Kan-Win	4,500
TBA	Barrington Area Council on Aging	1,350
5930	Bridge Youth and Family Services	175,590
5980	Center for Enriched Living	13,500
6040	Children's Advocacy Center	8,100
5940	Children Home/Aid	100,500
5935	Clearbrook	2,250
6045	Connect to Community	2,250
5970	Connections to Care (ETSNW)	7,200
6030	Faith Community Homes	9,450
6020	Hands-On	2,700
6010	Journeys The Road	6,750
6015	Little City	6,750
5965	NW Casa	4,500
5929	Northwest Compass	11,250
6046	North Suburban Legal Aid Clinic	3,600
6060	St. Mary's Services	4,500
5995	Wings	7,200
5960	Partners For Our Community	9,000
6055	Special Leisure Services	5,400
6005	Resources Comm Living	9,900
5985	RM Parks Foundation	3,420
6025	Suburban Primary Health Council	2,700
5975	SR Citizens Council	69,300
6000	Shelter Inc	13,500
6055	Special Gifts Theatre	2,250
6051	St. Joseph's Home	18,000
5950	Township Match	44,690
TOTAL - Social Service Agency		580,700

9. TOWN FUND - ASSESSOR 'S OFFICE - ADMINISTRATION

6075	Maintenance of Equipment	550
6080	Travel Expense	100
6085	Outreach Seminar Expenses	300
6086	Equipment Rental	1
6090	IPA Institute/Continuing Ed	1,700
6091	Employee Training	50
6095	Printing & Publishing	250
6100	Dues & Subscriptions	300
6105	Copier Expense	2,500
6110	Postage	500

9. TOWN FUND - ASSESSOR 'S OFFICE - ADMINISTRATION, Cont.**2022-2023**

6111	Other Professional Services	10,000
6112	Publications	1
6115	Office Supplies	1,100
6120	Telephone	844
6121	Misc. Expense	1
6125	Sid. Annual Rent	350
6126	Contingencies	2
6127	Public Relation	1
6130	Capital Outlay Equipment	700
6135	Computer Program	750
6140	EZ Text	500
TOTAL - Assessor's Office-Administration		<u>20,500</u>

10. TOWN FUND - ASSESSOR 'S OFFICE - PAYROLL EXPENSES

6150	Personnel Salaries	80,200
6155	Salaries PT & OT	22,200
6190	Salary Increases	5,800
6160	Employers Share Health Insurance	34,000
6165	Employers Share Life Insurance	500
6170	Employers Share FICA	6,400
6175	Employers Share Social Security/Medicare	1,500
6180	Employers Share IMRF	4,200
6185	Workers' Comp.	200
TOTAL - Assessor's Office-Payroll		<u>155,000</u>
TOTAL - Assessor's Office		175,500

11. TOWN FUND - CEMETERY

6245	Ground Up-keep	41,000
6250	Burial	2,600
6251	Improvements	25,000
6255	Miscellaneous Expenses	500
6260	Memorial Day	500
TOTAL - Cemetery		<u>69,600</u>

12. TOWN FUND - HEALTH SAFETY & COMMUNICATIONS

6270	Website Services	16,500
6275	Communications	38,700
6276	Programs	0
TOTAL - Health Safety & Communications		<u>55,200</u>

13. PROGRAMS & SERVICES

6277	Employment Services	0
6278	Employment Job Fair	0
TOTAL - Programs & Services		<u>0</u>

14. TOWN FUND - QUENTIN ROAD FACILITIES

6285	Alarm	3,800
6290	Grounds Maintenance	12,900
6295	Building Maintenance	15,000
6396	Perm. Building Improvements	0
6300	Utilities	23,800
TOTAL - Quentin Road Facilities		<u>55,500</u>

15. TOWN FUND - TRANSPORTATION - ADMINISTRATION**2022-2023**

6315	Equipment Purchase	1,500
6320	Fuel & Oil	21,200
6325	Maintenance	27,100
6330	Miscellaneous Expense	1,100
6335	Taxi	5,100
6340	Telephone	4,600
6345	Advertising - Printing	1,000
6350	DOT Testing	1,700
6351	303 - Taxi	0
6355	Equipment Maintenance	9,000
6356	Legal	2,700
6360	Postage	300
6365	Office Supplies	600
6370	Travel Expense	500
6375	Training	200
6376	Copier Expense	200
6380	Vehicle Insurance	6,000
6385	Apparel & Clothing	2,000

TOTAL - Transportation - Administration	84,800
---	--------

16. TOWN FUND - TRANSPORTATION - PAYROLL EXPENSES

6395	Transportation Overtime	1,100
6400	Employers Share Medicare	4,400
6405	Personnel Salaries	255,500
6435	Salary Increases	14,200
6410	Employers Share FICA	18,200
6415	Employers Share IMRF	15,000
6420	Employers Share Health Insurance	24,000
6421	HRA Flex Account	8,100
6430	Employers Share Life Insurance	800
6425	Workers' Comp.	5,100

TOTAL - Transportation-Payroll	346,400
--------------------------------	---------

TOTAL - Transportation	431,200
------------------------	---------

17. CONTINGENCIES

0

18. TOTAL TOWN FUND EXPENDITURES (EXCLUSIVE OF TRANSFERS)**2,375,600****19. TRANSFER**

Transfer to Capital Fund	73,600
Transfer to General Assistance Fund	106,300

GENERAL ASSISTANCE**ESTIMATED RECEIPTS****2022-2023**

	Cash Balance as of March 31, 2022	681,927
4005	Interest	1,100
4010	Real Estate Taxes	252,500
4012	Misc. Receipts	129,500
4015	SSI Reimbursement	1,100
4020	LIHEAP	8,700

GENERAL ASSISTANCE**ESTIMATED RECEIPTS, Cont.****2022-2023**

4025	CDBG	3,000
TOTAL - Funds Available		<u>1,077,827</u>

TRANSFER

Transfer from Town Fund	<u>106,300</u>
-------------------------	----------------

1. ADMINISTRATION**ESTIMATED EXPENDITURES****2022-2023**

5005	Equipment Maintenance	5,600
5010	Telephone/Communication	0
5015	Travel Expenses	300
5018	Printing	600
5020	Training	1,000
5025	Copier Expense	1,700
5030	Postage and Delivery	300
5035	Office Supplies	2,200
5045	Legal Fees	1,700
5040	Utilities	0
5050	Miscellaneous Expenses	1,700
5055	Equipment Purchases	0
5058	Pension Deficit Payment	0
5060	Professional Services	4,700
5061	Bldg. & Perm. Imp. Non-Capital	0
5062	Bldg. & Perm. Imp. Capital	0
5063	Emergency Management Services	<u>0</u>
TOTAL - General Assistance - Administration		<u>19,800</u>

Payroll Expenses

5070	Personnel Salaries	239,400
5071	Salary Increases	13,300
5072	Temporary Personnel	0
5075	Employers Share FICA	17,000
5080	Employers Share Social Security/Medicare	4,000
5085	Employers Share IMRF	14,100
5090	Employers Share Health Insurance	62,500
5091	HRA Flex Account	25,200
5095	Employers Share Life Insurance	900
5100	Workers' Comp.	<u>400</u>
TOTAL - General Assistance - Payroll		376,800
TOTAL General Assistance - Administration		396,600

2. HOME RELIEF

5145	Medical Care	<u>STRAIGHT</u> 500
5150	Telephone	1,000
5155	Utilities	3,600
5130	Rental	11,000
5160	Travel Expenses	2,400
5165	Food	4,900
5166	Personal Essentials	1,000
5170	Transient/Homeless Assistance	1,100
5171	Burial Expenses	<u>1,500</u>
5172	Health Insurance	<u>0</u>
		27,000

2. HOME RELIEF, Cont.

5115	Medical/Dental Care	<u>EMERGENCY</u>	500
5120	Utilities		12,900
5135	Rental		58,000
5136	Travel Expenses		5,200
5137	Food		600
5138	Burial Expense		1,500
5140	Unforeseen GA Expense		0
5139	Crisis Assistance Program		0
			<u>78,700</u>
TOTAL General Assistance - Home Relief			<u>105,700</u>

3. INSTITUTIONAL CARE

5190	County Hospital	<u>2022-2023</u>	0
5191	Private Hospital		0
5192	Convalescent Homes		0
5193	Ambulance Services		0
TOTAL (Institutional Care)			<u>0</u>

4. PROVISIONS FOR CONTINGENCIES

0

5. TOTAL OF ESTIMATED EXPENDITURES - GA

502,300

CAPITAL IMPROVEMENT

ESTIMATED RECEIPTS

	Cash Balance as of March 31, 2022		494,277
6505	Interest		200
6506	Grants		0
TOTAL - Funds Available			<u>494,477</u>

TRANSFER

Transfer from Town Fund	<u>73,600</u>
-------------------------	---------------

1. CAPITAL

ESTIMATED EXPENDITURES

6515	Bldg. Perm. Improve - Capital		95,900
6520	Annual Capital Equip. & Veh. Rep.		4,400
TOTAL - Capital Improvement - Construction/Acquisition			<u>100,300</u>

4. PROVISIONS FOR CONTINGENCIES

0

5. TOTAL OF ESTIMATED EXPENDITURES - CAPITAL

100,300

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning March 1, 2022 and ending March 31, 2023 by fund shall be as follows:

Town Fund, a total of	2,375,600
General Assistance , a total of	502,300
Capital Improvement, a total of	100,300
<u>TOTAL APPROPRIATIONS</u>	<u>2,978,200</u>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of **TWO MILLION NINE HUNDRED SEVENTY-EIGHT THOUSAND TWO HUNDRED DOLLARS (\$2,978,200.00)** for the fiscal year beginning March 1, 2022 and ending March 31, 2023.

SECTION 6: That Section 3 shall be and is a summary of the annual Amended Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Amended Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

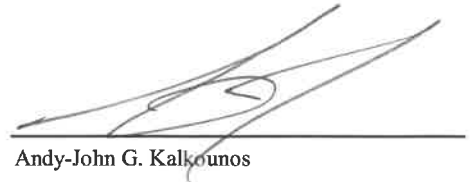
ADOPTED this 25th day of April, 2022 pursuant to a roll call vote by the Board of Trustees of Palatine Township, Cook County, IL.

BOARD OF TRUSTEES

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
ANDY-JOHN G. KALKOUNOS, SUPERVISOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LESLIE M. BOLANOS, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BILL POHLMAN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MICHAEL C. SMOLKA, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CHRISTINE SVENSON, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Lisa Moran
Town Clerk



Andy-John G. Kalkounos
Supervisor, Board of Trustees

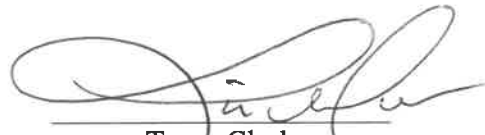
CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

PALATINE TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk, of Palatine Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning March 1, 2022, and ending March 31, 2023, as adopted this 25th day of April, 2022.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Palatine Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 25th day of April, 2022


Town Clerk

Filed this ___ day of _____, 200_.

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

PALATINE TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Palatine Township, Cook County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Palatine Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 25th day of April, 2022



Supervisor - Chief Fiscal Officer

Filed this ___ day of _____, 200_.

County Clerk