

**PALATINE TOWNSHIP  
BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
June 12, 2023  
7:00 p.m.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:05 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following members were present:

**PRESENT IN THE ROOM:**

Voting Members- Supervisor Kalkounos, and Trustees Svenson, Bolanos, and Freese

Non-Voting Members- Clerk Moran and Assessor Pohlman

Other Invited Participants- Administrator Chychula and Attorney Kimzey

\*Road District Director Sachs was also in attendance

ABSENT: Trustee Smolka

**PLEDGE OF ALLEGIANCE**

At the Supervisor's Request, Trustee Bolanos led all in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**PRESENTATION**

**A. Camera and Interior Door Access - Jacquelynn Saldana, Brightpoint**

Supervisor Kalkounos introduced Jacquelynn Saldana, Senior Facilities Manager for Brightpoint, (formerly known as Children's Home & Aid). She reviewed corresponding *COW* Packet Inserts and answered *COW* Member questions regarding the *Children's Home & Aid 2022 Head Start Program Improvement (One Time) Request Budget Narrative 05CH010926* proposal. The proposal would install additional cameras/signage for their portion of the Township Center they occupy, which would remain even if Brightpoint would vacate the premises. The grant expires June 30, but needs the Township to approve the proposal before that date.

Supervisor Kalkounos and the *COW*/Board will consider the proposal.

**B. Property & Casualty Insurance – William Bradish, Bradish Associates, LTD**

Supervisor Kalkounos introduced Bill Bradish, of Bradish Associates, LTD, who reviewed its corresponding *COW* Packet Inserts and answered *COW* Member Questions regarding the

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*Selective Insurance- Quotation of Commercial Insurance Township of Palatine Quote # 66152800 ~ Policy Period 07/01/23 to 07/01/24* proposal found in the distributed, bound report *Business Insurance Renewal Proposal for Township of Palatine 2023-2024*. Mr. Bradish highlighted the fact that there was only a very small 2% increase in premium amount from last year. The Township has used Selective Insurance for the last eleven years given its stability and competitive rates in a market of only two carriers providing this insurance for government bodies.

Supervisor Kalkounos noted that the Board will consider this proposal. He also reported that there is an effort underway to consolidate contract renewal dates for/with all three insurance carriers: Supervisor's Bond Policy, IPRF Workman's Compensation Insurance, and the Property and Casualty Insurance Policy with Selective Insurance.

The Supervisor and Road District Director thanked Mr. Bradish for putting together an insurance policy for the *MWRD flood plain project*.

**ELECTED OFFICIAL ANNOUNCEMENTS**

A. Highway Commissioner

No Report

B. Clerk

Clerk Moran briefly noted that any Committee Chairs with non-elected committee members will need to connect with those members and provide information on taking *Open Meetings Act Training* and provide their certificates of completion for filing in the Clerk's Office. The Clerk also got clarification from Attorney Kimzey that the two new Decennial Committee members (non-elected) will also need to be asked to take this training and provide certificates.

C. Assessor

Assessor Pohlman reported that his office will soon be opening up for the next Appeal Period. He also reported that he has interviewed two potential candidates for the vacant office position, and hopes to hire in early July.

D. Supervisor

i. Parades

Supervisor Kalkounos reported that he is looking for a good size team to walk in the Palatine Independence Day Parade celebrated on Saturday July 1, and that he is also considering assembling a team to walk in the Rolling Meadows parade on July 4.

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ii. Levy Edit Report

Supervisor Kalkounos reported that he had received the tax year 2022 Levy Edit Report for Town Fund and General Assistance Fund. The Levy Edit Reports are sent from the Office of the Cook County Clerk Tax Extension Division and they have been reviewed and submitted by the June 9, 2023 deadline.

**BUSINESS**

A. Consideration of OMA Designees

Supervisor Kalkounos reported that the Township Board needs to designate two OMA Officer Designees to comply with statute. He asked the Board to consider Administrator Chychula and Administrative Assistant Brad Strassburger as the two OMA Officer Designees.

MOTION by Trustee Svenson, seconded by Trustee Freese to approve Administrator Chychula and Administrative Assistant Brad Strassburger as the two OMA Officer Designees

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, and Kalkounos

Nays: None

MOTION CARRIED 4-0

B. Policy Workshop Discussion

i. Board Policies

Newly seated Policy Chair Svenson asked for all Policy Workshop discussions to be deferred and tabled until the next COW Meeting, as previous Chair Smolka has been doing extensive work on a report he will be sharing. The COW consensus was to table this agenda item.

ii. Employee Policies

*\*see above note, Board Policies*

C. Sewer Discussion

Administrator Chychula, Attorney Kimzey, and Road District Director Sachs discussed and reviewed the COW Packet Inserts of *RHMG Engineers* and *MWRD*. The Supervisor asked Administrator Chychula to set up a phone conference with *RHMG Engineers* on advising on current situation and moving forward. This topic will be discussed again with the Board after that phone conference.

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D. Banking Update

Supervisor Kalkounos and Administrator Chychula reported that a MaxSafe Account was opened with a current interest rate of 5.15% and that \$3,170,990.45 will be transferred from multiple existing accounts to this new account which is FDIC Insured for up to 3.75 million dollars for each government fund. This transition will make bookkeeping functions easier and will provide better returns on investment.

E. Consideration of Cemetery Restoration Work

Supervisor Kalkounos reported that quotes were received from *Stonehuggers* for work at Hillside Cemetery and that all cemeteries will receive the necessary restorative work needed over the years ahead. The Township will update the *Palatine Historical Society* who has been a donor of this restorative work.

F. Other (Any items to be presented.)

Supervisor Kalkounos reported that the Flag Day Celebration hosted by *Palatine Historical Society* and the *Sons of the Union Federacy* will take place this Saturday and that all are welcome and encouraged to attend.

The Supervisor also reported that an air conditioning unit went down and was replaced.

**EXECUTIVE SESSION**

None

**OTHER BUSINESS**

None

**ADJOURN**

MOTION by Trustee Bolanos, seconded by Trustee Freese to adjourn at 8:34 p.m.

MOTION CARRIED by voice vote

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Respectfully submitted,



TOWN CLERK

