

**PALATINE TOWNSHIP
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
February 13, 2023
7:00 p.m.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:05 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Supervisor Kalkounos read the following into the record: Trustee Svenson has requested to attend this February 13, 2023, Committee of the Whole Meeting by "other means," pursuant to Township Policy and in accordance with Illinois law. This participation is by videoconference. This Board should note: that a quorum of members of the Board is physically present at 721 S. Quentin Road, Palatine, Illinois, which is the regular meeting location of the Palatine Township Board; that Trustee Svenson is prevented from physically attending because of because of employment purposes; and that Trustee Svenson provided advance notice to the Supervisor and Administrator in accordance with Township Policy.

MOTION by Trustee Smolka, seconded by Trustee Freese to allow Trustee Svenson to attend this February 13, 2023, Committee of the Whole Meeting remotely

ROLL CALL:

Ayes: Svenson, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

The Supervisor confirmed that Trustee Svenson could hear and be heard via videoconference.

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Freese, and Smolka

Non-Voting Members- Clerk Moran, Highway Commissioner Del Mar, and Assessor Pohlman

Other Invited Participants- Administrator Chychula and Attorney Kimzey

IN REMOTE ATTENDANCE:

Trustee Svenson

VOTING MEMBERS ABSENT:

Bolanos

PLEDGE OF ALLEGIANCE

At the Supervisor's Request, Assessor Pohlman led all in the Pledge of Allegiance.

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PUBLIC COMMENT

Aaron Del Mar, a Palatine resident and Trustee of the Inverness Fire Protection District (*IFPD*), addressed the Board. He informed the Board that they are finishing up their budgeting process and that they completed a new informational pamphlet highlighting their foundational values and expectations. He also extended a standing invitation to all Board Members to visit the firehouse.

PRESENTATION

A. Electric Aggregation Program Overview – Sharon Durling, IAG

Supervisor Kalkounos introduced Sharon Durling who reviewed a Power Point Presentation on Electric Aggregation. It included its history through today. The Township will need to approve an Electric Aggregation plan by the May Meeting (due to regulatory specifications). The Township can request data by the end of this month and a summary report will be provided by Illinois Aggregation Consultants (*IAG*).

ELECTED OFFICIAL ANNOUNCEMENTS

A. Highway Commissioner

No Report

B. Clerk

No Report

C. Assessor

Assessor Pohlman reported that his office is open for appeals through March 9. He noted that four You-Tube videos were also released. Supervisor Kalkounos and others congratulated Assessor Pohlman on his efforts and noted that the Township will help in advancing these communications.

D. Supervisor

Supervisor Kalkounos reported to the *COW*:

1. He had met with Cook County Chairman Britton and IL State Rep. Canty, as well as State Senator McConchie on collaborative efforts.
2. He had met with Diane Lancour, Director of the Palatine Township Senior Center. Their 50th Anniversary Open House celebration will be taking place on February 23, and the Board is invited and encouraged to attend.

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3. He had met with John Ross, Director of the Evanston Vet Center. A new Vet Center counselor will be serving at the Township's Center.
4. He had met with the Palatine Men's Civic Club.

BUSINESS

A. Tentative Fiscal Year 2023-2024 Assessor's Budget

Assessor Pohlman distributed his 2023 Annual Budget/2024 Proposed Annual Budget comparison report. His proposed budget reflects an increase from \$175,500 to \$180,902.

B. Tentative Fiscal Year 2023-2024 Town Fund and General Assistance Budget and Capital Improvement Plan

Supervisor Kalkounos introduced James Howard, Principal CPA with Governmental Accounting Inc. (GAI), who has been working with the Township on Finances over the last thirty days. He reviewed a Power Point Presentation on the Board Packet Insert *Palatine Township Budget Analysis for the 12 Months Ended March 31, 2025*. He noted that the Township's financial state is healthy and looking strong with healthy fund balances that the Township can now draw down from for use with capital improvements. In a conversation with Highway Commissioner Del Mar he reiterated that the Township had a depreciation schedule and is now working on a replacement schedule to help better guide future capital improvement budgets. He also asked the Board to review the *Budget Detail For the 12 Months Ending March 31, 2024 Fiscal year 2024*.

Supervisor Kalkounos reiterated that the four main points regarding the Township finances:

1. The tax levy will remain flat.
2. Its fund balances exceed best practices.
3. A transfer of \$750,000 will be made to Capital Improvement Fund for necessary projects.
4. Its IMRF is fully funded.

C. Consideration of Township Purchasing Policy

Attorney Kimzey reported that he is working with Policy Chairman Smolka on a draft Purchasing Policy that is more in line with other governmental bodies. The draft of this policy will be provided at the next Board Meeting.

D. Other (Any items to be presented)

Assessor Pohlman reported that a Board of Review presentation will be in the Patriot Room on February 22, with many elected officials from the County and state attending. Administrator Chychula will have a Google Calendar Invite sent to all Board Members.

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EXECUTIVE SESSION

None

OTHER BUSINESS

The Administrator will be sending out a Google Calendar Invite for the upcoming Palatine St. Patrick's Day Parade.

ADJOURN

MOTION by Trustee Smolka, seconded by Trustee Freese to adjourn at 8:17 p.m.

ROLL CALL:

Ayes: Svenson, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

Respectfully submitted,



TOWN CLERK