

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP**

**October 26, 2020  
7:00 P.M.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Supervisor Langlotz-Johnson called the meeting to order at 7:04 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following members were present:

Voting Members- Supervisor Langlotz-Johnson and Trustees Kern, Kincaid, Kalkounos and Pohlman

Non-Voting Members- Clerk Moran and Assessor Kelly

Other Invited Participants- Assistant Administrator Chychula

**REMOTE VIDEO ATTENDANCE:**

Non-Voting Member- Highway Commissioner Del Mar

Invited Participant- Parliamentarian Boles

*\*Please note that Highway Commissioner Del Mar and Parliamentarian Boles were connected at approximately 7:15 p.m., after initial connection difficulties.*

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

- A. Approval of Minutes
  - i. September 28, 2020 Regular Board Meeting Minutes
  - ii. October 12, 2020 COW Minutes
  
- B. Reports
  - i. Acceptance of Township Elected Officials' Reports:
    - 1. October 2020 Clerk's Report
    - 2. October 2020 Assessor's Report
    - 3. October 2020 Highway Commissioner's Report

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the 10-26-2020 Consent Agenda, as presented

Clerk Moran provided current and historical figures for the Palatine Early Voting Site.

MOTION CARRIED by voice vote

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**ACCEPTANCE OF PRIOR APPROVED COMMITTEE MINUTES**

- i. October 29,2019 HNC Minutes
- ii. August 17, 2020 Finance Committee Minutes
- iii. September 21, 2020 Finance Committee Minutes
- iv. October 10,2020 HNC Minutes
- v. October 13, 2020 HNC Minutes
- vi. Approval to Amend Certain Finance Committee Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to accept the prior approved committee minutes, as presented

Trustee Kern stated that after reviewing Illinois Township law, all committee minutes should be drafted by a Township employee and then reviewed/approved by the Committee, instead of the current protocol of Committee Chairs drafting their respective committee's minutes. She stated that she would no longer write the Finance Committee Minutes.

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to amend the motion to accept only the prior approved committee minutes: October 29, 2019, October 10, 2020, and October 13, 2020 Human Needs Committee Minutes

**ROLL CALL:**

Ayes: Pohlman and Langlotz-Johnson  
Nays: Kern, Kincaid, Kalkounos

**MOTION FAILED 3-2**

MOTION by Trustee Kincaid, seconded by Trustee Kern to amend the motion to accept only the prior approved committee minutes: October 29, 2019 HNC Minutes, August 17, 2020 Finance Committee Minutes, September 21, 2020 Finance Committee Minutes, October 10, 2020 HNC Minutes, and October 13, 2020 HNC Minutes

**ROLL CALL:**

Ayes: Kern, Kincaid, Kalkounos, Pohlman  
Nays: Langlotz-Johnson

**MOTION CARRIED 4-1**

Final Amended Motion approval: MOTION CARRIED by voice vote

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**OLD BUSINESS**

A. Other

None

**AUDIT OF PAYROLL & BILLS**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to move the Audit of Payroll and Bills section to *New Business- Other*

MOTION CARRIED by voice vote

**NEW BUSINESS**

A. Board of Review Property Tax Appeal Update

Assessor Kelly distributed the *2020 BOR Appeal Update 10/26/2020* packet.

B. Approval of Resolution 09-20 Approving Employer Contribution to Illinois Municipal Retirement Fund, in the amount of \$139,422

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve *Resolution 09-20- A Resolution Approving Employer Contribution to Illinois Municipal Retirement Fund's Palatine Township Regular Reserve Account for Town Fund, General Assistance and Road & Bridge District for the Palatine Township, Cook County, Illinois*, in the amount of \$139,422, as presented

Supervisor Langlotz-Johnson reviewed the Board Packet Insert, *A Resolution Approving Employer Contribution to Illinois Municipal Retirement Fund's Palatine Township Regular Reserve Account for Town Fund, General Assistance and Road & Bridge District for the Palatine Township, Cook County, Illinois*, and corresponding Memo. The \$139,422 check will go to the following IMRF Funds: Town Fund- \$68,857; GA- \$16,621; and R& B- \$53,944. Some board discussion ensued.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

C. Approval of Resolution 10-20 Proclamation Commemorating Palatine Township School Choice Week

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MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve *Palatine Township Resolution 10-20 A Proclamation Commemorating Palatine Township School Choice Week*, as presented

MOTION CARRIED by voice vote

D. Approval of Resolution 11-20 Authorizing the Township Supervisor to Execute an Intergovernmental Agreement for Coronavirus Relief Funds with Cook County

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve *Resolution 11-20 Authorizing the Township Supervisor to Execute an Intergovernmental Agreement for Coronavirus Relief Funds with Cook County*, as presented

Supervisor Langlotz-Johnson reviewed the Board Packet Insert, *Palatine Township Resolution 11-20 Authorizing the Supervisor of Palatine Township to Execute an Intergovernmental Agreement for Coronavirus Relief Funds with Cook County*, and corresponding Memo. Some board discussion ensued.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

E. Approval of Amended 2021 Township Meeting Schedule

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the amended *Public Notice in Compliance with the Open Meetings Act Palatine Township Meetings for 2021*, as presented

Supervisor Langlotz-Johnson reviewed the Board Packet Insert, *Public Notice in Compliance with the Open Meetings Act Palatine Township Meetings for 2021*, noting its revisions. Some board discussion ensued.

MOTION CARRIED by voice vote

F. Other

Trustee Kern reported that after reviewing Illinois law and Township policies, that an employee of the Township should be drafting all Committee Minutes. She noted that she will no longer take minutes for the Finance Committee for this reason. Trustees Kalkounos and Pohlman both noted their concern regarding the cost of this proposed change. The Board consensus was to address this further at the November *COW Meeting*.

**REGULAR BOARD MEETING OF THE BOARD OF  
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Supervisor Langlotz-Johnson reported:

-on an accident that took place over the weekend involving a young person driving their car into the parked Transportation vehicles parked in the Township lot. Bill Bradish of Bradish Associates, LTD has been contacted.

-Administrator Lopez will be out another week, due to illness

-an additional camera may be added to the parking lot for better quality and wider scope

-a link to the email received from Cook County Treasurer's Office showing an almost 100% property tax increase in the area, after some discussion on this.

Trustee Kalkounos reported on the current needs of the Food Pantry, and how vital the Food Pantry program is to the community. He urged fellow Board Members to like and share the social media posts of the Township.

**AUDIT OF PAYROLL & BILLS**

*\*moved down from earlier in the meeting*

**A. Approval of Payroll & Bills for Town Fund**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Town Fund*- \$140,913.33

**ROLL CALL:**

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

**B. Approval of Payroll & Bills for General Assistance**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *General Assistance*- \$32,929.41

**ROLL CALL:**

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

**C. Approval of Payroll & Bills for Road District**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Road and Bridge*- \$142,325.26

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Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

**EXECUTIVE SESSION**

None

**ACTION ON MATTERS FROM EXECUTIVE SESSION**

None

**ADJOURN**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn at 8:05 p.m.

MOTION CARRIED by voice vote

**\*NOTED ACTION ITEMS:**

None

Respectfully submitted,

  
TOWN CLERK