

**REGULAR BOARD MEETING OF THE BOARD OF  
TRUSTEES OF PALATINE TOWNSHIP  
October 24, 2022  
7:00 P.M.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:03 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll:

**PRESENT IN THE ROOM:**

Voting members – Supervisor Kalkounos, and Trustees Svenson, Freese, and Smolka

Non-voting members – Clerk Moran and Assessor Pohlman

*\*Highway Commissioner Del Mar arrived one minute after end of roll call*

Other invited participants – Administrator Chychula and Attorney Airdo

**PRESENT BY VIDEO:**

None

**VOTING MEMBERS ABSENT:**

Bolanos

**PLEDGE OF ALLEGIANCE**

At the Supervisor's request, Trustee Freese led all in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**PRESENTATION**

A. Palatine Township Health Insurance Renewal Proposal, Dennis Manganello, Strategic Benefits Advisors, Inc.

Supervisor Kalkounos prefaced the presentation by noting that it was just a discussion and a vote would take place at the November Board Meeting. He introduced by video conference, Dennis Manganello, with *Strategic Benefits Advisors* who reviewed the distributed report, *2023 Renewal Analysis- Palatine Township 10/x/2022* as well as related board packet inserts. He reported that this year's proposed Township medical plan would see a 9.8 % increase in total premiums from current rates/coverage; Dental would see a 9% increase; and Vision is locked in until 2024 at current rate. The final approximate increase, being proposed and if approved, would be approximately \$26,000.00. Mr. Manganello answered Board Member questions, and made the recommendation to keep the same Insurance providers> BCBS for medical, MetLife for

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Dental, and VSP for Vision. Administrator Chychula reported that staff was very happy with all three providers. Supervisor Kalkounos noted the consideration of the importance of retaining and attracting talent and the role that insurance benefits play into that..

**AUDIT OF PAYROLL & BILLS**

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

MOTION by Trustee Svenson, Seconded by Trustee Freese, to approve the payroll and bills for October, presented for *Road District*, \$122,086.97

ROLL CALL:

Ayes: Svenson, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

MOTION by Trustee Smolka, seconded by Trustee Svenson to approve the payroll and bills for October, presented for *General Assistance*- \$24,927.47

ROLL CALL:

Ayes: Svenson, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Freese, seconded by Trustee Svenson to approve the payroll and bills for October, presented for *Town Fund*- \$175,327.87

ROLL CALL:

Ayes: Svenson, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

**CONSENT AGENDA**

A. Discussion & Potential Action on Approval of Minutes:

- i. September 26,2022 Regular Board Meeting Minutes
- ii. October 10, 2022 COW Meeting Minutes

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**B. Reports:**

**i. Acceptance of Township Elected Officials' Reports:**

1. October 2022 Clerk's Report
2. October 2022 Assessor's Report
3. October 2022 Highway Commissioner's Report

**C. Acceptance of Prior Approved Committee Minutes:**

*None submitted*

MOTION by Trustee Svenson, seconded by Trustee Smolka to approve the Consent Agenda, as presented

MOTION CARRIED by voice vote

**SUPERVISOR'S REPORT**

Supervisor Kalkounos gave a brief report.

**ADMINISTRATOR & DEPARTMENT REPORTS**

Administrator Chychula gave a brief report, and reviewed the other Department Reports that were included in Board Packets.

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. Audit Acceptance for FY 2021-2022 Township of Palatine and Palatine Township Road & Bridge District**

Mr. Ed Tracy, of Selden Fox, Public Accounting Firm, addressed the Board via video conference, and provided highlights of the final audit.

MOTION by Trustee Svenson, seconded by Trustee Freese to accept the *Township of Palatine Annual Financial Report For the Years Ended February 28, 2022 and March 31, 2022*, as presented

**ROLL CALL:**

Ayes: Svenson, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

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**B. Status of IGA with MWRD, Cook County and Palatine Township**

Attorney Airdo updated the Board regarding the Draft Intergovernmental Agreement with MWRD and Cook County, converting flood prone land (3 properties) to open space, in a section of the Township's unincorporated area. The Draft IGA has been initially reviewed by all three bodies, and the final IGA review will be with the Township attorneys. The final IGA is anticipated to be ready for board review and possible approval, by the end of the year.

**C. Review of Road District Levy for the 2022 Tax Year**

Supervisor Kalkounos prefaced the RD Levy review, noting that the Levy was submitted early by Commissioner Del Mar and that final approval will not take place until December's Board Meeting, along with the other Township levies. Highway Commissioner Del Mar reviewed the Road District Levy, *Tentative Tax Levy Ordinance Palatine Township Road District Ordinance No. XX-22 RD*, found in Board Packets. He asked that any questions from the Board be sent to him via email prior to the next Board Meeting to allow him time to prepare a proper response. The Levy amount of \$2,330,000.00 is \$125,000 less than the RD Levy last year. He noted that he anticipates that same reduction for next year's levy as well. These savings are being realized due to a number of resourceful financial measures and best practices by the Road District.

**EXECUTIVE SESSION**

None

**ACTION ON MATTERS FROM EXECUTIVE SESSION**

None

**OTHER BUSINESS**

None

**ADJOURN**

MOTION by Trustee Smolka, seconded by Trustee Freese to adjourn at 8:17 p.m.


MOTION CARRIED by voice vote

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Respectfully submitted,



TOWN CLERK

