

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
May 22, 2023
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:10 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-Voting Members- Clerk Moran, Highway Commissioner Del Mar, and Assessor Pohlman

Other Invited Participants- Administrator Chychula, Attorney Airdo, Road District Director Sachs, and multiple Department Directors

IN REMOTE ATTENDANCE:

Voting Members- None

Non-Voting Members- None

Other Invited Participants- None

VOTING MEMBERS ABSENT:

None

PLEDGE OF ALLEGIANCE

At the Supervisor's request, Assessor Pohlman led all in the Pledge of Allegiance.

PUBLIC COMMENT

Irene Mosias, a Palatine resident addressed the Board. She noted her professional career in human resources and her current volunteer role directing food pantry deliveries for six food pantries including three to four days a week with Palatine Township's Food Pantry. She noted her desire to see the effectiveness of the Palatine Township Food Pantry grow, and recommended that the Board consider facilitating a focus group to present recommendations.

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

MOTION by Trustee Svenson, seconded by Trustee Freese to approve the payroll and bills for May, presented for *Road District*- \$99,178.74

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Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

MOTION by Trustee Smolka, seconded by Trustee Bolanos to approve the payroll and bills for May, presented for *General Assistance*- \$26,879.93

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Freese, seconded by Trustee Svenson to approve the payroll and bills for May, presented for *Town Fund*- \$78,827.74

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

CONSENT AGENDA

A. Discussion & Potential Action on Approval of Minutes:

- i. April 24, 2023 Regular Board Minutes
- ii. May 8, 2023 Committee of the Whole Minutes

B. Reports:

i. Acceptance of Township Elected Officials' Reports:

- 1. Clerk's Report
- 2. Assessor's Report
- 3. Hwy Commissioner's Report

C. Resolution 11-23 To Accept Planning Technical Assistance Services
Delivered By The Chicago Metropolitan Agency For Planning

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the Consent Agenda, as presented

MOTION CARRIED by voice vote

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SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief report.

ADMINISTRATOR & DEPARTMENT REPORTS

Brief reports were given by Administrator Chychula, General Assistance Director Shapiro, Administrator Chychula for Outreach Director Lama, Food Pantry Director Westlund-Deenihan, and Transportation Director Nordin.

**Please note that all monthly Regular Meeting Reports from Board and Staff are available, in their entirety, from each member upon request.*

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 12-23 Blue Star Banner Recipients Rob and Cheryl Michelotti, Parents of Jonathan Michelotti

MOTION by Trustee Svenson seconded by Trustee Smolka approving *Palatine Township Resolution 12-23*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Resolution 13-23 Blue Star Banner Recipients Rob and Cheryl Michelotti, Parents of Massimo Michelotti

MOTION by Trustee Bolanos, seconded by Trustee Freese approving *Palatine Township Resolution 13-23*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

Clerk Moran, at the Supervisor's request, shared briefly about the Michelotti family and the upcoming Blue Star Presentation she is working on which will honor them.

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C. Resolution 14-23 Resolution in Honor of Flag Day

MOTION by Trustee Svenson, seconded by Trustee Bolanos approving *Palatine Township Resolution 14-23*, as presented

Supervisor Kalkounos reported on the Flag Day event and noted that all Township Officials are encouraged and invited to attend this Flag Day celebration being held at the Palatine Historical Society Clayson House on June 17.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

D. Approval of Committee Appointments for FY 2024

MOTION by Trustee Svenson, seconded by Trustee Freese approving FY 2024 Committee Assignments as per *Memo: Committee Chair Assignments*, as presented

Supervisor Kalkounos reviewed the Board Packet Insert, *Memo: Committee Chair Assignments*, and noted his intent to have the Policy Chairs of each committee continue to rotate positions.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

E. Approval of Township Purchasing Policy

MOTION by Trustee Svenson, seconded by Trustee Bolanos approving *Palatine Township Purchasing Policy 5-23-23*, as presented

Supervisor Kalkounos reviewed the Board Packet Insert, *Palatine Township Purchasing Policy 5-23-23*. Some board discussion continued regarding the amounts noted.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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F. Approval of Township Financial Investment Policy

MOTION by Trustee Svenson, seconded by Trustee Bolanos approving *Palatine Township Investment Policy 5-23-23*, as presented

Supervisor Kalkounos reviewed the Board Packet Insert, *Palatine Township Investment Policy 5-23-23*

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

G. Approval of Township Investments

MOTION by Trustee Svenson, seconded by Trustee Freese approving the Township's Investment Plan, as presented by James Howard, Principal CPA with Governmental Accounting Inc. (*GAI*), during the preceding Finance Committee Meeting

Some board discussion continued on this matter.

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

H. Consideration of Discontinuing the Electric Aggregation Program

Administrator Chychula reported that Sharon Durling, of NIMEC, who had been researching current electric market bids recommended that the Board discontinue the Electric Aggregation Program for its unincorporated residents. She shared that Ms. Durling made this recommendation based on the fact that Com-Ed's current rates are better than any competitors in the market. The Township will provide multiple forms of communications with these residents informing them of this decision and recommending that Com-Ed is chosen, over other competitors, due to its lowest rate. The current and very successful program with Dynegy Energy, a 24-month term at 6.233 cents per kilowatt-hour (kWh), will continue through the meter-read dates in September allowing residents to enjoy the considerable savings benefit through the term's end.

MOTION by Trustee Svenson, seconded by Trustee Bolanos approving the discontinuation of the Electric Aggregation Program, as presented

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ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

EXECUTIVE SESSION

MOTION by Trustee Freese, seconded by Trustee Bolanos moving that the Board adjourn to Executive Session pursuant to Section 2(c)(21) of the Open Meetings Act, in order to conduct the bi-annual review of unreleased executive session minutes: May 20, 2019, January 25, 2021, June 14, 2021, June 6, 2022, and August 22, 2022

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**The Board adjourned to Executive Session at 8:10 p.m.*

**The Board reconvened into Regular Session at 8:21 p.m.*

Clerk Moran called the roll and the following were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Freese, and Smolka

Non-Voting Members- Clerk Moran and Assessor Pohlman

Other Invited Participants- Administrator Chychula and Attorney Airdo

IN REMOTE ATTENDANCE:

None

OTHER BUSINESS (INCLUDING ACTION ON MATTERS FROM EXECUTIVE SESSION)

MOTION by Trustee Freese, seconded by Trustee Smolka moving that the Board retain the following Executive Session Minutes as they require confidential treatment: May 20, 2019, January 25, 2021, June 14, 2021, and August 22, 2022

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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In other business, Supervisor Kalkounos thanked Trustee Bolanos for her financial expertise during the Finance Committee work and to Administrator Chychula for her hard work in preparing for the multiple meetings. He also reported that the Township's annual Employee Appreciation event will be held on June 25 in Schaumburg for a Schaumburg Boomers baseball game in a private pavillion area. The attorneys, the Board, employees including Road district, along with their respective family members are all invited and encouraged to attend.

ADJOURN

MOTION by Trustee Smolka, seconded by Trustee Bolanos to adjourn at 8:27 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,


TOWN CLERK

