

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP**

July 27, 2020
7:00 P.M.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Langlotz-Johnson called the remote meeting to order at 7:02 p.m. via the use of video and audio conferencing, due to the continued Covid-19 Pandemic and its social distancing recommendations.

ROLL CALL

Clerk Moran called the roll and the following members were present through
REMOTE VIDEO ATTENDANCE:

Voting Members- Supervisor Langlotz-Johnson and Trustees Kern and Pohlman

Non-Voting Members- Clerk Moran, Highway Commissioner Del Mar, and Assessor Kelly

Other Invited Participants- Administrator Lopez, Parliamentarian Boles, Wade Arthur and Luke Miller of *Tighe, Kress & Orr*

REMOTE AUDIO ATTENDANCE:

Voting Members- Trustees Kincaid and Kalkounos

PUBLIC COMMENT

None

PRESENTATION

A. FY 2019-2020 Audit Presentation- Wade Arthur, Tighe, Kress & Orr

Wade Arthur, Senior Accountant with Tighe, Kress, & Orr, addressed the Board and reviewed key areas of the *Township of Palatine Annual Financial Report Year Ended February 29, 2020 All Funds Except Road and Bridge Fund Year Ended March 31, 2020*, which was a Board Packet Insert. He noted that it was a clean audit, very healthy net position, good staff collaboration (especially with the bookkeeper and Administrator), cash balances/reserves are good, and the Township was in good standing.

Wade Arthur answered Board Member questions. Highway Commissioner Del Mar asked for a POINT OF ORDER to remind the Board that despite the Road District showing 31 months of Road District Reserves, those reserves are dedicated funds for new machinery & equipment, future bridge replacement, and road re-alignment.

CONSENT AGENDA

A. Approval of Minutes

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- i. June 22, 2020 Public Hearing Meeting Minutes
 - ii. June 22, 2020 Regular Board Minutes
 - iii. July 13, 2020 COW Minutes
- B. Reports**
- i. Acceptance of Township Elected Officials' Reports:
 - 1. July 2020 Clerk's Report
 - 2. July 2020 Assessor's Report
 - 3. July 2020 Highway Commissioner's Report
- C. Acceptance of Prior Approved Committee Minutes:**
- i. June 15, 2020 Finance Committee Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the 7-27-2020 Consent Agenda, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

OLD BUSINESS

- A. Approval to Amend Policy 590 Handling Complaints**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve Policy 590 Handling Complaints, as amended and presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

- B. Other**

None

AUDIT OF PAYROLL & BILLS

- A. Approval of Payroll & Bills for Town Fund**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve the payroll and bills as presented for *Town Fund*- \$150,232.79

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Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *General Assistance*- \$77,300.91

Trustee Kern stated that she would like to address two issues the Finance Committee members had come up with at their last meeting. The first was regarding the increase extended amount for clients who had lost their employment due to the pandemic. The Supervisor explained that the increase from \$900 to \$1200 was within her purview. Trustee Kern noted that she feels this action deviates from the Township's policies.

Trustee Kalkounos called a POINT of ORDER to call the vote. Trustee Kern wanted to continue onto her second item from the Finance Committee, but Parliamentarian Boles clarified that since the vote was called, the discussion ceases.

ROLL CALL:

Ayes: Kalkounos, Pohlman, and Langlotz-Johnson

Nays: Kern and Kincaid

MOTION CARRIED 3-2

Trustee Kern asked that the Minutes note her objection to moving forward without her ability to address the second item she wanted discussed, and that such action was a violation of policies. Supervisor Langlotz-Johnson stated that there was no such policy that Trustee Kern was referencing.

C. Approval of Payroll & Bills for Road District

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the payroll and bills as presented for *Road and Bridge*- \$118,012.55

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

NEW BUSINESS

A. Audit Acceptance for Fiscal 2019-2020 Township of Palatine, Road & Bridge District

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MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve *Township of Palatine Annual Financial Report Year Ended February 29, 2020 All Funds Except Road and Bridge Fund Year Ended March 31, 2020*

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

B. Approval of Resolution 07-20 Setting Compensation of Township Officials for the Four-Year Term Beginning May 17, 2021

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve *Resolution 07-20 Setting Compensation of Township Officials for the Four Year Term Beginning May 17, 2021*, as presented

Supervisor Langlotz-Johnson reported that the compensation rate remains the same in this Resolution, which sets the salary and benefits for the next four-year term for Board Members.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

C. Approval of Resolution 08-20 Honoring the Life and Achievements of Kevin O'Donnell

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve Resolution 08-20 Honoring the Life and Achievements of Kevin O'Donnell

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

Highway Commissioner Del Mar requested the ability to join those delivering the Resolution to the family members of Kevin O'Donnell. He noted that he had personal ties to Mr. O'Donnell and his family and would like to be part of this presentation.

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D. Other

Supervisor Langlotz-Johnson addressed the questions brought forth from the Finance Committee regarding the listing of the accounts and updated General Assistance and Emergency Assistance Spreadsheets. She will have all three issues addressed accordingly by Administrator Lopez.

EXECUTIVE SESSION

None

ACTION ON MATTERS FROM EXECUTIVE SESSION

None

ADJOURN

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn at 8:13 p.m.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

***NOTED ACTION ITEMS:**

None

Respectfully submitted,


TOWN CLERK