

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
January 27, 2020
7:00 P.M.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Langlotz-Johnson called the meeting to order at 7:05 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following voting members were present: Supervisor Langlotz-Johnson, and Trustees Kern, Kincaid, Kalkounos, and Pohlman

Also in attendance: Clerk Moran, Highway Commissioner Del Mar, Administrator Lopez, and Parliamentarian Boles

ABSENT: None

PUBLIC COMMENT

None

CONSENT AGENDA

- A. Approval of Minutes
 - i. December 16, 2019 Regular Board Meeting Minutes
 - ii. January 13, 2020 COW Minutes
- B. Reports
 - i. Acceptance of Township Elected Officials' Reports:
 - 1. January 2020 Clerk's Report
 - 2. January 2020 Assessor's Report
 - 3. January 2020 Highway Commissioner's Report
- C. Acceptance of Prior Approved Committee Minutes: NONE

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the 1-27-2020 Consent Agenda, as presented

MOTION CARRIED by voice vote

OLD BUSINESS

- A. Policies: Approval of the Following Policies: 2nd Reading: N/A

None

- B. Other

None

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AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Town Fund

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Town Fund*- \$295,500.32

Supervisor Langlotz-Johnson addressed the questions previously forwarded to her by Trustee Kern on behalf of the Finance Committee, regarding the intern line item, and the use of the same line item number for two separate accounts. The Supervisor will be revising both accordingly, including renaming the term "summer interns" to just "interns".

Trustee Kincaid also inquired about the Supervisor's research done before transferring funds (\$50,000 and \$100,000) to new banks, and why this was not a Board discussion. The Supervisor noted that she had informed the Board of her intent at a previous meeting. She reported, the intent was to make things easier by moving all Township bank accounts to one financial institution, establishing Money Market Accounts for each fund and opening one checking account for transfers. The Supervisor also indicated that by consolidating all of the current checking accounts into one, it would reduce time on monthly reconciliation and eliminate the need to write several checks for one invoice. She reported that the new bank is collateralized and federally insured and that as Treasurer she does not need to inform the Board of this; however, she did inform the Board at the last meeting. The Town Fund transfers will begin on March 1 and Road District transfers on April 1 to tie in with their respective fiscal year calendars.

Highway Commissioner Del Mar asked why he was not allowed to discuss his monthly Highway Commissioner's Report earlier in the meeting. The Supervisor noted that she had asked for questions prior to the approval vote. She stated that this discussion would be added under *New Business- Other*, later in the meeting.

Trustee Kincaid reiterated his dual concerns regarding township exposure if these accounts are not properly insured, and the lack of board discussion on such an important topic. He also shared his concern regarding checks being written and cashed before the monthly bill review by the Finance Committee. After some continued board discussion, the Supervisor agreed that she'd accept the adoption of a Pre-approval List, like the one noted by Trustee Kern used by a neighboring Township, which allows for an approved list of utilities, etc. which can qualify for early bill pay prior to committee review.

ROLL CALL:

Ayes: Kern, Pohlman, and Langlotz-Johnson

Nays: Kincaid

Abstain: Kalkounos

MOTION CARRIED 3-1

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B. Approval of Payroll & Bills for General Assistance

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve the payroll and bills as presented for *General Assistance*- \$184,534.26

Trustee Kern, on behalf of the Finance Committee and noting from the same letter referenced above, inquired about the transfers of \$50,000 and \$100,000 for General Assistance. The Supervisor stated that her answer is the same for this, as it was for Town Fund, and for all accounts.

POINT OF ORDER: Trustee Kern asked the Parliamentarian to rule on personal comments being made.

Parliamentarian Boles stated that it is not appropriate for personal comments to be made at a Board Meeting. Supervisor Langlotz-Johnson noted that her comments were not personal in nature.

ROLL CALL:

Ayes: Kern, Pohlman, and Langlotz-Johnson

Nays: Kincaid

Abstain: Kalkounos

MOTION CARRIED 3-1

C. Approval of Payroll & Bills for Road District

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve the payroll and bills as presented for *Road and Bridge*- \$175,305.26

Supervisor Langlotz-Johnson reiterated that she directed Administrator Lopez to email the Board the requested info on CDARS/Deposit Placement Agreement.

**please note the actual program name is ICS- Insured Cash Sweep, and not CDARS*

ROLL CALL:

Ayes: Pohlman and Langlotz-Johnson

Nays: Kern and Kincaid

Abstain: Kalkounos

MOTION FAILED 2-2

Trustee Kern addressed the Capital Improvement question noted on the letter referenced above, regarding the \$45,000 Grant as an asset, as she feels there is little probability of that grant going through. The Supervisor strenuously took issue with this and stated that this is basic math and that she should have someone come in to discuss basic finance.

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Trustee Kalkounos stated that he was protesting the Supervisor's conduct and her admonishment of board members who are not in agreement with her. The Supervisor stated that she admonishes the board members who are not listening to her, wasting the township time and money because of going over the same thing repeatedly.

She continued, stating that she finds that offensive to her and her staff, and she is tired of repeatedly explaining the same thing.

NEW BUSINESS

A. Submittal of the 2021 Fiscal Year Road District Budget & Appropriation

Highway Commissioner Del Mar informed the Board that the board packet, *2021 Tentative RD Budget & Appropriation Ordinance – Palatine Township Road District*, is being submitted for board review. He asked that any questions be emailed to him directly and that he will respond individually to not violate the Open Meetings Act. He noted that his budget, like the levy, is flat (\$2,298,505.21).

B. Approval of Resolution 01 -2020 Blue Star Banner Recipient- Thomas & Karen Mullen

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve *Resolution 01-20 -Blue Star Banner Recipient- Thomas & Karen Mullen*, as presented

MOTION CARRIED by voice vote

C. Approval of Resolution 02-2020 Cornerstone National Bank & Trust

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve, *Resolution 02-2020 Corporate Authorization Resolution- Cornerstone National Bank & Trust*, as presented

MOTION FAILED by voice vote

The Supervisor then stated that per statute she does not need board approval to open this bank account.

D. Approval of Resolution 02-2020 Cornerstone National Bank & Trust

The Supervisor stated that she is pulling the agenda item above.

E. Other

Highway Commissioner Del Mar stated that he believes the checks and balances regarding the Road District's bills paid by the RD Treasurer and reviewed by the Board is an important one, especially given recent news of issues at a neighboring township.

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He implored the Board, however, to evaluate, discuss, and potentially draft a policy requiring the RD Treasurer (Township Supervisor) prior to the movement of RD funds, to have the consent of the Road District. The Supervisor interjected, stating that she has the sole authority and that she would file a lawsuit in that case. The Supervisor also asked that only the Highway Commissioner's Report be discussed at this time.

The Highway Commissioner protested and asked that the record state that he felt he was being cut off, disrespected, and that he was offended by the mistreatment.

Trustee Kalkounos and Highway Commissioner Del Mar asked that the Supervisor refrain from using their first names while addressing them. Trustee Kalkounos also stated that he is offended, and that he protests the Supervisor's insinuation of a subterranean discussion between the two board members.

Parliamentarian Boles stated that the Board is out of order, that questions being discussed are not germane, and that there are too many personal issues in this meeting. The Supervisor stated that she did not mean to offend and that the term "your friend" is often used on the house floor in Springfield.

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to amend the earlier submitted Highway Commissioner's January 2020 Report to include: the recommendation made by the Highway Commissioner that the Trustees of the Board draft a policy mandating that prior to any movement of funds from the Road District, the Road District Treasurer first consult with the Highway Commissioner, gain his/her consent, and secure board approval for it, while adhering to the laws of the state of Illinois

**please note that while the above motion was called by the Supervisor, it was verbalized by the Highway Commissioner, who asked the Clerk to draft it concisely and accordingly*

***also, please note that there was no actual vote called on this motion*

The Supervisor stated that the Highway Commissioner's recommended policy would be challenged in court and she would like the Trustees to consult with an attorney prior to bringing it to the Board.

Trustee Kalkounos noted that he finds it hard to follow our agenda; that the Supervisor is unfair and inconsistent and allows for certain individuals to speak longer if it suits her purposes; that board members are consistently interrupted; and that the board needs better time management.

Supervisor Langlotz-Johnson again noted that legislative members regularly use the term "your friend"; she stated that only voting members of the Board should be able to speak on agenda items; and that she is offended that certain board members are often times not engaged; and she feels personally attacked at times, and doesn't want to waste anyone's time.

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MOTION by Trustee Kalkounos, seconded by Supervisor Langlotz-Johnson to reconsider the earlier failed vote on the approval of Road District Payroll and Bills, as presented

MOTION CARRIED

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to amend and approve the Road District Payroll and Bills, as presented in the amount of \$110,242.97, thereby eliminating the two account transfers (Transfer Vouchers: 20152 for \$50,000 and 20189 for \$100,00)

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, and Pohlman

Nays: Langlotz-Johnson

MOTION CARRIED 4-1

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to pay the Road District Bills as amended for \$110,242.97

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, and Pohlman

Nays: Langlotz-Johnson

MOTION CARRIED 4-1

Supervisor Langlotz-Johnson stated that she wanted to choose new local banks that have given zero donations to any board member campaigns. Highway Commissioner Del Mar stated that he had indeed received donations from both of the new banks noted.

Trustee Kern asked that a resolution be drafted that specifies which expenses can be paid prior to Finance Committee Review, meeting a limited number of conditions, and that this is allowed according to Township Code. The Supervisor stated that this resolution should also be a policy. Trustee Kern asked that this draft resolution/policy be reviewed at the next COW Meeting, and approved at the following Board Meeting. Trustee Kalkounos asked that this Policy Meeting be held during the next COW Meeting, and the board concurred. Trustee Kern would also like *Policy 430- Investment of Town Funds* to be amended to include a requirement for the Board to approve any movement of funds or new bank accounts in excess of \$25,000. The Supervisor noted that bills won't be paid if that occurs.

Trustee Pohlman asked the Administrator for clarification on state statute detailing the Treasurer's allowed duties. The Supervisor suggested bringing in the attorney and Trustee Kalkounos stated that he thinks it premature and asked the Board/Administration to independently investigate first. The Board concurred.

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Supervisor Langlotz-Johnson reported on two informational packets distributed to the Board regarding upcoming events.

EXECUTIVE SESSION

None

ACTION ON MATTERS FROM EXECUTIVE SESSION

None

ADJOURN

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn at 8:52 p.m.

MOTION CARRIED by voice vote

***NOTED ACTION ITEMS:**

Trustee Kern Request: The Administration will speak with Schaumburg Township about their list of specific bills (cited earlier in the minutes as a Pre-approval List) that is allowed to be referenced for bill payment prior to Finance Committee Review and will share that information with the Board.

Respectfully submitted,


TOWN CLERK

