

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP**

December 14, 2020

7:00 P.M.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Langlotz-Johnson called the remote meeting to order at 7:07 p.m. via the use of video conferencing, due to the continued Covid-19 Pandemic social distancing requirements and the occupied Patriot Room.

ROLL CALL

Clerk Moran called the roll and the following members were present through
REMOTE VIDEO ATTENDANCE:

Voting Members- Supervisor Langlotz-Johnson and Trustees Kern, Kalkounos, and Pohlman

ABSENT: None

Non-Voting Members- Clerk Moran, Highway Commissioner Del Mar, and Assessor Kelly

Other Invited Participants- Administrator Lopez and Parliamentarian Boles

REMOTE AUDIO ATTENDANCE:

Voting Member- Trustee Kincaid

Other Invited Participant- Assistant Administrator Chychula

PUBLIC COMMENT

None

CONSENT AGENDA

A. Approval of Minutes

- i. November 16, 2020 Regular Board Meeting Minutes

B. Reports

- i. Acceptance of Township Elected Officials' Reports:

- 1. December 2020 Clerk's Report
- 2. December 2020 Assessor's Report
- 3. December 2020 Highway Commissioner's Report

C. Acceptance of Prior Approved Committee Minutes:

- i. October 19, 2020 Finance Committee Minutes
- ii. October 29, 2020 Health Insurance Committee Minutes

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the 12-14-2020 Consent Agenda, as presented

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ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

OLD BUSINESS

A. Other

None

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Town Fund

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve the payroll and bills as presented for *Town Fund*- \$87,060.12

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *General Assistance*- \$17,851.81

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Road District

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the payroll and bills as presented for *Road and Bridge*- \$76,092.39

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

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NEW BUSINESS

A. Approval of Appointment of Trustee to Hoffman Estates Fire District #1 – Fill
Vacancy

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve
the Appointment of Mary Mottonen as Trustee to the Hoffman Estates Fire District #1
Vacancy, as presented

Mrs. Mary Mottonen introduced herself and gave a brief review of her background and
desire to serve in this position.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

B. Approval of Ordinance 03-20, 2020 Town Fund & General Assistance Levy

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the
Tax Levy Ordinance- Palatine Township- Ordinance 03-20, in the amount of \$ 2,201,830
(Town Fund amount- \$1,968,830.00; and General Assistance amount- \$233,000.00) as
presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

The approved levy reflects no increase, with no increase to the levy for the last two years.

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

C. Certify Ordinance 04-20 RD, 2020 Road District Levy

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to approve the
Tax Levy Ordinance- Palatine Township Road District- Ordinance 04-20 RD, in the
amount of \$2,455,000 as presented

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ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

The approved RD levy was reduced by \$125,000 from last year's levy.

D. Approval of Resolution 14-20- Amending Township Policy 420 and Establishing a Committed Fund Balance Designation for Employer Health and Welfare Benefits

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kincaid to approve *Amending Township Policy 420 and Establishing a Committed Fund Balance Designation for Employer Health and Welfare Benefits of Palatine Township, Cook County, Illinois in Accordance with Governmental Accounting Standards Board Statement #54*, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

E. Approval to Amend the 2021 Township Meeting Schedule

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kern to approve to amend the 2021 Township Meeting Schedule, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

F. Approval of 2021 Contract Extension for Township Center Lawn Maintenance- Fleck S Landscaping of Wheeling, IL

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the *Extension to the Contract for Lawn Maintenance Program between the Township of Palatine and Flecks' Landscaping, in the amount not to exceed \$4525.00*, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

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G. Approval of 2021 Contract Extension for Township Cemeteries Lawn Maintenance- Milieu Design Inc. Of Wheeling, IL

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the *Extension to the Contract for Lawn Maintenance Program between the Township of Palatine and Milieu Design Inc.*, in the amount of \$13,635.00 as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

H. Approval of Township Center & Cemeteries Weed & Fertilization Proposal- Midwest Best Landscape

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Kalkounos to approve the Township Center & Cemeteries Weed & Fertilization Proposal by Midwest Best Landscape, in the amount of \$9,704, as presented

ROLL CALL:

Ayes: Kern, Kincaid, Kalkounos, Pohlman, and Langlotz-Johnson

Nays: None

MOTION CARRIED 5-0

I. Other

Assessor Kelly reported that the Cook County Assessor's Office will allow all existing exemptions to auto-renew for 2021.

Supervisor Langlotz-Johnson restated her reports from the December COW Meeting and reported on her discussions regarding a potential Covid-19 testing center in Palatine Township

EXECUTIVE SESSION

None

ACTION ON MATTERS FROM EXECUTIVE SESSION

None

ADJOURN

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*Please note that the Supervisor's computer inadvertently shut down and ended the Web-Ex meeting prematurely, and no motion was approved to adjourn due to this technical error.

***NOTED ACTION ITEMS:**

None

Respectfully submitted,


TOWN CLERK