

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
December 13, 2021
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:07 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Pohlman and Smolka

Non-Voting Members- Clerk Moran and Highway Commissioner Del Mar

Other Invited Participants- Administrator Lopez, Assistant Administrator Chychula, Attorney Airdo, and other invited staff

IN REMOTE ATTENDANCE:

None

VOTING MEMBERS ABSENT:

None

PLEDGE OF ALLEGIANCE

At the Supervisor's request, Trustee Smolka led all in the Pledge of Allegiance.

*Supervisor Kalkounos apologized for a scrivener's error that deemed it necessary to revise the published agenda. Under New Business, Items D, E, and F the year noted was 2021. The Agreements noted in those agenda items were, in fact, for the upcoming calendar year 2022. The Township immediately corrected the Agenda to reflect the accurate date. The Amended Agenda was provided to all those to whom the Agenda was originally sent and changed on the Township website and its posted area.

PUBLIC COMMENT

Mr. Aaron Del Mar, Trustee of the Palatine Rural Fire Protection District (*PRFPD*), reported that the new Fire Chief is doing an extraordinary job and is interested in changing the name of the Fire District to Inverness Fire Protection District and the *PRFPD Board* will be exploring its options.

PRESENTATION

A. Lauterbach & Amen, LLP Proposal for Financial & Account Services- Kelly Brainerd, and Steve Litko

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Kelly Brainerd and Steve Litko of *Lauterbach & Amen, LLP*, reviewed the Board Packet Insert, *Proposal to Provide Professional Financial Services – Palatine Township*. They highlighted their extensive expertise in working with government and nonprofit sectors. They also answered multiple questions from the Board Members.

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Town Fund (presented by Administrator Lopez)

MOTION by Trustee Svenson, seconded by Trustee Pohlman to approve the payroll and bills for December, as presented for *Town Fund*- \$269,089.22

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Lopez)

MOTION by Trustee Pohlman, seconded by Trustee Svenson to approve the payroll and bills for December, as presented for *General Assistance*- \$33,469.12

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Road District (presented by Administrator Lopez)

MOTION by Trustee Svenson, seconded by Trustee Pohlman to approve the payroll and bills for December, as presented for Road District- \$62,312.27

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

CONSENT AGENDA

A. Discussion & Potential Action on Approval of Minutes:

- i. November 15, 2021 Regular Board Minutes
- ii. November 15, 2021 Executive Session Minutes

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- B. Acceptance of Township Elected Officials' Reports:
 - i. December 2021 Clerk's Report
 - ii. December 2021 Assessor's Report
 - iii. December 2021 Hwy Commissioner's Report
- C. Acceptance of Prior Approved Committee Minutes:
 - i. November 15, 2021 Finance Committee Minutes

MOTION by Trustee Svenson, seconded by Trustee Bolanos to approve the Consent Agenda, with the removal of *Item A. i. November 15, 2021 Regular Board Minutes*

MOTION CARRIED by voice vote

MOTION by Trustee Pohlman, seconded by Trustee Svenson to approve the *November 15, 2021 Regular Board Minutes, as presented*

Highway Commissioner Del Mar asked that the *November 15, 2021 Regular Board Minutes* be revised, for purposes of clarifying his statement, which was correctly noted in the Minutes but could be confusing to readers. The Highway Commissioner provided his revised wording.

Trustee Smolka motioned for a friendly amendment.

MOTION by Trustee Smolka, seconded by Trustee Bolanos to approve the *November 15, 2021 Regular Board Minutes, as amended*

MOTION CARRIED by voice vote

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief report.

ADMINISTRATOR & DEPARTMENT REPORTS

Brief reports were given by Administrator Lopez, Assistant Administrator Chychula, Food Pantry Coordinator Worster, and General Assistance Coordinator Shapiro, Outreach Coordinator Betsy Lama, and Transportation Coordinator Wolff.

OLD BUSINESS

A. Other

None

NEW BUSINESS

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A. Approval of Ordinance #4-21 Town Fund & General Assistance Levy

MOTION by Trustee Smolka, seconded by Trustee Bolanos approving the taxes to be levied for Palatine Township for the fiscal year beginning April 1, 2021 and ending March 31, 2022 for *General Town Fund* in the amount of \$1,968,830.00; *General Assistance Fund* in the amount of \$233,000.00; resulting in a *Total Tax Levy* of \$2,201,830.00, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Ordinance #5-21 Road District Levy

MOTION by Trustee Bolanos, seconded by Trustee Pohlman moving that the Board must adopt the taxes to be levied for Palatine Township for the fiscal year beginning April 1, 2021 and ending March 31, 2022 for *General Road & Bridge Fund* \$2,455,000.00; *Audit, Insurance, IMRF, Social Security, Permanent Road, Construction or Repair of Bridges at Joint Expense of County, and Equipment & Building Funds* all at zero dollars; resulting in a Total Road District Tax Levy of \$2,455,000.00, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Township Center & Cemeteries Weed & Fertilization Proposal- Midwest Best Landscape

MOTION by Trustee Pohlman, seconded by Trustee Svenson approving the *Midwest Best Landscape Proposal for 2022 Weed & Fertilization Services for Township Center and Cemeteries*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

D. Approval of Resolution #14-21 2022 PACE Paratransit Agreement

MOTION by Trustee Svenson, seconded by Trustee Pohlman approving *Resolution 14-21 2022 PACE Paratransit Agreement*, as presented

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Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

E. Approval of PACE 2022 Paratransit Service Provider Agreement

MOTION by Trustee Bolanos, seconded by Trustee Smolka approving the *2022 Paratransit Service Provider Agreement*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

F. Approval of PACE 2022 TRIP Transit Grant and Service Agreement

MOTION by Trustee Smolka, seconded by Trustee Bolanos approving the *PACE 2022 TRIP Transit Grant and Service Agreement*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

G. Approval of Resolution #15-21 Professional Services Agreement

MOTION by Trustee Bolanos, seconded by Trustee Pohlman approving *Resolution 15-21- A Resolution to Approve A Professional Services Agreement Between Lauterbach & Amen, LLP, and Palatine Township*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

H. Other

None

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EXECUTIVE SESSION

None

ACTION ON MATTERS FROM EXECUTIVE SESSION

None

OTHER BUSINESS

None

ADJOURN

MOTION by Trustee Svenson, seconded by Trustee Pohlman to adjourn at 8:12 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,


TOWN CLERK