

**AMENDED BUDGET & APPROPRIATION ORDINANCE**

**PALATINE TOWNSHIP**

**ORDINANCE NO. 03-2020**

**2020-2021**

An ordinance appropriating for all town purposes for Palatine Township, Cook County, Illinois, for the fiscal year beginning March 1, 2020 and ending February 28, 2021

BE IT ORDAINED by the Board of Trustees of Palatine Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Palatine Township, be and the same are hereby appropriated for the town purposes of Palatine Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2020 and ending February 28, 2021.

SECTION 2: That the following amended budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

<b><u>TOWN FUND</u></b>	<b><u>ESTIMATED RECEIPTS</u></b>	<b><u>2020-2021</u></b>
	Cash Balance as of February 24, 2020	1,885,688.00
4705	Interest	13,000.00
4710	Real Estate Taxes	1,968,900.00
4715	Replacement Tax	68,300.00
4720	Cook Co. Vehicle Sticker Fee	0.00
4725	Service Fee	28,000.00
4730	Pace	25,000.00
4731	Grants	0.00
4735	Cemetery - Receipts	1,100.00
4736	Cemetery - Donations	500.00
4740	Q.R.F. Expense Adjustment	136,590.00
4745	Miscellaneous	<u>3,700.00</u>
<b>TOTAL FUNDS AVAILABLE</b>		<b>4,130,778.00</b>

**ESTIMATED EXPENDITURES**

**1. BUILDINGS & GROUNDS - ADMINISTRATION**

6205	Building Maintenance	50,700.00
6210	Alarm	5,800.00
6215	Garbage	2,700.00
6220	Grounds Maintenance	14,500.00
6225	Janitorial Supplies	2,500.00
6230	Maintenance of Equipment	4,700.00
6231	Bldg. & Perm Improvements-Capital	0.00
6235	Bldg. & Perm Improvements - Non Capital	14,500.00
6236	Sewers O&M	<u>75,000.00</u>

**TOTAL - Buildings & Grounds Administration** **170,400.00**

**3. TOWN FUND - ADMINISTRATION PAYROLL EXPENSES**

5775	Personnel	343,000.00
5875	Salary Increases	15,000.00
5780	Temporary Personnel	<u>8,800.00</u>

**TOTAL - Administration Payroll** **366,800.00**

<b><u>4. TOWN FUND - ADMINISTRATION BOARD PAYROLL EXPENSES</u></b>		<b><u>2020-2021</u></b>
5740	Supervisor	21,000.00
5745	Township Clerk	18,000.00
5750	Assessor	20,000.00
5755	Highway Commissioner	10,000.00
5760	Trustees	20,000.00
5765	Board Meetings	12,000.00
5770	Road District Treasurer	1,000.00
5771	Committees	0.00
TOTAL - Board Payroll		102,000.00

<b><u>5. TOWN FUND - PAYROLL EXPENSES</u></b>		
5785	Employers Share FICA	29,100.00
5790	Employers Share Medicare/Social Security	6,800.00
5795	Employers Share IMRF	28,100.00
5800	Employers Share Health Insurance	66,500.00
5805	Employers Share Life Insurance	800.00
5806	Unemployment Comp.	0.00
5810	Workers' Compensation	2,200.00
TOTAL - Town Fund Payroll		133,500.00

<b><u>6. TOWN FUND - ADMINISTRATION</u></b>		
5820	Office Equipment Maintenance	6,600.00
5825	Property Casualty Insurance	42,900.00
5830	Telephone & Communication	7,100.00
5835	Utilities	11,700.00
5840	Conferences & Seminars	3,600.00
5845	Travel Expense	3,000.00
5850	Printing	2,000.00
5855	Community Events	9,000.00
5860	Employee/Township Officials Bonds	300.00
5865	Supervisor Bonds	3,300.00
5870	Training	3,000.00
5875	Dues & Subscriptions	12,400.00
5880	Employee Recognition	2,000.00
5885	Volunteer Recognition	3,000.00
5890	Copier Expense	6,200.00
5895	Postage and Delivery	3,500.00
5900	Office Supplies	4,000.00
5905	Miscellaneous Expenses	5,000.00
5910	Recruitment Expense	1,500.00
5920	Equipment Purchase	8,200.00
5915	Payroll Service Expense	5,000.00
5921	Pension Deficit Payment	69,000.00
5922	Emergency Management Services	0.00
TOTAL - Town Fund Administration		212,300.00

<b><u>7. TOWN FUND - CONTRACTUAL</u></b>		<b><u>2020-2021</u></b>
5710	Legal Fees	15,000.00
5715	Audit	9,600.00
5720	Engineering Services	28,000.00
5725	Professional Services	17,500.00
TOTAL - Contractual		70,100.00

**8. TOWN FUND - SOCIAL SERVICE AGENCY**

5955	Alexian Bros Mental Health	30,000.00
6035	Arts Refreshing the Soul	1,300.00
5930	Bridge Youth & Family Svs	191,590.00
5945	Career Place (BCC)	8,000.00
5990	Catholic Charities	8,000.00
5980	Center for Enriched Living	14,000.00
6040	Children's Advocacy Center	8,000.00
5940	Children Home/Aid	110,000.00
5935	Clearbrook	2,000.00
6045	Connect to Community	2,250.00
5970	Escorted Trans	5,000.00
6030	Faith Community Homes	9,000.00
6020	Hands-On	3,000.00
6048	The Harbour	4,000.00
6010	Journeys The Road	5,000.00
6015	Little City	4,900.00
5965	NW Casa	3,000.00
5929	Northwest Compass	5,000.00
6046	North Suburban Legal Aid Clinic	2,000.00
6060	St. Mary's Services	3,000.00
5995	Wings	7,000.00
5960	Partners For Our Community	7,000.00
6055	Special Leisure Services	8,500.00
6005	Resources Comm Living	10,000.00
5985	RM Golden Years Council	4,500.00
6025	Suburban Primary Health Council	3,000.00
5975	SR Citizens Council	79,000.00
6000	Shelter Inc	8,000.00
6055	Special Gifts Theatre	2,000.00
6051	St. Joseph's Home	16,500.00
5950	Township Match	5,000.00

TOTAL - Social Service Agency 569,540.00

**9. TOWN FUND - ASSESSOR 'S OFFICE - ADMINISTRATION**

6075	Maintenance of Equipment	550.00
6080	Travel Expense	200.00
6085	Outreach Seminar Expenses	650.00
6086	Equipment Rental	1.00
6090	IPA Institute/Continuing Ed	1,700.00
6091	Employee Training	250.00
6095	Printing & Publishing	250.00
6100	Dues & Subscriptions	300.00
6105	Copier Expense	2,750.00
6110	Postage	750.00

**9. TOWN FUND - ASSESSOR 'S OFFICE - ADMINISTRATION, Cont.****2020-2021**

6111	Other Professional Services	1.00
6112	Publications	1.00
6115	Office Supplies	1,200.00
6120	Telephone	850.00
6121	Misc. Expense	1.30
6125	Sid. Annual Rent	400.00
6126	Contingencies	1.00
6127	Public Relation	1.00
6130	Capital Outlay Equipment	700.00
6135	Computer Program	900.00
6140	EZ Text	500.00

TOTAL - Assessor's Office-Administration

11,956.30**10. TOWN FUND - ASSESSOR 'S OFFICE - PAYROLL EXPENSES**

6150	Personnel Salaries	73,440.00
6155	Salaries PT & OT	20,300.00
6190	Salary Increases	1,750.00
6160	Employers Share Health Insurance	34,000.00
6165	Employers Share Life Insurance	500.00
6170	Employers Share FICA	5,610.38
6175	Employers Share Social Security/Medicare	1,312.11
6180	Employers Share IMRF	6,957.22
6185	Workers' Comp.	200.00

TOTAL - Assessor's Office-Payroll

144,069.71

TOTAL - Assessor's Office

156,026.01

**11. TOWN FUND - CEMETERY**

6245	Ground Up-keep	27,600.00
6250	Burial	700.00
6251	Improvements	16,500.00
6255	Miscellaneous Expenses	400.00
6260	Memorial Day	500.00

TOTAL - Cemetery

45,700.00**12. TOWN FUND - HEALTH SAFETY & COMMUNICATIONS**

6270	Website Services	6,200.00
6275	Communications	32,600.00
6276	Programs	0.00

TOTAL - Health Safety &amp; Communications

38,800.00**13. PROGRAMS & SERVICES**

6277	Employment Services	0.00
6278	Employment Job Fair	0.00

TOTAL - Programs &amp; Services

0.00**14. TOWN FUND - QUENTIN ROAD FACILITIES**

6285	Alarm	4,400.00
6290	Grounds Maintenance	9,800.00
6295	Building Maintenance	12,600.00
6396	Perm. Building Improvements	0.00
6300	Utilities	22,800.00

TOTAL - Quentin Road Facilities

49,600.00

**15. TOWN FUND - TRANSPORTATION - ADMINISTRATION****2020-2021**

6315	Equipment Purchase	1,400.00
6320	Fuel & Oil	31,600.00
6325	Maintenance	25,000.00
6330	Miscellaneous Expense	1,000.00
6335	Taxi	9,300.00
6340	Telephone	4,300.00
6345	Advertising - Printing	1,000.00
6350	DOT Testing	1,500.00
6351	303 - Taxi	0.00
6355	Equipment Maintenance	8,000.00
6356	Legal	2,500.00
6360	Postage	200.00
6365	Office Supplies	800.00
6370	Travel Expense	500.00
6375	Training	200.00
6376	Copier Expense	300.00
6380	Vehicle Insurance	3,500.00
6385	Apparel & Clothing	2,500.00

TOTAL - Transportation - Administration

93,600.00**16. TOWN FUND - TRANSPORTATION - PAYROLL EXPENSES**

6395	Transportation Overtime	1,000.00
6400	Employers Share Medicare	3,600.00
6405	Personnel Salaries	237,800.00
6435	Salary Increases	6,700.00
6410	Employers Share FICA	15,200.00
6415	Employers Share IMRF	19,200.00
6420	Employers Share Health Insurance	47,600.00
6430	Employers Share Life Insurance	800.00
6425	Workers' Comp.	5,100.00

TOTAL - Transportation-Payroll

337,000.00

TOTAL - Transportation

430,600.00**17. CONTINGENCIES**0.00**18. TOTAL TOWN FUND EXPENDITURES (EXCLUSIVE OF TRANSFERS)**2,345,366.01**19. TRANSFER**

6440	Transfer to Capital Fund	<u>100,000.00</u>
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**GENERAL ASSISTANCE****ESTIMATED RECEIPTS**

	Cash Balance as of February 24, 2020	867,249.00
4005	Interest	6,000.00
4010	Real Estate Taxes	233,000.00
4012	Misc. Receipts	0.00
4015	SSI Reimbursement	1,000.00
4020	LIHEAP	7,000.00
4025	CDBG	3,000.00

TOTAL - Funds Available

1,117,249.00

**1. ADMINISTRATION****ESTIMATED EXPENDITURES****2020-2021**

5005	Equipment Maintenance	5,800.00
5010	Telephone/Communication	1,500.00
5015	Travel Expenses	1,000.00
5018	Printing	400.00
5020	Training	1,000.00
5025	Copier Expense	1,700.00
5030	Postage and Delivery	250.00
5035	Office Supplies	2,000.00
5045	Legal Fees	1,500.00
5040	Utilities	5,300.00
5050	Miscellaneous Expenses	1,500.00
5055	Equipment Purchases	5,800.00
5058	Pension Deficit Payment	19,500.00
5060	Professional Services	10,200.00
5061	Bldg. & Perm. Imp. Non-Capital	1,100.00
5062	Bldg. & Perm. Imp. Capital	51,000.00
5063	Emergency Management Services	0.00

TOTAL - General Assistance - Administration

109,550

**Payroll Expenses**

5070	Personnel Salaries	189,500.00
5071	Salary Increases	5,700.00
5072	Temporary Personnel	0.00
5075	Employers Share FICA	12,200.00
5080	Employers Share Social Security/Medicare	2,900.00
5085	Employers Share IMRF	15,400.00
5090	Employers Share Health Insurance	56,000.00
5095	Employers Share Life Insurance	700.00
5100	Workers' Comp.	300.00

TOTAL - General Assistance - Payroll

282,700.00

TOTAL General Assistance - Administration

392,250

**2. HOME RELIEF**

5145	Medical Care	<b><u>STRAIGHT</u></b>	40,500.00
5150	Telephone		900.00
5155	Utilities		2,600.00
5130	Rental		10,100.00
5160	Travel Expenses		2,200.00
5165	Food		3,600.00
5166	Personal Essentials		900.00
5170	Transient/Homeless Assistance		5,000.00
5171	Burial Expenses		1,500.00
5172	Health Insurance		0.00

67,300.00

5115	Medical/Dental Care	<b><u>EMERGENCY</u></b>	500.00
5120	Utilities		7,500.00
5135	Rental		25,000.00
5136	Travel Expenses		4,000.00
5138	Burial Expense		3,000.00
5139	Crisis Assistance Program		5,000.00

45,000.00

TOTAL General Assistance - Home Relief

112,300.00

<u>3. INSTITUTIONAL CARE</u>		<u>2020-2021</u>
5190	County Hospital	0.00
5191	Private Hospital	0.00
5192	Convalescent Homes	0.00
5193	Ambulance Services	0.00
TOTAL (Institutional Care)		0.00
<u>4. PROVISIONS FOR CONTINGENCIES</u>		0.00
<u>5. TOTAL OF ESTIMATED EXPENDITURES - GA</u>		504,550

<u>CAPITAL IMPROVEMENT</u>	<u>ESTIMATED RECEIPTS</u>	
	Cash Balance as of February 24, 2020	511,403.00
6505	Interest	2,000.00
6506	Grants	0.00
TOTAL - Funds Available		513,403.00

<u>TRANSFER</u>		
6510	Transfer to Capital Fund	100,000.00

<u>1. CAPITAL</u>	<u>ESTIMATED EXPENDITURES</u>	
6515	Bldg. Perm. Improve - Capital	234,500.00
6520	Annual Capital Equip. & Veh. Rep.	0.00
TOTAL - Capital Improvement - Construction/Acquisition		234,500.00
<u>4. PROVISIONS FOR CONTINGENCIES</u>		0.00
<u>5. TOTAL OF ESTIMATED EXPENDITURES - CAPITAL</u>		234,500.00

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning March 1, 2020 and ending February 28, 2021 by fund shall be as follows:

Town Fund, a total of	2,345,366.01
General Assistance , a total of	504,550
Capital Improvement, a total of	234,500
<u>TOTAL APPROPRIATIONS</u>	3,084,416

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of **THREE MILLION EIGHTY-FOUR THOUSAND FOUR HUNDRED SIXTEEN DOLLARS (\$3,084,416.00)** for the fiscal year beginning March 1, 2020 and ending February 28, 2021.

SECTION 6: That Section 3 shall be and is a summary of the annual Amended Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Amended Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 22nd day of June, 2020 pursuant to a roll call vote by the Board of Trustees of Palatine Township, Cook County, IL.

**BOARD OF TRUSTEES**

SHARON LANGLOTZ-JOHNSON, SUPERVISOR  
ANDY-JOHN KALKOUNOS, TRUSTEE  
RAY KINCAID, TRUSTEE  
SUSAN KERN, TRUSTEE  
BILL POHLMAN, TRUSTEE

	<u>AYE</u>	<u>TOWN FUND</u> <u>NAY</u>	<u>ABSENT</u>
SHARON LANGLOTZ-JOHNSON, SUPERVISOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANDY-JOHN KALKOUNOS, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RAY KINCAID, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUSAN KERN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BILL POHLMAN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**GENERAL ASSISTANCE**

**BOARD OF TRUSTEES**

SHARON LANGLOTZ-JOHNSON, SUPERVISOR  
ANDY-JOHN KALKOUNOS, TRUSTEE  
RAY KINCAID, TRUSTEE  
SUSAN KERN, TRUSTEE  
BILL POHLMAN, TRUSTEE

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
SHARON LANGLOTZ-JOHNSON, SUPERVISOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANDY-JOHN KALKOUNOS, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RAY KINCAID, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUSAN KERN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BILL POHLMAN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**CAPITAL IMPROVEMENT**

**BOARD OF TRUSTEES**

SHARON LANGLOTZ-JOHNSON, SUPERVISOR  
ANDY-JOHN KALKOUNOS, TRUSTEE  
RAY KINCAID, TRUSTEE  
SUSAN KERN, TRUSTEE  
BILL POHLMAN, TRUSTEE

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
SHARON LANGLOTZ-JOHNSON, SUPERVISOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANDY-JOHN KALKOUNOS, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RAY KINCAID, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUSAN KERN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BILL POHLMAN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Lisa Moran  
Town Clerk



Sharon Langlotz-Johnson  
Supervisor, Board of Trustees



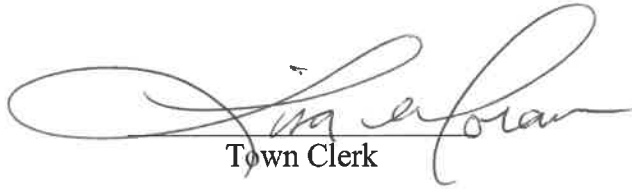
**CERTIFICATION OF AMENDED BUDGET &  
APPROPRIATION ORDINANCE**

**PALATINE TOWNSHIP**

The undersigned, duly elected, qualified and acting Clerk, of Palatine Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Amended Budget & Appropriation Ordinance of said Township for the fiscal year beginning March 1, 2019, and ending February 29, 2020, as adopted this 22<sup>nd</sup> day of June, 2020.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Palatine Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Amended Budget & Appropriation Ordinance.

Dated this 22<sup>nd</sup> day of June, 2020



Town Clerk

Filed this \_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

**PALATINE TOWNSHIP**

The undersigned, Supervisor, Chief Fiscal Officer, of Palatine Township, Cook County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Palatine Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 22<sup>nd</sup> day of June, 2020



Supervisor - Chief Fiscal Officer

Filed this \_\_\_ day of \_\_\_\_\_, 200\_.

\_\_\_\_\_  
County Clerk