

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP**

November 15, 2021

7:00 P.M.

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:05 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Pohlman and Smolka

Non-Voting Members- Clerk Moran and Highway Commissioner Del Mar

Other Invited Participants- Administrator Lopez, Assistant Administrator Chychula, and Attorney Airdo

IN REMOTE ATTENDANCE:

Voting Member- None

Non-Voting Members- Assessor Kelly (Video)

VOTING MEMBERS ABSENT: Bolanos (EXCUSED)

PLEDGE OF ALLEGIANCE

The Supervisor led all in the Pledge of Allegiance.

PUBLIC COMMENT

None

PRESENTATION

None

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Road District (presented by Administrator Lopez)

MOTION by Trustee Svenson, seconded by Trustee Pohlman to approve the payroll and bills for November, as presented for *Road District*- \$72,229.59

ROLL CALL:

Ayes: Svenson, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

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B. Approval of Payroll & Bills for Town Fund (presented by Administrator Lopez)

MOTION by Trustee Pohlman, seconded by Trustee Svenson to approve the payroll and bills for November, as presented for *Town Fund*- \$140,123.78

ROLL CALL:

Ayes: Svenson, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

C. Approval of Payroll & Bills for General Assistance (presented by Administrator Lopez)

MOTION by Trustee Smolka, seconded by Trustee Pohlman to approve the payroll and bills for November, as presented for *General Assistance*- \$26,511.33

ROLL CALL:

Ayes: Svenson, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

CONSENT AGENDA

A. Discussion & Potential Action on Approval of Minutes:

i. October 25, 2021 Regular Board Minutes

ii. November 1, 2021 Special Board Minutes

B. Acceptance of Township Elected Officials' Reports:

i. November 2021 Clerk's Report

ii. November 2021 Assessor's Report

iii. November 2021 Hwy Commissioner's Report

C. Acceptance of Prior Approved Committee Minutes:

i. October 25, 2021 Finance Committee Minutes

ii. October 16, 2021 Human Needs Committee Minutes

iii. October 18, 2021 Insurance Committee Minutes

D. Approval of the Amended 2022 Township Meeting Holiday Schedule*

MOTION by Trustee Svenson, seconded by Trustee Pohlman to approve the Consent Agenda, as amended (removing Agenda typo: Item VII. D by removing word "Holiday")

MOTION CARRIED by voice vote

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief report.

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ADMINISTRATOR & DEPARTMENT REPORTS

Brief reports were given by Administrator Lopez, Assistant Administrator Chychula, Transportation Coordinator Wolff, Food Pantry Coordinator Worster, Outreach Coordinator Betsy Lama, and General Assistance Coordinator Shapiro.

OLD BUSINESS

A. Other

None

NEW BUSINESS

A. Review 2021 Estimated Town Fund & General Assistance Levy- Ordinance #4-21

MOTION by Trustee Pohlman, seconded by Trustee Svenson moving that the Board determines the estimate of the taxes to be levied for Palatine Township for the fiscal year beginning April 1, 2021 and ending March 31, 2022 for *General Town Fund* in the amount of \$1,968,830.00; *General Assistance Fund* in the amount of \$233,000.00; resulting in a *Total Tax Levy* of \$2,201,830.00

ROLL CALL:

Ayes: Svenson, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

B. Review 2021 Estimated Road District Levy- Ordinance #5-21

MOTION by Trustee Svenson, seconded by Trustee Pohlman moving that the Board determines the estimate of the taxes to be levied for Palatine Township for the fiscal year beginning April 1, 2021 and ending March 31, 2022 for *General Road & Bridge Fund* \$2,455,000.00; *Audit, Insurance, IMRF, Social Security, Permanent Road, Construction or Repair of Bridges at Joint Expense of County, and Equipment & Building Funds* all at zero dollars; resulting in a *Total Road District Tax Levy* of \$2,455,000.00

ROLL CALL:

Ayes: Svenson, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

Highway Commissioner Del Mar reported that like last year, he will not be raising the Road District Levy, and continuing to maintain the same levy amount as last year.

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C. Other

None

EXECUTIVE SESSION

MOTION by Trustee Svenson, seconded by Trustee Smolka moving that the Board adjourn to Executive Session pursuant to Section 2(c)(21) of the Open Meetings Act, in order to conduct the bi-annual review of unreleased executive session minutes: May 20, 2019, August 24, 2020, and January 25, 2021; along with reviewing draft executive session minutes from May 24, 2021 and June 14, 2021

ROLL CALL:

Ayes: Svenson, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

**The Board adjourned to Executive Session at 7:52 p.m.*

**The Board reconvened into Regular Session at 8:26 p.m.*

Clerk Moran called the roll and the following were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Pohlman and Smolka

Non-Voting Members- Clerk Moran

Other Invited Participants- Attorney Airdo

IN REMOTE ATTENDANCE:

None

ACTION ON MATTERS FROM EXECUTIVE SESSION

MOTION by Trustee Svenson, seconded by Trustee Pohlman moving that the Board retain the following Executive Session Minutes as they require confidential treatment: May 20, 2019 and January 25, 2021

ROLL CALL:

Ayes: Svenson, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

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MOTION by Trustee Smolka, seconded by Trustee Pohlman moving that the Board release the Executive Session Minutes of August 24, 2020 as it no longer requires confidential treatment, in whole or in part, and should be made available for public inspection

ROLL CALL:

Ayes: Svenson, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

MOTION by Trustee Svenson, seconded by Trustee Pohlman moving that the Board retain the Executive Session Minutes of June 14, 2021 as they require confidential treatment

ROLL CALL:

Ayes: Svenson, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

MOTION by Trustee Smolka, seconded by Trustee Svenson moving that the Board release the Executive Session Minutes of May 24, 2021 as it no longer requires confidential treatment, in whole or in part, and should be made available for public inspection

ROLL CALL:

Ayes: Svenson, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 4-0

OTHER BUSINESS

None

ADJOURN

MOTION by Trustee Svenson, seconded by Trustee Pohlman to adjourn at 8:31 p.m.

MOTION CARRIED by voice vote

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Respectfully submitted,



TOWN CLERK