

**PALATINE TOWNSHIP  
BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
July 11, 2022  
7:00 p.m.**

**CALL TO ORDER**

Supervisor Kalkounos called the meeting to order at 7:03 p.m. in the Conference Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following members were:

**PRESENT IN THE ROOM:**

Voting members – Supervisor Kalkounos, and Trustees Bolanos, Freese, and Smolka

Non-voting members- Clerk Moran and Assessor Pohlman

Other invited participants – Administrator Chychula and Attorney Airdo

**IN REMOTE ATTENDANCE:**

None

**VOTING MEMBERS ABSENT:**

Svenson

**PLEDGE OF ALLEGIANCE**

Supervisor Kalkounos lead all in the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**PRESENTATION**

**A. Health Insurance Benefit mid-year review, Dennis Manganello, SBA Benefits**

Dennis Manganello, with Strategic Benefits Advisors, reviewed his company's background history and distributed/reviewed the mid-year report. He noted that he will be presenting his recommendations for health plans/providers in October.

**B. Employee Navigator Portal option for employees, Dennis Manganello, SBA Benefits**

Mr. Manganello also previewed a demo of an Employee Navigator Portal he wanted the Township to consider using for their employee enrollment annually. Board consensus was to approve the use of this Portal for the Township's employee enrollment.

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**ELECTED OFFICIAL ANNOUNCEMENTS**

A. Highway Commissioner

No Report

B. Clerk

1. OMA and FOIA Updates

Clerk Moran distributed an info packet on FOIA Officers and OMA Designees including recommended action items for the Board to discuss/approve at July's Regular Meeting. Action items included: updating Administrator Chychula as a FOIA Officer in place of previous Administrator Lopez (and have her take the online training), and asking our I.T. specialist to update the website and email direction of FOIA's accordingly for such action; choose and update the list of OMA Designees, which the Clerk will then share with the *PAC Office*, along with the Clerk setting up annual reminder emails for these Officers/Designees.

The Supervisor asked the Clerk to inform the *COW* on her efforts regarding Records Maintenance in the various Township Departments. The Clerk reported on those efforts over the last few years, and noted that she'll be meeting with the new Assessor in his efforts with the Assessor Office documents.

C. Supervisor

Supervisor Kalkounos reported to the *COW*:

1. *Guaranteed Rate* will be acknowledged publicly for their generous donation of chairs for use throughout the Township Center.
2. Fourth of July Parade was once again a success, and that approximately \$1525 in cash donations were collected.
3. The feasibility of a collaborative effort with *Harper College's Transportation Task Force's* effort in Transportation Development in the suburbs, is being reviewed. EcoLane Software may play a vital role in this process.
4. The Supervisor will attend a *Partners for Our Communities* event with Rep. Fred Crespo on July 13.
5. Vacancy appointment efforts for both Fire Districts discussed previously, are ongoing.
6. *Back To School Program* preparation is underway, with distribution dates later this month.
7. The Supervisor will attend the *Better Together* event, connecting area families with resources, at Falcon Park on August 9.
8. The *DEAR Gift Card Program* continues to be a vital temporary program with GA Director Shapiro instructed to purchase additional gift cards to sustain the program for another 30 days.
9. Recruitment continues for various Transportation Department employment openings.

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**BUSINESS**

A. Other

None

**EXECUTIVE SESSION**

None

**OTHER BUSINESS**

None

**ADJOURN**

MOTION by Trustee Smolka, seconded by Trustee Bolanos to adjourn at 8:04 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,

  
TOWN CLERK