

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
February 28, 2022
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:02 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Bolanos, Pohlman and Smolka

Non-Voting Members- Clerk Moran and Highway Commissioner Del Mar

Other Invited Participants- Administrator Lopez, Assistant Administrator Chychula, and Attorney Airdo

IN REMOTE ATTENDANCE:

Other Invited Participants- Assessor's Office Consultant Terry Kelly, General Assistance Coordinator Shapiro, and members of the Gratziana extended family

VOTING MEMBERS ABSENT:

None

PLEDGE OF ALLEGIANCE

At the Supervisor's request, Trustee Bolanos led all in the Pledge of Allegiance.

PUBLIC COMMENT

Supervisor Kalkounos asked Trustee Svenson to speak regarding the untimely death of Cook County Judge Suzanne Groebner. Trustee Svenson did, and asked everyone to pray for the Groebner family.

PRESENTATION

- i. Patrick & Nicole Gratziana, Parents of Mason Gratziana, A1C

Clerk Moran asked everyone to take a moment in silent prayer for the people of Ukraine and their freedom fighters. A moment was taken for silent prayer.

Clerk Moran noted that Rep. Tom Morrison and Sen. Ann Gillespie were unable to attend tonight due to a cold and a last-minute conflict, respectively. After introductions of the Gratziana family, Palatine Mayor Schwantz, American Legion Palatine Post 690 and Sons of the American Legion Post 690 dignitaries, American Legion Auxiliary Post 690 dignitaries and members, acknowledgements of individuals instrumental in the Blue Star

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Banner Program's development, Clerk Moran began the power point presentation. The presentation highlighted the Blue Star Banner history along with biographical information on the service member Airman First Class Mason P. Gratziana, and his parents being honored. Parents, Patrick and Nicole, and sister Gia, were presented with commemorative Resolution Folders, informational folders, and their Blue Star Banner by Clerk Moran and Supervisor Kalkounos. They were also presented the Senate Proclamation and House Certificate of Honor from the each legislator. Palatine Mayor Schwantz, presented the family with a special Palatine Proclamation and shared words of support for the Blue Star Banner Program and the family receiving this honor tonight.

MOTION by Trustee Svenson, seconded by Trustee Pohlman to take a short recess at 7:33 p.m.

MOTION CARRIED by voice vote

A short recess took place to allow for various additional photos and guest interaction.

ROLL CALL of voting members to go back into session at 7:48 p.m.:

Present: Supervisor Kalkounos, and Trustees Svenson, Pohlman, Bolanos, and Smolka

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Road District (presented by Administrator Lopez)

MOTION by Trustee Pohlman, seconded by Trustee Svenson to approve the payroll and bills for February, presented for *Road District*- \$114,111.37

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Lopez)

MOTION by Trustee Svenson, seconded by Trustee Pohlman to approve the payroll and bills for February, as presented for *General Assistance*- \$45,155.87

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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C. Approval of Payroll & Bills for Town Fund (presented by Administrator Lopez)

MOTION by Trustee Smolka, seconded by Trustee Bolanos to approve the payroll and bills for February, as presented for Town Fund- \$239,724.27

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

CONSENT AGENDA

A. Discussion & Potential Action on Approval of Minutes:

- i. January 24, 2022 Regular Board Minutes
- ii. February 14, 2022 COW Minutes

B. Acceptance of Township Elected Officials' Reports:

- i. February 2022 Clerk's Report
- ii. February 2022 Hwy Commissioner's Report

C. Acceptance of Prior Approved Committee Minutes:

- i. January 24, 2022 Finance Committee Minutes

MOTION by Trustee Svenson, seconded by Trustee Pohlman to approve the Consent Agenda, as presented

MOTION CARRIED by voice vote

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief report.

ADMINISTRATOR & DEPARTMENT REPORTS

Brief reports were given by Administrator Lopez, General Assistance Coordinator Shapiro, and Assessor's Office Consultant Kelly.

OLD BUSINESS

None

NEW BUSINESS

A. Approval of Ordinance #01-22 RD Road District Budget & Appropriation Ordinance Road District

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MOTION by Trustee Pohlman, seconded by Trustee Svenson moving that the Board make appropriations to defray expenditures for the Palatine Township Road District for the Fiscal Year beginning April 1, 2022 and ending on March 31, 2023, as follows: For General Road & Bridge Fund: \$ 2,202,665; and no dollars/cents for the Audit, Insurance, Illinois Municipal Retirement, Social Security, Permanent Road, Bridge Joint Construction w/ County, and Equipment & Building Funds. Therefore, I move that the Board approve Ordinance 01-22 RD, An Ordinance appropriating for all road purposes for Palatine Township Road District, Cook County, Illinois, for the Fiscal Year Beginning April 1, 2022, and Ending March 31, 2023

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Resolution #04-22 Fifth Third Bank Multi-Product Resolution

MOTION by Trustee Svenson, seconded by Trustee Pohlman approving *Resolution 04-22 Multi-Product Resolution between Fifth Third Bank and Palatine Township*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Resolution #05-22 Change of Fiscal Year

MOTION by Trustee Bolanos, seconded by Trustee Smolka approving the change in the fiscal year, as presented

Supervisor Kalkounos reminded the Board that the change in fiscal year would only occur once, resulting in a one-time 13-month fiscal year, and from then on a regular year ending in April (instead of the current March).

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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D. Approval of the 2022 Township Center Landscape Maintenance Contract

MOTION by Trustee Pohlman, seconded by Trustee Svenson approving the 2022 Township Center Landscape Maintenance Contract, including:

- A motion to approve the low bid for the 2022 Township Center Landscape Maintenance Contract from Tim's snow Plowing, Inc. d/b/a The Service Innovator's of Wheeling, Illinois, in the amount of \$5,468.00;
- A motion to award the 2022 Township Center Landscape Maintenance Contract to Tim's snow Plowing, Inc. d/b/a The Service Innovator's of Wheeling, Illinois;
- A motion to authorize the Township Supervisor and Township Clerk to sign and attest respectively, said Contract on behalf of the Township

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

E. Approval of the 2022 Cemetery Landscape Maintenance Contract

MOTION by Trustee Svenson, seconded by Trustee Bolanos approving the

- A motion to approve the low bid for the 2022 Cemetery Landscape Maintenance Contract from Milieu Design, LLC, of Lake Zurich, Illinois, in the amount of \$13,635.00;
- A motion to award the 2022 Cemetery Landscape Maintenance Contract to Milieu Design, LLC, of Lake Zurich, Illinois;
- A motion to authorize the Township Supervisor and Township Clerk to sign and attest respectively, said Contract on behalf of the Township

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

EXECUTIVE SESSION

None

ACTION ON MATTERS FROM EXECUTIVE SESSION

None

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OTHER BUSINESS

None

ADJOURN

MOTION by Trustee Smolka, seconded by Trustee Svenson to adjourn at 8:20 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,



TOWN CLERK