

**PALATINE TOWNSHIP  
BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
February 8, 2021  
7:00 P.M.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Supervisor Langlotz-Johnson called the remote meeting to order at 7:10 p.m. in the Patriot Room of the Palatine Township Center.

**ROLL CALL**

Clerk Moran called the roll and the following members were present in the room:  
Voting Members- Trustees Kalkounos and Pohlman\* and Supervisor Langlotz-Johnson  
Non-Voting Members- Clerk Moran and Assessor Kelly  
Other Invited Participants- Administrator Lopez and Assistant Administrator Chychula

**REMOTE VIDEO ATTENDANCE:**

Voting Member- Trustee Kern  
Non-Voting Member- Highway Commissioner Del Mar  
Other Invited Participant- Parliamentarian Boles

**REMOTE AUDIO ATTENDANCE:**

Voting Member- Trustee Kincaid

*\*please note that Trustee Pohlman arrived later in the evening*

**PUBLIC COMMENT**

None

**ELECTED OFFICIALS ANNOUNCEMENTS**

- A. Supervisor
  - i. Review of FY 21-22 TF, GA, CIP Budget

Supervisor Langlotz-Johnson noted that Board Members were emailed a *FY 21-22 Budget Revisions and Updates packet* via email and printed copies were provided to those present at the meeting. Trustee Kern had a question about the one time pension payment and that it should be removed from last year's budget. Trustee Kern also inquired about Human Needs funding amounts and that they did not match the proposed FY 22 Budget. The Supervisor asked Administrator Lopez to review those numbers. There were no questions about the requested revisions from the other Board Members.

*\*Trustee Pohlman arrived at approximately 7:15 p.m.*

- ii FY 22 General Assistance Guidelines

Supervisor Langlotz-Johnson distributed and reviewed the *Palatine Township General Assistance Benefits- Fiscal Year 2021-2022 packet*.

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iii. TOPs Award Nominees

Supervisor Langlotz-Johnson reviewed the *COW Packet Insert, TOPS Award- Lori Lindberg*. Trustee Pohlman asked the Supervisor to look into one of the nominees.

iv. Other

The Supervisor reported:

-The numbers at the Township's new Covid-19 Testing Center have been slow despite extensive promotion throughout the community.

-She is reaching out to various people/entities to try and secure a vaccine dispensary in Palatine Township. She expressed her disappointment at the lack of a plan from the State regarding a program for the homebound.

-She distributed a Custom Metal Ladder Proposal. This ladder would be used on the East side of the building to eliminate dangerous step ladders being used to access the roof for HVAC filter changes, etc. Administrator Lopez is going to look into the cost of installation for a more economical pre-fabricated ladder.

-Administrator Lopez had forwarded a draft letter to Matt Berry, Public Works Director from the Village of Palatine. Once approved, the letter will be mailed to the residents that are connected to the sewers, that are owned by the sole permittee. The Township and the Village will participate in a community meeting and educate the community about transferring the sewers over to the Village of Palatine.

B. Highway Commissioner

Highway Commissioner Del Mar asked that any questions regarding the RD Budget, submitted at the last Board Meeting, be submitted by email prior to the next Board Meeting.

C. Clerk

No Report

D. Assessor

No Report

**BUSINESS**

A. Other

Trustee Kern asked the Highway Commissioner multiple questions about his budget, for which he gave detailed answers.

Clerk Moran asked that the video and audio conferencing process for Township Open Meetings (being offered due to the Covid-19 pandemic), be reviewed and made better. She pointed out that it has been common for every conferencing meeting to have multiple issues with

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connectivity, sound quality, etc. and recommended that the process be set up and checked 10- 15 minutes prior to the start of the meeting, ensuring for a smooth on-time meeting with no electronic issues for all involved. Administrator Lopez will follow-up on this.

**EXECUTIVE SESSION**

None

**ADJOURN**

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn the Meeting at 8:27 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,

  
TOWN CLERK