

**PALATINE TOWNSHIP
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
January 10, 2022
7:00 p.m.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:00 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Administrator Lopez called the roll and the following members were:

PRESENT IN THE ROOM:

Voting members – Supervisor Kalkounos, Trustees Svenson, Pohlman, Bolanos and Smolka

Non-voting members- None

Other invited participants – Administrator Lopez, Assistant Administrator Chychula, Attorney Airdo

IN REMOTE ATTENDANCE:

Voting Members- None

Non-Voting Members- Highway Commissioner Del Mar and Assessor Kelly (Video)

VOTING MEMBERS ABSENT: None

MOTION by Trustee Smolka, seconded by Trustee Pohlman to appoint Trustee Svenson as Clerk Pro Tempore in Clerk Moran's absence.

MOTION CARRIED by voice vote

PLEDGE OF ALLEGIANCE

At the Supervisor's request, Trustee Pohlman lead all in the Pledge of Allegiance.

PUBLIC COMMENT

None

PRESENTATION

None

ELECTED OFFICIAL ANNOUNCEMENTS

A. Supervisor

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The Supervisor announced that he had received a new Locally Based Service Vehicle Program Agreement from PACE. This new Agreement had only a few significant changes including annual background checks and drug screening.

He announced that Food Pantry Coordinator, Jared Worster, would be leaving the Food Pantry by the end of the month.

He reported that Outreach Office Assistant, Judy Mazzone, had retired. He noted that he would like to find more individuals who can be cross-trained to handle varied assignments in seeking a replacement.

He announced that he will present the 2022-2023 Proposed Budget at the next board meeting.

He reported that Trustees will no longer be required to do expense reports for meetings attended, as Administrator Lopez will take attendance and automatically account for the reimbursement.

B. Highway Commissioner

No report

C. Clerk

No Report

D. Assessor

Assessor Kelly announced that appeal notices have gone out from the Assessor's office and that his office will start to assist residents with their appeals in February.

BUSINESS

A. Cemetery Committee

No Report

B. Finance Committee

Finance Committee Chairman Pohlman noted that in the future, percentages would be needed in the finance reports to assist the trustees in determining fiscal responsibility for line items.

C. Human Needs Committee

No Report

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D. Insurance Committee

Insurance Committee Chairmen Kelly announced that Property & Casualty were up for renewal in several months.

E. Communications Committee

Assistant Administrator Chychula reported that she had reached out to two different vendors during the holidays and asked the Board to email her three different websites that they liked. Trustee Smolka announced that the newsletter would be going out soon.

F. Policy Committee

Policy Committee Chairman Smolka indicated that he was still in the process of preparing notes for a meeting with the Township attorney.

G. Transportation Committee

No Report

H. Intergovernmental Relations Committee

No Report

EXECUTIVE SESSION

None

OTHER BUSINESS

Trustee Pohlman announced that the Village of Palatine would be having a St. Patrick's Day Parade in 2022.

ADJOURN

MOTION by Trustee Bolanos, seconded by Trustee Pohlman to adjourn at 7:35 p.m.

MOTION CARRIED by voice vote

**Please note that Clerk Pro Tempore/Trustee Svenson took the notes from this meeting and drafted an initial set. Clerk Moran revised accordingly and drafted this finalized set.*

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Respectfully submitted,



TOWN CLERK