

**PALATINE TOWNSHIP
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
November 7, 2016
7:00 P.M.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Langlotz-Johnson called the meeting to order at 7:05 p.m. in the Conference Room of the Palatine Township Center.

ROLL CALL

Administrator Lopez called the roll of Board Members present with voting privileges: Supervisor Langlotz-Johnson, and Trustees Kern, Huley, and Pohlman

Also in attendance: Assessor Kelly, Clerk Moran, and Administrator Lopez.

PUBLIC COMMENT

None

ELECTED OFFICIALS ANNOUNCEMENTS

A. Supervisor

i. Township Sewer Update

Supervisor Langlotz-Johnson informed the *COW* that the Township is in the process of obtaining the sewer maps from the Village of Palatine for this project.

ii. FY 17-18 Budget Calendar

Supervisor Langlotz-Johnson reviewed the distributed handout, *Palatine Township Budget Calendar FY 2017-2018* with the *COW*.

iii. Draft Travel Expense Ordinance

Supervisor Langlotz-Johnson reviewed a revised *COW* Packet Insert, *Ordinance 16-1(6-16 is the corrected number), An Ordinance Establishing the Reimbursement of all Travel, Meal, and Lodging Expenses of Officers and Employees in the Township of Palatine, Illinois*. An additional revision in Section III (6) was noted, allowing for Lodging at \$175 per night including taxes.

The Board consensus was to forward this Ordinance to the full Board for consideration.

iv. Website Update

Supervisor Langlotz-Johnson discussed her intent to continue using *Square Space* for website building, and to update from their *Square Space 5* version to the newer *Square Space 7* version. Trustee Pohlman noted his discontent with the decision to continue using *Square Space*, over other options that he felt are more user friendly as well as appealing in format.

No *COW* action taken on this item.

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v. Proposed Living Wage Ordinance- Cook County

Supervisor Langlotz-Johnson reviewed *COW* Packet Inserts regarding the recent Cook County Ordinances 16-4229 (Sick Leave Ordinance) and 16-5768 (Minimum Wage Ordinance) which would take effect July 1, 2017, and their implications for Palatine Township. She informed the *COW* that before any expense was incurred for investigating an opt-out (legislation taking precedence over County authority) for the businesses in unincorporated sections of the Township, she wanted to confirm the existence of any such businesses. Assessor Kelly will have his Chief Deputy Assessor investigate the existence of any businesses in the unincorporated areas, and he will report back to the *COW*.

vi. New FLSA Overtime Rules

Supervisor Langlotz-Johnson reviewed the *COW* Packet Insert from the U.S. Dept. of Labor Wage and Hour Division and how it relates to Palatine Township. She noted that only one employee would be effected by the new Presidential Memorandum updating the regulations defining white collar worker's overtime standards. The *COW* consensus was to raise that particular salary to that minimum amount.

B. Highway Commissioner

Absent- No Report

C. Clerk

Clerk Moran

Clerk Moran shared Early Vote Totals from both the Courthouse and Palatine Village Hall, showing final numbers greatly increased from the same period for the Presidential Election in 2012.

D. Assessor

Assessor Kelly reported that his office was sending letters to residents that had not yet sent in for their rightful exemptions.

BUSINESS

A. None

Supervisor Langlotz-Johnson informed the *COW* that press releases promoting the Adopt-A-Family donor applications and for a Toy Drive for General Assistance's toy shelves, will be forthcoming from *Vicarious Productions*.

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EXECUTIVE SESSION

None

ADJOURN

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn the meeting at 7:58 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,


TOWN CLERK

