

**PALATINE TOWNSHIP
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
October 3, 2016
7:00 P.M.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Langlotz-Johnson called the meeting to order at 7:04 p.m. in the Conference Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll of those present on the Committee of the Whole:
Supervisor Langlotz-Johnson, Clerk Moran, Highway Commissioner Del Mar, and Trustees Kern, Huley, and Pohlman

PUBLIC COMMENT

None

ELECTED OFFICIALS ANNOUNCEMENTS

A. Supervisor

i. 2016 Tax Levy- Town Fund & General Assistance

Supervisor Langlotz-Johnson distributed a Draft Tax Levy Ordinance for COW review. This draft included 3 columns for General Town Fund: *Column 1-Same as Last Year* in the amount of \$1,762,689.00; *Column 2- 0.7% Increase-* in the amount of \$1,775,027.82; and *Column 3- 3% Increase-* in the amount of \$815,569.67. The other 3 columns for General Assistance Fund: *Column 1-Same as Last Year* in the amount of \$483,033.00; *Column 2- 0.7% Increase -* in the amount of \$486,414.23; and *Column 3- 3% Increase-* in the amount of \$497,523.99. The Supervisor advocated for the 3% increase in both funds. She provided a dozen or so items/projects/repairs for reasons for the 3% increase.

Supervisor Langlotz-Johnson also informed HNC Chair Pohlman that she is proposing that the dental van funding will be taken from General Assistance and not from the HNC funding as it had been in past years. She also informed the COW that the Township would be reapplying for a Community Development Block Grant through the Village of Palatine to be used to support General Assistance programs.

B. Highway Commissioner

Highway Commissioner Del Mar informed the Board that he had a meeting with the Road District Attorney and Superintendent regarding the need to prevent future tax objections. With that in mind he will be proposing an amended 2016 RD Budget available at the next Regular Board Meeting. This will include a Capital Expense Fund which will include items like roof repairs, truck purchases, etc. instead of having those in the Operating Expense Fund.

The Highway Commissioner is also working on a Draft levy with two options: one in the amount same as last year, and one with a 0.7% increase with a 10% abatement. He is also

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working on the Draft 2017 Budget. Supervisor Langlotz-Johnson requested that the RD Budget include more detail.

The Highway Commissioner is also reviewing current intergovernmental agreements, and a possible purchase of a street sweeper from the Village of Palatine.

C. Clerk

i. Rules on Closed Session to Discuss Litigation

Clerk Moran distributed a 2013 email from Ancel Glink defining stipulations for going into closed session for reason of potential or probable litigation. This handout was meant as an educational tool for future instances when this closed session reason would be invoked.

D. Assessor

Supervisor Langlotz-Johnson reported that Assessor Kelly had mentioned that his office had already assisted more residents during this current tax appeal period than any other previous period.

BUSINESS

A. Human Needs Committee

i. Human Needs Committee Grant- Update

Chairman Pohlman stated that the Human Needs Committee non-profit annual presentations will be held on October 8, 11, 15, and 22. There are 25 existing non-profits and 5 new ones that are applying this year. This process is beginning earlier than previous years to allow proper time for budget considerations of the full Board.

B. Policy Committee

i. Discussion on Revised Policy 180- Board Operational Procedures

Clerk Moran distributed handouts on the revised Policy 180 that had been previously discussed at September's Board Meeting. After some discussion, the COW agreed to have Clerk Moran revise accordingly per discussion and send out the finalized version via email and place on the agenda for approval at October's Board Meeting.

*Trustee Kern asked for an "Other" item. She reported that Trustee Goes had noted that the sewer update to be an ongoing COW agenda item had been missed on this month's COW Agenda. Supervisor Langlotz-Johnson reiterated the need to notify her or Administrator Lopez immediately of any questions regarding agenda items, and not present them the same night as the actual meeting, so as to allow for proper preparation. After some discussion ensued, it was determined that the COW Meeting Draft Agenda will be emailed on Tuesdays, with the final agenda being sent out on Thursday or Friday. This is a similar protocol for regular board meeting agendas and will hopefully limit future agenda issues.

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EXECUTIVE SESSION

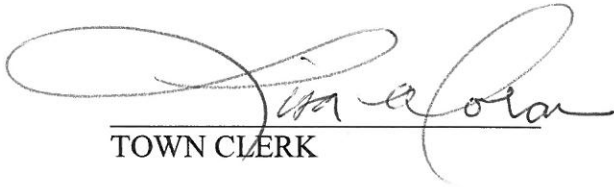
None

ADJOURN

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Huley to adjourn the meeting at 8:57 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,



TOWN CLERK

