

**PALATINE TOWNSHIP
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
August 8, 2016
7:00 P.M.**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisor Langlotz-Johnson called the meeting to order at 7:05 p.m. in the Conference Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll of Board Members present with voting privileges: Supervisor Langlotz-Johnson, and Trustees Kern, Huley, Goes, and Pohlman

Also in attendance: Clerk Moran, Highway Commissioner Del Mar, Assessor Kelly, and Administrator Lopez

PUBLIC COMMENT

None

ELECTED OFFICIALS ANNOUNCEMENTS

A. Supervisor

i. Township Center Tuck-pointing Project

Supervisor Langlotz-Johnson distributed estimates for the upcoming tuck-pointing project. After reviewing each and much board discussion, Administrator Lopez was asked to contact all four who submitted proposals and ask them for the following if they have not yet furnished: references, confirmation of prevailing wage rate quoted, date availability, confirmation of ¾" depth of tuckpointing work, and to include day care portion in proposal. This will be an approval agenda item on an upcoming Regular Board Meeting Agenda.

ii. Township Center Roof Repairs

Administrator Lopez informed the Board that Metalmaster Roofmaster, Inc. did their semi-annual roof inspection and identified \$6900 worth or repairs. The Day Care section of the proposal will be removed as that is due to be fully replaced next year. The board consensus was to have this item discussed further and placed on the September COW Meeting Agenda.

iii. New Bus Driver Hire

Supervisor Langlotz-Johnson reported that a new part-time bus driver was hired for 2 to 2.5 days per week and to provide temp work in the Transportation Department when necessary. This new hire also has prior experience in the Cook County Recorder of Deed's Office and may be utilized in Assessor's Office.

The Supervisor also reported that current Food Pantry Coordinator, Barb Walsh, had given a month's notice with her resignation. Ads will be placed for her replacement.

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iv. Village of Palatine 2016 Street Fest

Supervisor Langlotz-Johnson reminded the Board that a Street Fest sign-up sheet had been emailed. She will also forward this to committee members. She asked that board members unable to volunteer for a slot, provide a replacement.

B. Highway Commissioner

Highway Commissioner Del Mar provided a verbal report on the Road District. OSHA had visited and noted certain recommendations, which have all been followed up on. He is in the process of reviewing salt bids and snow plan. Pictures of recently completed road projects have been posted on Facebook. He will be attending the annual meeting of the Northwest Township Highway Commissioners.

C. Clerk

Clerk Moran updated the Board on the success of the radon kit program. She noted that the Township will continue charging no fee for these kits as long as the County does the same.

D. Assessor

Assessor Kelly reported that his office is currently working with disabled residents regarding disabled persons exemptions. He will also be hosting an Outreach Seminar in approximately a month at the Holiday Inn Rolling Meadows.

BUSINESS

A. Cemetery Committee

i. Stone Huggers Update

Cemetery Committee Chairman Kelly shared pictures of stone work done by Stone Huggers at Hillside Cemetery. A small amount of work will also be done at Cady Cemetery.

B. Finance Committee

i. Discussion on 2016 Tax Levy

Finance Committee Chairwoman Langlotz-Johnson discussed need for sewer maintenance/special taxing district during levy discussions.

C. Human Needs Committee

i. HNC Grant Application- Commences

No discussion

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D. Policy Committee

Supervisor Langlotz-Johnson reported that she has drafted policies that will be forwarded in the next few days to all board members for their review. These new policies will be on an upcoming Regular Board Meeting Agenda.

Trustees Kern and Goes advised that they will be reviewing the most current GATI Manual of 1993.

EXECUTIVE SESSION

None

ADJOURN

MOTION by Supervisor Langlotz-Johnson, seconded by Trustee Pohlman to adjourn the meeting at 9:03 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,


TOWN CLERK

