

**PALATINE TOWNSHIP  
GENERAL ASSISTANCE**

**FINANCIAL REPORTS**

**February 2020**



**Palatine Township - General Assistance  
Income Statement - FY 2019-2020  
Jan 21 - Feb 24, 2020**

	<b>Jan 21 - Feb 24, 2020</b>	<b>Mar 1 - Feb 24, 2020 YTD Expenses</b>	<b>YTD Budget</b>	<b>% of Budget Spent</b>	<b>Remaining Budget</b>	<b>Annual Budget</b>
<b>Ordinary Income/Expense</b>						
<b>Expense</b>						
<b>General Assistance</b>						
<b>Administration</b>						
3445 · Equipment Maintenance	0.00	5,697.94	0.00	98.24%	102.06	5,800.00
3451 · Telephone	125.00	1,375.00	0.00	91.67%	125.00	1,500.00
3460 · Travel	0.00	490.61	0.00	40.88%	709.39	1,200.00
3463 · Printing	0.00	0.00	0.00	0.00%	500.00	500.00
3470 · Training	450.00	650.00	0.00	54.17%	550.00	1,200.00
3491 · Copier Expense	332.42	1,406.96	0.00	78.16%	393.04	1,800.00
3492 · Postage and Delivery	0.00	54.25	0.00	13.56%	345.75	400.00
3493 · Office Supplies	167.80	1,484.93	0.00	59.40%	1,015.07	2,500.00
3494 · Utilities	537.06	4,164.13	0.00	80.08%	1,035.87	5,200.00
3495 · Legal Fees	531.38	2,218.13	0.00	147.88%	(718.13) *	1,500.00
<i>* Remodel bid document</i>						
3510 · Miscellaneous	99.45	433.13	0.00	28.88%	1,066.87	1,500.00
3530 · Equipment Purchase	74.00	1,356.79	0.00	27.14%	3,643.21	5,000.00
3531 · Pension Deficit Payment	0.00	0.00	0.00	0.00%	0.00	0.00
3533-Professional Services	1,474.73	25,360.34	0.00	119.62%	(4,160.34) *	21,200.00
<i>* Background check for GA staff/volunteers</i>						
3534 -Bld & Perm Imp Non-Cap	0.00	949.22	0.00	0.00%	0.00	1,300.00
3535 · Bldg & Perm Imp Cap	0.00	0.00	0.00	0.00%	0.00	80,000.00
<b>Total Administration</b>	<b>3,791.84</b>	<b>45,641.43</b>	<b>0.00</b>	<b>34.95%</b>	<b>84,958.57</b>	<b>130,600.00</b>
<b>Payroll Expenses</b>						
3422 · Personnel Salaries	17,979.98	170,485.43	181,849.14	92.40%	14,014.57	184,500.00
3423 · Temporary Personnel Sal	0.00	0.00	0.00	0.00%	0.00	0.00
3424 · Salary Increases	3,025.54	3,025.54	5,600.00	54.03%	2,574.46	5,600.00
3426 · Employers Share FICA	1,166.84	9,767.31	11,630.46	82.77%	2,032.69	11,800.00
3427 · Employers Share Medicare	272.87	2,284.38	2,759.77	81.59%	515.62	2,800.00
3429 · Employers Share IMRF	1,826.87	7,775.10	7,687.93	99.68%	24.90	7,800.00
3434 · Health Insurance Benefit	6,284.02	51,214.71	60,419.25	83.55%	10,085.29	61,300.00
3435 · Life Insurance Benefit	105.60	605.80	700.00	86.54%	94.20	700.00

**Palatine Township - General Assistance  
Income Statement - FY 2019-2020  
Jan 21 - Feb 24, 2020**

	Jan 21 - Feb 24, 2020	Mar 1 - Feb 24, 2020 YTD		% of Budget Spent	Remaining Budget	Annual Budget
		Expenses	YTD Budget			
3532 · Workers Compensation	0.00	142.60	300.00	47.53%	0.00	300.00
<b>Total Payroll Expenses</b>	<b>30,661.72</b>	<b>245,300.87</b>	<b>270,946.55</b>	<b>89.27%</b>	<b>29,499.13</b>	<b>274,800.00</b>
<b>Total General Assistance</b>	<b>34,453.56</b>	<b>290,942.30</b>	<b>270,946.55</b>	<b>72%</b>	<b>114,457.70</b>	<b>405,400.00</b>
<b>Home Relief</b>						
<b>Emergency</b>						
3924 · (E) Medical Care	0.00	0.00	0.00	0.00%	500.00	500.00
3928 · (E) Utilities Assistance	0.00	1,154.48	0.00	8.88%	11,845.52	13,000.00
3930 · (E) Rental Assistance	1,200.00	10,015.00	0.00	33.38%	19,985.00	30,000.00
3932 · (E) Travel Assistance	0.00	0.00	0.00	0.00%	5,000.00	5,000.00
3934 · (E) Food Assistance	0.00	0.00	0.00	0.00%	0.00	0.00
3947 · Burial Expense (E)	0.00	0.00	0.00	0.00%	3,000.00	3,000.00
3949 · Crisis Assistance Program	0.00	0.00	0.00	0.00%	0.00	10,000.00
<b>Total Emergency</b>	<b>1,200.00</b>	<b>11,169.48</b>	<b>0.00</b>	<b>18.16%</b>	<b>50,330.52</b>	<b>61,500.00</b>
<b>Straight</b>						
3904 · (S) Medical Care Assist	6,666.66	39,999.96	0.00	98.77%	500.04	40,500.00
3905 · (S) Phone Assistance	25.00	274.98	0.00	22.92%	925.02	1,200.00
3906 · (S) Utilities Assistance	140.00	1,754.88	0.00	51.61%	1,645.12	3,400.00
3908 · (S) Rental Assistance	280.00	5,064.00	0.00	37.51%	8,436.00	13,500.00
3910 · (S) Travel Expense	0.00	1,540.00	0.00	53.10%	1,360.00	2,900.00
3912 · (S) Food Assistance	0.00	2,700.00	0.00	56.25%	2,100.00	4,800.00
3914 · (S) Personal Essentials	0.00	0.00	0.00	0.00%	1,200.00	1,200.00
3918 · (S) Transient Assistance	0.00	14.00	0.00	0.14%	9,986.00	10,000.00
3920 · (S) Burial Assistance	0.00	0.00	0.00	0.00%	1,500.00	1,500.00
3922 · (S) Health Insurance	0.00	0.00	0.00	0.00%	0.00	0.00
<b>Total Straight</b>	<b>7,111.66</b>	<b>51,347.82</b>	<b>0.00</b>	<b>65.00%</b>	<b>27,652.18</b>	<b>79,000.00</b>
<b>Total Home Relief</b>	<b>8,311.66</b>	<b>62,517.30</b>	<b>0.00</b>	<b>0.83</b>	<b>77,982.70</b>	<b>140,500.00</b>
4000 · Contingency Provision	0.00	0.00	0.00	0.00%	0.00	0.00
<b>Total Expense</b>	<b>42,765.22</b>	<b>353,459.60</b>	<b>270,946.55</b>	<b>64.75%</b>	<b>192,440.40</b>	<b>545,900.00</b>
<b>Other Income/Expense</b>						
<b>Other Income</b>						
<b>Interest Income</b>						
3385 · Interest Earned	349.36	5,344.26	3,000.00	178.14%	(2,344.26)	3,000.00

**Palatine Township - General Assistance  
Income Statement - FY 2019-2020  
Jan 21 - Feb 24, 2020**

	<b>Jan 21 - Feb 24, 2020</b>	<b>Mar 1 - Feb 24, 2020 YTD</b>		<b>% of Budget Spent</b>	<b>Remaining Budget</b>	<b>Annual Budget</b>
		<b>Expenses</b>	<b>YTD Budget</b>			
<b>Total Interest Income</b>	349.36	5,344.26	3,000.00	178.14%	(2,344.26)	3,000.00
<b>Other Income</b>						
<b>3312 · Real Estate Tax</b>	5,654.28	187,897.84	230,000.00	81.69%	42,102.16	230,000.00
<b>3388 · Miscellaneous</b>	0.00	0.00	0.00	0.00%	0.00	0.00
<b>3389 · SSI Reimbursements</b>	0.00	4,932.21	1,000.00	493.22%	(3,932.21)	1,000.00
<b>3390 · LIHEAP Reimbursements</b>	976.00	6,866.00	7,000.00	98.09%	134.00	7,000.00
<b>3391 · CDBG</b>	0.00	4,000.00	4,000.00	100.00%	0.00	4,000.00
<b>3392 · Needy Family Fund</b>	0.00	0.00	0.00	0.00%	0.00	0.00
<b>Total Other Income</b>	<u>6,630.28</u>	<u>203,696.05</u>	<u>242,000.00</u>	<u>84.17%</u>	<u>38,303.95</u>	<u>242,000.00</u>
<b>Total Other Income</b>	<u>6,979.64</u>	<u>209,040.31</u>	<u>245,000.00</u>	<u>85.32%</u>	<u>35,959.69</u>	<u>245,000.00</u>
<b>Net Other Income</b>	6,979.64	209,040.31	245,000.00	85.32%	35,959.69	245,000.00

**General Assistance  
Balance Sheet  
As of February 24, 2020**

	Feb 24, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>Bank</b>	
3127 · Cornerstone Bank MM	219,200.72
3131 · Harris Bank Checking	578,520.12
3132 · CORNERSTONE CHECKING ALL	5,000.00
3133 · Harris Bank Money Market	64,528.21
<b>Total Bank</b>	867,249.05
<b>Total Checking/Savings</b>	867,249.05
<b>Total Current Assets</b>	867,249.05
<b>TOTAL ASSETS</b>	867,249.05
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	(2,399.50)
<b>Total Accounts Payable</b>	(2,399.50)
<b>Other Current Liabilities</b>	
<b>Payroll Liabilities</b>	
3219 · Payroll Reimbursement to TF	10.00
3226 · Unremitted FICA	(0.01)
3228 · Unremitted 125 Plan TASC	9,157.85
3229 · Unremitted IMRF	(3,945.66)
3230 · Unremitted Deferred Sal	2,150.00
3232 · Unremitted Health Insurance	(4,456.77)
3433 · Unremitted Vol. Life	34.18
3633 · MetLaw	69.24
<b>Total Payroll Liabilities</b>	3,018.83
<b>Payroll Liabilities (Co. Paid)</b>	
3527 · Employers Share Medicare	(93.09)
3529 · Employers Share IMRF	5,661.97
<b>Total Payroll Liabilities (Co. Paid)</b>	5,568.88
<b>Total Other Current Liabilities</b>	8,587.71
<b>Total Current Liabilities</b>	6,188.21
<b>Total Liabilities</b>	6,188.21
<b>Equity</b>	
1110 · Retained Earnings	1,005,480.13
Net Income	(144,419.29)
<b>Total Equity</b>	861,060.84
<b>TOTAL LIABILITIES &amp; EQUITY</b>	867,249.05