

**PALATINE TOWNSHIP  
GENERAL ASSISTANCE**

**FINANCIAL REPORTS**

**February 2019**



**Palatine Township - General Assistance  
Income Statement - FY 2018-2019  
Jan 22 - Feb 19, 2019 YTD**

	<u>Jan 22 - Feb 19, 2019</u>	<u>Mar 1 - Feb 19, 2019 YTD Exp</u>	<u>YTD Budget</u>	<u>% of Budget Spent</u>	<u>Remaining Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>						
<b>Expense</b>						
<b>General Assistance</b>						
<b>Administration</b>						
3445 · Equipment Maintenance	0.00	5,600.00	0.00	98.25%	100.00	5,700.00
3451 · Telephone	0.00	1,375.00	0.00	91.67%	125.00	1,500.00
3460 · Travel	49.12	641.10	0.00	53.43%	558.90	1,200.00
3463 · Printing	0.00	334.00	0.00	66.80%	166.00	500.00
3470 · Training	13.00	315.00	0.00	26.25%	885.00	1,200.00
3491 · Copier Expense	131.36	1,740.85	0.00	87.04%	259.15	2,000.00
3492 · Postage and Delivery	0.00	116.94	0.00	29.24%	283.06	400.00
3493 · Office Supplies	0.00	1,232.87	0.00	49.31%	1,267.13	2,500.00
3494 · Utilities	474.50	3,597.73	0.00	112.43%	(397.73)	3,200.00
3495 · Legal Fees	1,035.23	1,701.70	0.00	113.45%	(201.70)	1,500.00
3510 · Miscellaneous	312.50	8,565.31	0.00	214.13%	(4,565.31)	4,000.00
3530 · Equipment Purchase	0.00	448.74	0.00	14.96%	2,551.26	3,000.00
3531 · Pension Deficit Payment	0.00	0.00	0.00	0.00%	0.00	0.00
3538 · Hearing Officer	0.00	0.00	0.00	0.00%	0.00	0.00
<b>Total Administration</b>	<u>2,015.71</u>	<u>25,669.24</u>	<u>0.00</u>	<u>96.14%</u>	<u>1,030.76</u>	<u>26,700.00</u>
<b>Payroll Expenses</b>						
3422 · Personnel Salaries	13,686.75	157,228.55	187,149.11	81.76%	35,071.45	192,300.00
3423 · Temporary Personnel Sal	0.00	0.00	0	0.00%	0.00	0.00
3424 · Salary Increases	0.00	0.00	4,184.82	0.00%	4,300.00	4,300.00
3426 · Employers Share FICA	772.04	8,895.38	11,873.21	72.91%	3,304.62	12,200.00
3427 · Employers Share Medicare	180.58	2,080.45	2,822.32	71.74%	819.55	2,900.00
3429 · Employers Share IMRF	530.53	10,843.85	13,235.72	79.73%	2,756.15	13,600.00
3434 · Health Insurance Benefit	3,428.64	43,751.82	60,533.93	70.34%	18,448.18	62,200.00
3435 · Life Insurance Benefit	51.40	522.35	583.93	87.06%	77.65	600.00
3532 · Workers Compensation	0.00	227.60	389.29	0.00%	0.00	400.00
<b>Total Payroll Expenses</b>	<u>18,649.94</u>	<u>223,550.00</u>	<u>280,772.33</u>	<u>77.49%</u>	<u>64,950.00</u>	<u>288,500.00</u>
<b>Total General Assistance</b>	<u>20,665.65</u>	<u>249,219.24</u>	<u>280,772.33</u>	<u>79.07%</u>	<u>65,980.76</u>	<u>315,200.00</u>
<b>Home Relief</b>						
<b>Emergency</b>						

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<b>3924 · (E) Medical Care</b>	8,333.32	24,999.96	0.00	100.00%	0.04	25,000.00
<b>3928 · (E) Utilities Assistance</b>	0.00	3,224.70	0.00	10.75%	26,775.30	30,000.00
<b>3930 · (E) Rental Assistance</b>	0.00	21,730.00	0.00	51.74%	20,270.00	42,000.00
<b>3932 · (E) Travel Assistance</b>	0.00	0.00	0.00	0.00%	10,000.00	10,000.00
<b>3934 · (E) Food Assistance</b>	0.00	0.00	0.00	0.00%	0.00	0.00
<b>3945 · Unforseen GA Expense</b>	0.00	0.00	0.00	0.00%	0.00	0.00
<b>3947 · Burial Expense (E)</b>	0.00	0.00	0.00	0.00%	3,000.00	3,000.00
<b>Total Emergency</b>	<u>8,333.32</u>	<u>49,954.66</u>	<u>0.00</u>	<u>45.41%</u>	<u>60,045.34</u>	<u>110,000.00</u>
<b>Straight</b>						
<b>3904 · (S) Medical Care Assist</b>	0.00	0.00	0.00	0.00%	500.00	500.00
<b>3905 · (S) Phone Assistance</b>	0.00	25.00	0.00	1.39%	1,775.00	1,800.00
<b>3906 · (S) Utilities Assistance</b>	139.46	1,726.24	0.00	33.85%	3,373.76	5,100.00
<b>3908 · (S) Rental Assistance</b>	560.00	3,984.00	0.00	19.72%	16,216.00	20,200.00
<b>3910 · (S) Travel Expense</b>	100.00	1,000.00	0.00	22.73%	3,400.00	4,400.00
<b>3912 · (S) Food Assistance</b>	0.00	2,400.00	0.00	33.33%	4,800.00	7,200.00
<b>3914 · (S) Personal Essentials</b>	0.00	500.00	0.00	27.78%	1,300.00	1,800.00
<b>3918 · (S) Transient Assistance</b>	0.00	2,677.54	0.00	13.39%	17,322.46	20,000.00
<b>3920 · (S) Burial Assistance</b>	0.00	0.00	0.00	0.00%	1,000.00	1,000.00
<b>3922 · (S) Health Insurance</b>	0.00	0.00	0.00	0.00%	4,500.00	4,500.00
<b>Total Straight</b>	<u>799.46</u>	<u>12,312.78</u>	<u>0.00</u>	<u>18.52%</u>	<u>54,187.22</u>	<u>66,500.00</u>
<b>Total Home Relief</b>	<u>9,132.78</u>	<u>62,267.44</u>	<u>0.00</u>	<u>0.64</u>	<u>114,232.56</u>	<u>176,500.00</u>
<b>4000 · Contingency Provision</b>	0.00	0.00	0.00	0.00%	0.00	0.00
<b>Total Expense</b>	<u>29,798.43</u>	<u>311,486.68</u>	<u>280,772.33</u>	<u>63.35%</u>	<u>180,213.32</u>	<u>491,700.00</u>
<b>Net Ordinary Income</b>	(29,798.43)	(311,486.68)	(280,772.33)	63.35%	(180,213.32)	- (491,700.00)
<b>Other Income/Expense</b>						
<b>Other Income</b>						
<b>Interest Income</b>						
<b>3385 · Interest Earned</b>	543.74	5,177.07	795.74	517.71%	(4,177.07)	1,000.00
<b>Total Interest Income</b>	<u>543.74</u>	<u>5,177.07</u>	<u>795.74</u>	<u>517.71%</u>	<u>(4,177.07)</u>	<u>1,000.00</u>
<b>Other Income</b>						
<b>3312 · Real Estate Tax</b>	0.00	249,561.24	262,580.65	75.62%	80,438.76	330,000.00
<b>3388 · Miscellaneous</b>	0.00	0.00	0.00	0.00%	0.00	0.00
<b>3389 · SSI Reimbursements</b>	0.00	0.00	795.71	0.00%	1,000.00	1,000.00

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<b>3390 · LIHEAP Reimbursements</b>	15.00	6,769.00	4,774.19	112.82%	(769.00)	6,000.00
<b>3391 · CDBG</b>	0.00	3,000.00	2,387.10	100.00%	0.00	3,000.00
<b>3392 · Needy Family Fund</b>	0.00	0.00	0.00	0.00%	0.00	0.00
<b>Total Other Income</b>	<u>15.00</u>	<u>259,330.24</u>	<u>270,537.65</u>	<u>76.27%</u>	<u>80,669.76</u>	<u>340,000.00</u>
<b>Total Other Income</b>	<u>558.74</u>	<u>264,507.31</u>	<u>271,333.39</u>	<u>77.57%</u>	<u>76,492.69</u>	<u>341,000.00</u>
<b>Net Other Income</b>	(29,239.69)	(46,979.37)				(150,700.00)

**General Assistance  
Balance Sheet  
As of February 19, 2019**

	Feb 19, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>Bank</b>	
3127 · Cornerstone Bank MM	73,985.78
3131 · Harris Bank Checking	846,947.96
3133 · Harris Bank Money Market	64,140.46
<b>Total Bank</b>	985,074.20
<b>Total Checking/Savings</b>	985,074.20
<b>Total Current Assets</b>	985,074.20
<b>TOTAL ASSETS</b>	<b>985,074.20</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	0.50
<b>Total Accounts Payable</b>	0.50
<b>Other Current Liabilities</b>	
<b>Payroll Liabilities</b>	
3219 · Payroll Reimbursement to TF	10.00
3226 · Unremitted FICA	(0.01)
3228 · Unremitted 125 Plan TASC	3,697.93
3229 · Unremitted IMRF	(3,980.75)
3230 · Unremitted Deferred Sal	800.00
3232 · Unremitted Health Insurance	(4,592.64)
3433 · Unremitted Vol. Life	34.18
<b>Total Payroll Liabilities</b>	(4,031.29)
<b>Payroll Liabilities (Co. Paid)</b>	
3527 · Employers Share Medicare	(93.09)
3529 · Employers Share IMRF	5,409.62
<b>Total Payroll Liabilities (Co. Paid)</b>	5,316.53
<b>Total Other Current Liabilities</b>	1,285.24
<b>Total Current Liabilities</b>	1,285.74
<b>Total Liabilities</b>	1,285.74
<b>Equity</b>	
1110 · Retained Earnings	1,030,767.83
Net Income	(46,979.37)
<b>Total Equity</b>	983,788.46
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>985,074.20</b>