

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP**

July 25, 2022

7:00 P.M.

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:06 p.m. in the Conference Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll:

PRESENT IN THE ROOM:

Voting members – Supervisor Kalkounos, and Trustees Svenson, Bolanos, Smolka and Freese

Non-voting members – Assessor Pohlman and Highway Commissioner Del Mar

Other invited participants – Administrator Chychula and Attorney Kimzey

PRESENT BY VIDEO:

Non-voting members – Clerk Moran

VOTING MEMBERS ABSENT: None

Supervisor Kalkounos read the following into the record: Clerk Moran has requested to attend this July 25, 2022, Board Meeting by “other means,” pursuant to Township Policy and in accordance with Illinois law. This participation is by videoconference. This Board should note: that a quorum of members of the Board is physically present at 720 S. Quentin Road, Palatine, Illinois, which is the regular meeting location of the Palatine Township Board; that Clerk Moran is prevented from physically attending because of because of employment purposes; and that Clerk Moran provided advance notice to the Supervisor and Administrator in accordance with Township Policy.

MOTION by Trustee Svenson, seconded by Trustee Smolka to allow Clerk Moran to attend this July 25, 2022, Board Meeting by “other means.”

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

PLEDGE OF ALLEGIANCE

At the Supervisor’s request, Administrator Chychula led all in the Pledge of Allegiance.

PUBLIC COMMENT

Aaron Del Mar, a Palatine resident and Board Member on the Inverness Fire Protection District (*IFPD*), reminded the Board that currently there are only two Board Members on

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the *IFPD*. He asked the Board to expedite an appointment to the vacant seat of Matthew Moffitt.

PRESENTATION

None

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Road District (presented by Administrator Chychula)

MOTION by Trustee Bolanos, Seconded by Trustee Smolka, to approve the payroll and bills for July, presented for *Road District*, \$72,206.77

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, Freese, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance (presented by Administrator Chychula)

MOTION by Trustee Freese, seconded by Trustee Svenson to approve the payroll and bills for July, presented for *General Assistance*- \$32,077.25

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, Freese, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Town Fund (presented by Administrator Chychula)

MOTION by Trustee Smolka, seconded by Trustee Bolanos to approve the payroll and bills for July, presented for *Town Fund*- \$219,898.91

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, Freese, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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CONSENT AGENDA

- A. Discussion & Potential Action on Approval of Minutes:
 - i. June 27, 2022 Regular Board Minutes
 - ii. July 11, 2022 COW Minutes
- B. Acceptance of Township Elected Officials' Reports:
 - i. July 2022 Clerk's Report
 - ii. July 2022 Assessor's Report
 - iii. July 2022 Highway Commissioner's Report*
- C. Acceptance of Prior Approved Committee Minutes: *None submitted*

MOTION by Trustee Smolka, seconded by Trustee Svenson to remove the July 2022 Highway Commissioner's Report, as requested by the Highway Commissioner

MOTION CARRIED by voice vote

Highway Commissioner gave a brief verbal report of the Road District to the Board.

MOTION by Trustee Smolka, seconded by Trustee Bolanos to approve the Consent Agenda, as amended, with the removal of the July 2022 Highway Commissioner's Report

MOTION CARRIED by voice vote

**Highway Commissioner Del Mar left the meeting at 7:29 p.m.*

MOTION by Trustee Smolka, seconded by Trustee Freese to approve the Highway Commissioner's Report as verbally reported

MOTION CARRIED by voice vote

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief report.

ADMINISTRATOR & DEPARTMENT REPORTS

Administrator Chychula gave a brief report.

OLD BUSINESS

None

NEW BUSINESS

- A. Approval of use of Employee Navigator Portal, SBA Benefits

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Supervisor Kalkounos noted that at the July COW Meeting there was discussion and consensus for approval of the proposed Employee Navigator Portal by *SBA Benefits*

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, Freese, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Township Newsletter

Administrator Chychula reported that requests for Fall Newsletter articles will be sent out soon for an October delivery date. There was some discussion regarding the newsletter's last page. The Board liked the idea proposed by Trustee Smolka to include an article about redistricting.

EXECUTIVE SESSION

A. Review of 6-6-2022 Executive Session Minutes pursuant to Section 2(C)(21) of the Open Meetings Act

MOTION by Trustee Svenson, seconded by Trustee Bolanos to adjourn from Regular Session to go into Executive Session pursuant to Section 2(C)(21) of the Open Meetings Act for review of the 6-6-2022 Executive Session Minutes at 8:07 p.m.

ROLL CALL:

Ayes: Svenson, Bolanos, Smolka, Freese, and Kalkounos

Nays: None

MOTION CARRIED 5-0

ACTION ON MATTERS FROM EXECUTIVE SESSION

**The Board reconvened into Regular Session at 8:19 p.m.*

MOTION by Trustee **Svenson**, seconded by Trustee **Smolka** to approve the 6-6-2022 Draft Executive Session Minutes for content, as amended

ROLL CALL:

Ayes: Svenson, Bolanos, Freese, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

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OTHER BUSINESS

None

ADJOURN

MOTION by Trustee Smolka, seconded by Trustee Freese to adjourn at 8:21p.m.

MOTION CARRIED by voice vote

Respectfully submitted,



TOWN CLERK