

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
March 28, 2022
7:00 P.M.**

CALL TO ORDER

Supervisor Kalkounos called the meeting to order at 7:02 p.m. in the Patriot Room of the Palatine Township Center.

ROLL CALL

Clerk Moran called the roll and the following members were present:

PRESENT IN THE ROOM:

Voting Members- Supervisor Kalkounos, Trustees Svenson, Pohlman and Smolka
Non-Voting Members- Clerk Moran and Highway Commissioner Del Mar
Other Invited Participants- Assistant Administrator Chychula, Attorney Kimzey, and multiple Department Heads

IN REMOTE ATTENDANCE:

Voting Member: Trustee Bolanos
Other Invited Participants- Assessor's Office Consultant Terry Kelly, and General Assistance Coordinator Shapiro

VOTING MEMBERS ABSENT:

None

PLEDGE OF ALLEGIANCE

At the Supervisor's request, Highway Commissioner Del Mar led all in the Pledge of Allegiance.

PUBLIC COMMENT

Aaron Del Mar, Palatine resident, noted his endorsement of Robert McKanna for appointment to the Palatine Rural Fire Protection District (Inverness Fire Protection District).

PRESENTATION

A. Edward Tracy, Executive Vice President, Selden Fox

Edward Tracy, Executive Vice President of Selden Fox, noted his firm's desire to provide auditing services to the Township. He briefly reviewed their firm's solid credentials and experience with both government and non-profit audits.

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
March 28, 2022
7:00 P.M.**

B. Robert A. McKanna, Palatine Rural Fire Protection District Trustee

Robert McKanna, Palatine Rural Fire Protection District (*PRFPD*) Treasurer and candidate for Trustee, reviewed his work on the Board and the Board's recent initiatives and successful referendum.

AUDIT OF PAYROLL & BILLS

A. Approval of Payroll & Bills for Road District (presented by Assistant Administrator Chychula)

MOTION by Trustee Svenson, seconded by Trustee Pohlman to approve the payroll and bills for March, presented for *Road District*- \$86,343.92

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approval of Payroll & Bills for General Assistance (presented by Assistant Administrator Chychula)

MOTION by Trustee Smolka, seconded by Trustee Pohlman to approve the payroll and bills for March, as presented for *General Assistance*- \$28,360.17

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Payroll & Bills for Town Fund (presented by Assistant Administrator Chychula)

MOTION by Trustee Pohlman, seconded by Trustee Svenson to approve the payroll and bills for March, as presented for *Town Fund*- \$132,840.46

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
March 28, 2022
7:00 P.M.**

CONSENT AGENDA

- A. Discussion & Potential Action on Approval of Minutes:
 - i. February 28, 2022 Regular Board Minutes
 - ii. March 14, 2022 COW Minutes
- B. Acceptance of Township Elected Officials' Reports:
 - i. March 2022 Clerk's Report
 - ii. March 2022 Hwy Commissioner's Report
- C. Acceptance of Prior Approved Committee Minutes:
 - i. February 28, 2022 Finance Committee Minutes

MOTION by Trustee Svenson, seconded by Trustee Pohlman to approve the Consent Agenda, as presented

MOTION CARRIED by voice vote

SUPERVISOR'S REPORT

Supervisor Kalkounos gave a brief report.

ADMINISTRATOR & DEPARTMENT REPORTS

Brief reports were given by Assistant Administrator Chychula, new Food Pantry Coordinator Westlund-Deenihan, Transportation Coordinator Wolff, Outreach Coordinator Betsy Lama, General Assistance Coordinator Shapiro, and Assessor's Office Consultant Kelly.

OLD BUSINESS

None

NEW BUSINESS

- A. Approval of Professional Services Agreement Between Selden Fox and Palatine Township

MOTION by Trustee Svenson, seconded by Trustee Pohlman to approve the proposal for professional auditing services by Selden Fox, in the amount of \$9750 for FY ending 2-28-22 & 3-31-22; and Fee for FY ending 3-31-23 for \$10,000 and all fees noted as presented, and to authorize the Township Supervisor and Township Clerk to sign and attest respectively, said Contract on behalf of the Township

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP**

March 28, 2022

7:00 P.M.

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

B. Approve Appointment of Trustee to Palatine Rural Fire Protection District

MOTION by Supervisor Kalkounos, seconded by Trustee Pohlman approving the appointment of Robert McKanna to another term on the Palatine Rural Fire Protection District (Inverness Fire Protection District) and to authorize the Township Supervisor and Township Clerk to sign and attest respectively, said Contract on behalf of the Township

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

C. Approval of Principal Life & ADD Insurance for 2022-2023

MOTION by Trustee Pohlman, seconded by Trustee Svenson to approve the renewal proposal by Principal Group Life, through Brandt Financial as presented, in the amount of \$277.25 monthly premium for *Group Term Life*; and \$27.08 monthly premium for *Accidental Death & Dismemberment and Personal Loss*, and to authorize the Township Supervisor and Township Clerk to sign and attest respectively, said Contract on behalf of the Township

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

D. Approval of Annual Town Meeting Agenda

MOTION by Trustee Smolka, seconded by Trustee Svenson approving the *172nd Annual Town Meeting Agenda*, as presented

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP
March 28, 2022
7:00 P.M.**

E. Approval of Transfer Appropriations Town Fund FY22

MOTION by Trustee Pohlman, seconded by Trustee Svenson approving the *Palatine Township Town Fund Transfer of Appropriation March 28, 2022*, as presented in the amount of \$30,400

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

F. Approval of Transfer Appropriations General Assistance FY22

MOTION by Trustee Svenson, seconded by Trustee Pohlman approving the *Palatine Township General Assistance Transfer of Appropriation March 28, 2022*, as presented in the amount of \$6,200

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

G. Approval of Transfer Appropriations Road District FY22

MOTION by Trustee Smolka, seconded by Trustee Svenson approving the *Palatine Township Road District Transfer of Appropriation March 28, 2022*, as presented in the amount of \$17,050

ROLL CALL:

Ayes: Svenson, Bolanos, Pohlman, Smolka, and Kalkounos

Nays: None

MOTION CARRIED 5-0

EXECUTIVE SESSION

None

ACTION ON MATTERS FROM EXECUTIVE SESSION

None

**REGULAR BOARD MEETING OF THE BOARD OF
TRUSTEES OF PALATINE TOWNSHIP**

March 28, 2022

7:00 P.M.

OTHER BUSINESS

None

ADJOURN

MOTION by Trustee Svenson, seconded by Trustee Pohlman to adjourn at 8:18 p.m.

MOTION CARRIED by voice vote

Respectfully submitted,



TOWN CLERK